



GRAND VALLEY METROPOLITAN COUNCIL

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HASTINGS • HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • MIDDLEVILLE • OTTAWA COUNTY • PLAINFIELD TOWNSHIP • ROCKFORD
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AGENDA

GVMC BOARD MEETING

June 6, 2014

10:00 a.m.

**L. William Seidman Center
GVSU Downtown Grand Rapids
50 Front Ave. SW
Grand Rapids, MI 49504**

- 1) Approval of May Minutes – Attachment**

- 2) Public Comment**

- 3) Swearing in of Jerry Hale, Lowell Township**

- 4) July GVMC Board Meeting**

- 5) GVMC Budget Amendment - Attachment**

- 6) Michigan Citizens for Strong & Safe Communities Presentation**

- 7) Unified Planning Work Program - Attachment**

- 8) Adjourn**

GRAND VALLEY METRO COUNCIL

Board Meeting

May 1, 2014

8:30 a.m.

Kent County Commission Chambers
300 Monroe, Grand Rapids

MINUTES

1. Call to Order

The meeting was called to order at 8:30 a.m. by Al Vanderberg.

Members Present:

| | |
|----------------------|-------------------------------|
| Alex Arends | Alpine Township |
| Rob Beahan | Cascade Township |
| Brent Boncher | Courtland Township |
| Jim Buck | Secretary |
| Tom Butcher | Grand Valley State University |
| Daryl Delabbio | Kent County |
| Mike DeVries | Grand Rapids Township |
| Rebecca Fleury | Village of Middleville |
| George Haga | Ada Township |
| George Heartwell | City of Grand Rapids |
| Carol Hennessey | Kent County |
| Don Hilton, Sr. | Gaines Township |
| Denny Hoemke | Algoma Township |
| Jim Holtrop | Ottawa County |
| John Hoppough | City of Greenville |
| Steve Kepley | City of Kentwood |
| Mark Lemoine | At-Large Member |
| Brenda McNabb-Stange | City of Hastings |
| Cy Moore | Treasurer |
| Jack Poll | City of Wyoming |
| Jay Spencer | Plainfield Township |
| Al Vanderberg | Ottawa County |
| Bill VerHulst | City of Wyoming |
| Michael Young | City of Rockford |

Members Absent:

| | |
|---------------------|---------------------------|
| Jerry Alkema | Allendale Township |
| Rick Baker | At-Large Member |
| Ken Bergwerff | Jamestown Township |
| Dan Carlton | Georgetown Township |
| Brian Donovan | City of East Grand Rapids |
| Jason Eppler | City of Ionia |
| Steve Grimm | Cannon Township |
| Doyle Hayes | At-Large Member |
| Brian Harrison | Caledonia Township |
| Mark Howe | City of Lowell |
| Mark Huizenga | City of Walker |
| Elias Lumpkins, Jr. | City of Grand Rapids |
| Steve Maas | City of Grandville |
| Mick McGraw | At-large Member |
| Megan Mullendore | City of Belding |
| Audrey Nevins-Weiss | Byron Township |
| Steven Patrick | City of Coopersville |
| Milt Rohwer | City of Grand Rapids |
| Jim Saalfeld | Kent County |
| Michael Selden | City of Wayland |
| Thad Taylor | City of Cedar Springs |
| Roger Towsley | Village of Sand Lake |
| Toby VanEss | Tallmadge Township |
| Patrick Waterman | City of Hudsonville |

Others Present:

| | |
|---------------|------------------------------------|
| Chris Brown | Grand Valley Metro Council |
| Abed Itani | Grand Valley Metro Council |
| Dharmesh Jain | Grand Valley Metro Council / REGIS |
| Dal McBurrows | MDOT |
| Gayle McCrath | Grand Valley Metro Council |
| Wendy Ogilvie | Grand Valley Metro Council |
| Peter Varga | The Rapid |
| John Weiss | Grand Valley Metro Council |

2. Minutes

MOTION: To Approve the Minutes of the March GVMC Board Meeting. MOVE – Heartwell. SUPPORT – Stange-McNabb. MOTION CARRIED.

3. Public Comment

None

4. Street Summit Update

John Weiss updated the group on the April 25th Street Summit. The event was held at the Meijer Headquarters in Walker and attended by over 90 business leaders, legislators and government officials. The focus on this Summit was from the business perspective and how it affects their organizations. The Speaker of the Michigan House of Representatives presented his \$500 million “start” for road improvements. The event was very successful and garnered a lot of media coverage.

