

**GRAND VALLEY METRO COUNCIL
Board Meeting**

September 2, 2004
8:30 a.m.
Kent County Building

MINUTES

1. Call to Order

The meeting was called to order at 8:30 a.m. by Chairman Jim Buck.

Members Present

Cindy Bartman	City of East Grand Rapids
Jim Beelen	Allendale Township
Dale Bergman	Sparta Township
Jim Buck	City of Grandville
Bryan Chodkowski	Village of Sparta
Daryl Delabbio	Kent County
Mike DeVries	Grand Rapids Township
Tom Fehsenfeld	At-Large Member
Sandy Frost Parrish	Cascade Township
Doyle Hayes	At-Large Member
George Heartwell	City of Grand Rapids
Don Hilton	Gaines Township
Dennis Hoemke	Algoma Township
Ron Howell	Village of Middleville
Kurt Kimball	City of Grand Rapids
Mick McGraw	At-Large Member
Jim Miedema	Jamestown Township
Cy Moore	Treasurer
David Morren	Kent County
Deborah Nier	City of Wayland
Bob Rinck	Ottawa County
Larry Silvernail	Byron Township
Rob VerHeulen	City of Walker
Ted Vonk	Kent County
Al Vanderberg	Ottawa County
Bill Wiersma	Tallmadge Township
Michael Young	City of Rockford

Members Absent

George Bosanic	City of Greenville
Bev Drake	ACSET Council
Dave Groenleer	Plainfield Township
Bryan Harrison	Caledonia Township

Cindy Heinbeck
Jim Holtvluwer
Jerry Homminga
Pauline Luben
Robert May
James McIntyre
Steven Patrick
Rick Root
Bonnie Shupe
Tom Wieczorek

Alpine Township
Georgetown Township
Cedar Springs
City of Hudsonville
City of Hastings
Courtland Township
City of Coopersville
City of Kentwood
Cannon Township
City of Ionia

Others Present:

Leon Branderhorst
Andy Bowman
Anna Christensen
Jim Fetzer
Abed Itani
Anita Jones
Dennis Kent
Gayle McCrath
Roger Stafford
Don Stypula
Matt Wiese

Grand Valley Metro Council
Grand Valley Metro Council
Grand Valley Metro Council
ITP
Grand Valley Metro Council
City of Grand Rapids
Grand Valley Metro Council
Grand Valley Metro Council
MDOT
Grand Valley Metro Council
Grand Valley Metro Council

2. Approval of Minutes dated August, 2004

MOTION – To Approve the Minutes of the August, 2004 GVMC Board Meeting with corrections. MOVE – Kimball. SUPPORT – Vanderberg. MOTION CARRIED.

3. Financial Report

Treasurer Cy Moore gave the financial report. To date, the fund balance is \$695,271. By the end of the year, the projected deficit will be approximately \$15,000, which is where it was expected to be. Overall, the finances are in good shape.

REGIS has a fund balance of \$925,000, which is right where it was expected to be YTD per the revised budget.

Chairman Buck accepted the financial report as presented.

4. Budget

Chairman Buck opened the Public Hearing at 8:30 a.m.

Don Stypula reported on the budget proposal. After meetings with the Executive Committee and a Subcommittee of the Executive Committee, a budget with an approximate \$12,000 deficit was approved to be presented to the Board.

It was reported that financial difficulties in this year's budget are due largely to a number of grants which are coming to an end and have nothing to take their place as revenue.

Most of the line items in the budget decreased from last year's budget, and great efforts were taken to ensure the bare minimum is being expended in each area.

Abed Itani answered questions regarding carryover revenues in Transportation

Chairman Buck asked if there were any questions from the public.

The Public Hearing was closed at 8:47 a.m.

MOTION - to approve the proposed GVMC budget. MOVE – Hilton. SUPPORT – Vonk. MOTION CARRIED.

MOTION - to approve the proposed REGIS budget. MOVE – Heartwell. SUPPORT – Delabbio. MOTION CARRIED.

5. Transportation

Don Stypula explained the proposed marketing contract for WESTRAIN.

MOTION – to approve the marketing contract for WESTRAIN. MOVE – Kimball. SUPPORT – Heartwell. MOTION CARRIED.

6. Conflict of Interest Policy

Don Stypula described the proposed conflict of interest policy. The policy will be added to GVMC's Policy and Procedures Handbook in the Ethics section, and reads as follows:

GVMC does not encourage employees to hold second jobs or to accept freelance work outside of their responsibilities at GVMC. However, such activities are permitted as long as they comply with the following guidelines:

- 1. Employees of GVMC or one of its agencies shall not accept any outside employment or freelance work that would interfere in any way with his or her responsibilities at GVMC.*
- 2. Employees of GVMC or one of its agencies shall not solicit or accept any outside employment or freelance work if such work would involve providing transportation planning, land use planning, REGIS, or any other GVMC services to members of GVMC or its agencies.*
- 3. Employees of GVMC or one of its agencies shall not accept any income or material gain from any entity outside GVMC for materials produced or services rendered during GVMC work time.*

4. *Employees of GVMC or one of its agencies shall not accept any income or material gain from any entity outside GVMC for services rendered using GVMC equipment and materials.*

5. *Any exception to these guidelines must be agreed to in writing by the employee's supervisor and the Executive Director prior to rendering services. Any questions regarding the interpretation of this policy should be directed to the employee's supervisor and the Executive Director.*

MOTION – to approve the Conflict of Interest policy addition to GVMC's Policy and Procedures Manual. MOVE – Kimball. SUPPORT – Heartwell. MOTION CARRIED.

7. REGIS Update

Don Stypula reported the next meeting on REGIS visioning will be September 15 and will include all stakeholders, decision makers, and technical staff. Paul Klimas of the City of Grand Rapids will make a presentation. He also reported that Mr. Klimas' presentations are excellent and enlightening and will demonstrate how the federated model will work.

At the presentation they will answer any questions and ask stakeholders where they should go from here to develop draft language and intergovernmental agreements.

Matt Wiese reported on the Arch 9 migration.

8. Legislative Update

Don Stypula reported very little is going on in the legislature at the moment. Many committees are scheduled to meet next week and there appears to be a budget deal. Part of that deal will most probably include the county revenue sharing proposal which zero's out the amount for county revenue sharing, but lets counties front load their taxes by moving up payments from December to July by 1/3 over a three years.

There is expected to be no change in revenue sharing for cities and townships.

9. Presentation from Racial Justice Institute

Anita Jones made a presentation for the Racial Justice Institute. Twenty-one entities have adopted the covenant to-date. Thanks to those who have adopted it, and if anyone would like any more information or draft wording for a resolution, please contact Ms. Jones.

A mini summit is planned for October 21 at 8:30 at the Grand Rapids Home for Veterans.

10. Presentation from MDOT – Roger Safford

Roger Safford of MDOT gave a presentation focusing on safety.

11. Other

The presentation on the Civics Institute was moved to the October GVMC Board agenda.

12. Public Comment

None

13. Adjourn – 10:00 a.m.

Motion to Adjourn – MOVE – Hilton. SUPPORT – VONK. MOTION CARRIED.