5. Swearing in New Representative – Rob Beahan of Cascade Township

Kent County Clerk Mary Hollinrake administered the Oath of Office to Rob Beahan of Cascade Township.

Rob stated he was happy to succeed Cindy Janes as Cascade Township’s representative on the GVMC Board and looked forward to working with all its members.

6. West Michigan Strategic Alliance

Al Vanderberg explained that the West Michigan Strategic Alliance has been mothballed for some time now due to lack of funding. In an effort to preserve its intellectual assets and maintain a model for convening interested parties, it is proposed GVMC take on the assets with no preconceived agenda. It could be a benefit to GVMC as well as to the Regional Prosperity Initiative, possibly as being the implementation arm. Further details are yet to be worked out. We are asking for the Board’s approval to move forward and let the Executive Committee work out the details.

MOTION – To Accept the Intellectual Property of the West Michigan Strategic Alliance and let the GVMC Executive Committee Work Out the Details. MOVE – Young. SUPPORT – Heartwell. MOTION CARRIED.

7. Executive Committee Appointment

Michael Young explained several very qualified GVMC Board members had expressed interest in the Executive Committee position, any of which could have served very well. Historically, balance among city, township, county representation has tried to be achieved. We are recommending Alex Arends of Alpine Township for the Executive Committee position.

MOTION – To Appoint Alex Arends as a Member of the GVMC Executive Committee. MOVE – Young. SUPPORT – DeVries. MOTION CARRIED.

8. At-Large Members

Michael Young reported GVMC has four At-Large members on its Board. The appointments are supposed to be for three years. However, historically At-Large members have served for an unlimited term. Two of the current At-Large members have served for over 15 years. In an attempt to comply with policy, we are recommending the extension of Doyle Hays' term for two years and Mick McGraw's for one year, after which we will seek new representation for those positions.

MOTION – To Extend Doyle Hays' At-large Term for Two Years and Mick McGraw's for One Year. MOVE – Young. SUPPORT – Hilton. MOTION CARRIED.

9. Check Signing Policy

Chris Brown explained current policy is to require dual signatures on any check above \$3,000. The proposed policy would be to allow single signatures on recurring checks such as rent, health insurance, phone, etc.

MOTION – To Approve the Check Signing Policy of Requiring Dual Signatures on Checks Above \$3,000 with the Exclusion of Normally Recurring Bills. MOVE – Moore. SUPPORT – Hilton. MOTION CARRIED.

10. Ambulance Consortium

John Weiss explained a request from the Kent County Ambulance Consortium to have GVMC be its fiduciary, do some administrative work and use its facilities for meetings. The Executive Committee recommended a one year pilot for \$1,000 per month, to be reviewed quarterly.

Don Hilton stated he was concerned about the effect this would have on members who are not part of the consortium and whether it would result in decreased ambulance coverage for them.

Jay Spencer reported the issue is whether GVMC can take on some administrative functions, not that GVMC would take a position on operations or ambulance service.

Denny Hoemke stated he felt taking on these administrative services seems to be contrary to what has been discussed regarding being a facilitator, not a provider.

Mike DeVries added we need to be careful we do not become the implementer, but help facilitate and collaborate. This is a pilot program. We should be very deliberate in how we review this over the next year.

Al Vanderberg explained the Board is looking for a resolution to approve the contract per the previously mentioned specifications.

RESOLUTION – To Approve the One Year Pilot Program to Provide Fiduciary and Administrative Services to the Kent County Ambulance Consortium for \$1,000 per Month to be Reviewed Quarterly.

Those in Favor – All

Those Opposed - None

11. Other

John Weiss introduced John Koches, GVSU Annis Water Resources Institute, as the new Chair of LGROW. Also introduced was GVSU Graduate Assistant, Brian Zuber, who will work in the area of Environmental Programs.

12. Adjournment – 9:30 a.m.

MOTION - To Adjourn – Hoppough. SUPPORT – Young. MOTION CARRIED

GRAND VALLEY METRO COUNCIL
2013-2014 Budget

AMENDMENT #1
5/1/2014

| | GENERAL FUND ONLY | | | |
|---|---------------------|------------------------------|-----------------------|----------------------------------|
| | 2012-2013 Budget | 2013-2014 APPROVED Budget | Budget Adjustments | New Proposed 2013-2014 Budget |
| INCOME | | | | |
| 43001 · PL 112 Income | 873,978.00 | 890,093.00 | - | 890,093.00 |
| 43002 · Section 5303 Income | 207,012.00 | 203,414.00 | - | 203,414.00 |
| 43004 · STP Congestion Mgt. Income | 57,295.00 | 57,295.00 | - | 57,295.00 |
| 43005 · SPR Income US131 Corridor Study | - | 50,000.00 | - | 50,000.00 |
| 43006 · STP MPO GIS Maintenance | 35,400.00 | 35,400.00 | - | 35,400.00 |
| 43007 · Pavement Mangement Income | 57,295.00 | 57,295.00 | - | 57,295.00 |
| 43008 · Asset Management Income | 20,366.00 | 19,983.00 | - | 19,983.00 |
| 43009 · SPR Michigan Street Study | - | 50,000.00 | 25,000.00 | 75,000.00 |
| 43010 · Clean Air Action | 100,639.00 | 60,778.00 | - | 60,778.00 |
| Regional Prosperity Grant | - | - | 250,000.00 | 250,000.00 |
| 43012 · Member Dues GVMC | 260,939.00 | 260,102.00 | 5,846.00 | 265,948.00 |
| 43013 · Member Dues Transportation | 190,716.00 | 204,101.00 | 1,556.00 | 205,657.00 |
| 43020 · Miscellaneous | 100.00 | 100.00 | 45,000.00 | 45,100.00 |
| 43025 · Interest Income | 1,850.00 | 5,125.00 | - | 5,125.00 |
| 43026 · Contributions | 2,500.00 | 500.00 | - | 500.00 |
| 43030 · Contributions - Clean Air | 3,000.00 | 1,000.00 | - | 1,000.00 |
| 43100 · Fee for Services | - | 15,000.00 | - | 15,000.00 |
| 43200 · GVMC Meetings and Conferences | 6,000.00 | 10,000.00 | - | 10,000.00 |
| 43300 · Local Participation Fee | 12,400.00 | - | - | - |
| 43320 · Regis Overhead allocation from Audit | 6,000.00 | 8,000.00 | - | 8,000.00 |
| Total 43000 · General Fund Income | 1,835,490.00 | 1,928,186.00 | 327,402.00 | 2,255,588.00 |
| | 1,835,490.00 | 1,928,186.00 | 327,402.00 | 2,255,588.00 |
| Expenses | | | | |
| 50000 · Program Expenses | | | | |
| 50010 · Wages | 667,260.32 | 591,645.00 | - | 591,645.00 |
| 50011 · Payroll Taxes | 57,718.02 | 49,224.24 | - | 49,224.24 |
| 50012 · Employer Retirement | 60,053.43 | 53,248.05 | - | 53,248.05 |
| 50013 · Health/dental/life/disability Insurance | 152,754.00 | 74,035.35 | - | 74,035.35 |
| 50050 · PL 112 Expenses | - | 25,000.00 | - | 25,000.00 |
| 50100 · Tech Assistance 131/96 Study | - | 50,000.00 | - | 50,000.00 |
| 50110 · SPR/PL Michigan Street Study | - | 150,000.00 | 25,000.00 | 175,000.00 |
| 50120 · Clear Air Action | 30,000.00 | 25,000.00 | - | 25,000.00 |
| 50140 · Congestion Management System | 70,000.00 | 70,000.00 | - | 70,000.00 |
| 50145 · MPO GIS Expense | 43,250.00 | 43,250.00 | - | 43,250.00 |
| 50160 · STP Pavement Management System | 48,800.00 | 70,000.00 | - | 70,000.00 |
| 52000 · Asset Management | 6,000.00 | 1,500.00 | - | 1,500.00 |
| Regional Prosperity Grant Expense | - | - | 250,000.00 | 250,000.00 |
| 57500 · Computer and Software Expense | - | 25,000.00 | - | 25,000.00 |
| 50000 · Program Expenses - Other | 135,000.00 | 124,900.00 | - | 124,900.00 |
| Total 50000 · Program Expenses | 1,270,835.77 | 1,352,802.64 | 275,000.00 | 1,627,802.64 |
| | 1,270,835.77 | 1,352,802.64 | 275,000.00 | 1,627,802.64 |
| 60000 · Administrative and Indirect | | | | |
| 60001 · Wages | 185,000.00 | 190,373.29 | - | 190,373.29 |
| 60002 · Payroll Taxes | 16,002.50 | 15,695.96 | - | 15,695.96 |
| 60004 · Employer Retirement | 16,650.00 | 17,133.60 | - | 17,133.60 |
| 60009 · Health/dental/life/disability Insurance | 30,150.50 | 17,245.00 | - | 17,245.00 |
| 60040 · Office Supplies | 13,500.00 | 7,500.00 | - | 7,500.00 |
| 60045 · Postage, Mailing | - | 1,500.00 | - | 1,500.00 |
| 60050 · Advertisements/Legal Notices | 6,950.00 | 7,000.00 | - | 7,000.00 |
| 60055 · Meeting Expenses | 16,500.00 | 21,000.00 | - | 21,000.00 |
| 60060 · Insurance | 9,100.00 | 17,250.00 | - | 17,250.00 |
| 60065 · Dues and Subscriptions | 4,250.00 | 3,500.00 | - | 3,500.00 |
| 60070 · Professional Development | 8,000.00 | 8,000.00 | - | 8,000.00 |
| 60075 · Mileage Reimbursement | 27,330.00 | 8,000.00 | - | 8,000.00 |
| 60080 · Printing | 1,900.00 | 4,500.00 | - | 4,500.00 |
| 60085 · Utilities | 4,150.00 | 4,150.00 | - | 4,150.00 |
| 60090 · Telephone, Telecommunications | 12,800.00 | 12,800.00 | - | 12,800.00 |
| 60095 · Repairs & Maintenance | 4,350.00 | 6,500.00 | - | 6,500.00 |
| 60100 · Equipment Rental/Lease | 6,000.00 | 7,000.00 | - | 7,000.00 |
| 60150 · Rent | 61,200.00 | 64,052.00 | - | 64,052.00 |
| 60300 · Accounting Fees | 34,000.00 | 38,500.00 | - | 38,500.00 |
| 60305 · Legal Fees | 9,000.00 | 12,000.00 | - | 12,000.00 |
| 60310 · Other Professional Services | 3,500.00 | 4,500.00 | - | 4,500.00 |
| 60315 · Contractual Services | 57,512.00 | 10,000.00 | - | 10,000.00 |
| 60400 · Miscellaneous | 7,500.00 | 5,000.00 | - | 5,000.00 |

To actual

To actual

To actual

RPG 25K &
GVSU 20K

| | <u>Budget</u> | <u>APPROVED Budget</u> | <u>Adjustments</u> | <u>2013-2014 Budget</u> |
|---|---------------------|------------------------|--------------------|-------------------------|
| 60450 · Office Equip & Furniture | 25,000.00 | 25,000.00 | | 25,000.00 |
| | - | | | - |
| Total 60000 · Administrative and Indirect | <u>560,345.00</u> | <u>508,199.84</u> | <u>-</u> | <u>508,199.84</u> |
| Total 100 · General Fund Expenses | <u>1,831,180.77</u> | <u>1,861,002.49</u> | <u>275,000.00</u> | <u>2,136,002.49</u> |
| | <u>4,309.23</u> | <u>67,183.51</u> | <u>52,402.00</u> | <u>119,585.51</u> |

GRAND VALLEY METRO COUNCIL

2013-2014 Budget

Amendment #1

5/1/2014

| | 2012-2013 Budget | LGROW 2013-2014 Budget | Budget Adjustments | New Proposed 2013-2014 Budget | |
|---|---------------------|------------------------------|-----------------------|----------------------------------|-----------|
| L43800 · LGROW Income | | | | | |
| L43803 NPDES Income | 165,261.00 | 185,000.00 | (8,755.00) | 176,245.00 | To actual |
| Grant Income | | | - | - | |
| L43801 · Membership Dues - LGROW | 7,755.00 | 8,000.00 | - | 8,000.00 | |
| L43805 · LGrow Contributions | 25,000.00 | 10,000.00 | - | 10,000.00 | |
| Other Income (Wendy contractual) | | | 22,900.00 | 22,900.00 | |
| L43806 Interest Income | - | 600.00 | - | 600.00 | |
| Total L43800 · LGROW Income | <u>198,016.00</u> | <u>203,600.00</u> | <u>14,145.00</u> | <u>217,745.00</u> | |
| | | | | - | |
| 115 · LGROW Expenses | | | | | |
| L66015 · LGrow Printing | 1,000.00 | 1,000.00 | - | 1,000.00 | |
| L66010 · LGrow Meeting Expenses | 600.00 | 600.00 | - | 600.00 | |
| L66020 Contractual Services | 25,160.00 | 5,700.00 | - | 5,700.00 | |
| L66001 · LGrow Wages | 13,959.51 | 68,871.00 | 25,000.00 | 93,871.00 | |
| L66002 · LGrow Payroll Taxes | - | 6,198.39 | 1,912.50 | 8,110.89 | |
| L66002.50 · LGrow Health/Dental/Life/Disability | - | 7,500.00 | 2,750.00 | 10,250.00 | |
| L66003 · LGrow Employer Retirement | | 6,198.39 | 2,250.00 | 8,448.39 | |
| L66020 Professional Fees | 165,261.00 | 106,232.22 | (60,000.00) | 46,232.22 | |
| L66030 Rouge River Watershed | - | 700.00 | - | 700.00 | |
| Promotional/Advertising | - | - | 10,000.00 | 10,000.00 | |
| L66025 Miscellaneous | 1,000.00 | 500.00 | 2,000.00 | 2,500.00 | |
| Total 115 · LGROW Expenses | <u>206,980.51</u> | <u>203,500.00</u> | <u>(16,087.50)</u> | <u>187,412.50</u> | |
| Revenues over (under) expenditures | <u>(8,964.51)</u> | <u>100.00</u> | <u>30,232.50</u> | <u>30,332.50</u> | |
| | | | | - | |
| Estimated Fund Balance | | <u>45,400.00</u> | | | |
| Estimated Remaining Fund Balance | | <u>45,500.00</u> | | | |



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MEMORANDUM

TO: GVMC Board Members
FROM: Abed Itani, Director of Transportation Planning
DATE: Wednesday, May 28, 2014
RE: Proposed FY2015 Unified Planning Work Program Activities and Budget

The FY2015 Unified Planning Work Program (UPWP) for the Grand Valley Metropolitan Council (GVMC) includes the budget for all federally assisted transportation planning activities that the GVMC Transportation Division, the Interurban Transit Partnership (ITP) and the Michigan Department of Transportation (MDOT), will undertake. The GVMC must submit the UPWP annually to the sponsoring federal agencies, Federal Highway Administration and Federal Transit Administration, prior to October 1st. It functions as the coordinated budget for the Metropolitan Planning Organization (MPO).

Attached to this memo, a general outline of the FY2015 UWP transportation tasks related to GVMC Transportation Department and associated budget to complete these tasks. Also included, financial tables with detailed proposed expenditures and revenues per task for GVMC, ITP, and MDOT, and the dues structure (local match) proposed for the fiscal year 2015. The GVMC Transportation Program receives its local match through dues assessed to the 32 participating member agencies. The full FY2015 UPWP document will be posted on GVMC website (gvmc.org).

If you have any questions please call me at 776-7606 or email me at itania@gvmc.org.

Recommendation: Approval of the Proposed FY2015 UPWP.

M05282014UWPGVMC

Grand Valley Metropolitan Council Fiscal Year (FY) 2014-2015 Unified Work Program Planning Priorities & Budget

The activities undertaken by the Grand Valley Metropolitan Council (GVMC) transportation department principally relate to overall transportation program management and fulfillment of federal requirements, MAP-21 - Moving Ahead for Progress in the 21st Century (MAP-21), and state mandated requirements. The Priorities/activities for the GVMC transportation department are severely restricted and prescribed by federal and state law requirements. Funding for all MPO activities is provided by the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and the MPO members on an 80/20 split. The 20% local match is mandated by federal law in order for any MPO to receive transportation planning funds. GVMC will manage a five billion dollar Metropolitan Transportation Plan (MTP) and an approximately sixty million dollar annual Transportation Improvement Program.

MAP-21 is a two-year federal surface transportation law that replaces its predecessor, the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). MAP-21 funds surface transportation programs at over \$105 billion for fiscal years FY2013-14 and FY2014-15. MAP-21 creates a performance-based program and builds on many of the highway, transit, bike, and pedestrian programs and policies established in 1991. The cornerstone of MAP-21's highway program is the transition to a performance and outcome-based program in an effort to increase accountability and efficiency in the way federal transportation dollars are spent. The intention is that, under this performance-based planning program, states/MPOs will invest resources in projects that help to achieve individual performance targets and collectively will make progress toward national goals. In MAP-21, the metropolitan transportation planning processes are continued and enhanced to incorporate performance goals, measures, and targets into the process of identifying needed transportation improvements and project selection. Public involvement remains a hallmark of the planning process. Requirements for a long-range plan and a short-term Transportation Improvement Program (TIP) continue, with the long-range plan to incorporate performance plans required by the Act for specific programs. The long-range plan must describe the performance measures and targets used in assessing system performance and progress in achieving the performance targets. The TIP must also be developed to make progress toward established performance targets and include a description of the anticipated achievements.

Statutory citation(s): MAP-21 §§1106, 1112-1113, 1201-1203; 23 USC 119, 134-135, 148-150

Five years after enactment of MAP-21, the Secretary is to provide to the Congress reports evaluating the overall effectiveness of performance-based planning and the effectiveness of the process in each State and for each MPO. States and MPOs must report to USDOT on progress in achieving targets. If a state's report shows inadequate progress in some areas, most notably, the condition of the NHS or key safety measures, the state/MPO must undertake corrective actions.

The FY2015 Unified Planning Work Program (UPWP) for Transportation Planning in the Grand Rapids Metropolitan Area incorporates in one document all federally assisted state, regional, and local transportation planning activities proposed to be undertaken in the region from October 1, 2014 through September 30, 2015. The program provides a process for the coordination of transportation planning activities in the area, and is required as a basis and condition for all federal funding assistance for transportation planning by the final planning regulations issued February 14, 2007 by the Federal Highway Administration (FHWA) and the Federal Transit Administration.

MAP-21, which became effective October 1, 2012, made some important modifications to the metropolitan planning process, primarily requiring metropolitan planning organizations (MPOs) to establish and use a performance-based approach to transportation decision making and development of transportation plans. This work program has been developed to comply with anticipated changes

regarding metropolitan planning as called for in MAP-21. However, in May 2014, the USDOT is expected to issue a notice of proposed rule regarding metropolitan and statewide planning that will provide specific guidance for the UPWP. Once these planning regulations are final, the activities in the UPWP will be revised and amended as necessary.

The level of planning effort for the GVMC MPO is driven by the 2035 MTP and operational planning needs of the various transportation operating agencies. The MTP addresses numerous state, and federal requirements, among which are, MAP-21, the Americans with Disabilities Act, the 1990 Clean Air Act Amendments, responses to Certification Findings by FHWA, and Michigan Department of Transportation (MDOT) requirements. Staff time and resources are focused to address issues such as intermodal planning, congestion management, pavement management, safety planning, transit planning and concerns, ITS, traffic operations, freight transportation planning, environmental justice, air quality, environmental quality, non-motorized, and needs of the transportation disadvantaged.

The Metropolitan Planning program under SAFETEA-LU/MAP-21 provided funding for the integration of transportation planning processes in the MPOs into a unified metropolitan transportation planning process, culminating in the preparation of a multimodal transportation metropolitan plan for the MPO. Title 23 of the United States Code, section 134(f) (revised in SAFETEA-LU section 6001(h)) describes Federal Planning Factors issued by Congress to emphasize planning factors from a national perspective. Under MAP-21 these planning factors remain unchanged. The increased focus level and activities regarding these issues is the result to the SAFETEA-LU/MAP-21 identified eight broad planning factors. The MPO must consider these factors when developing plans and annual programs. The GVMC transportation budget is developed to address these factors and other state and federal requirements. The eight planning factors (for both metro and statewide planning) are as follows:

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- Increase the safety of the transportation system for motorized and non-motorized users;
- Increase the security of the transportation system for motorized and non-motorized users;
- Increase the accessibility and mobility of people and for freight;
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
- Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- Promote efficient system management and operation, and
- Emphasize the preservation of the existing transportation system.

Each of these factors is addressed through various work program tasks selected for FY2015, as shown below:

| Planning Factor/Task | Economic Vitality | Increase Safety | System Security | Accessibility | Protect Environment | Integration of System | Efficiency | System Preservation |
|--|-------------------|-----------------|-----------------|---------------|---------------------|-----------------------|------------|---------------------|
| Database Management | | x | | x | x | x | x | x |
| Long Range Planning | x | x | X | x | x | x | x | x |
| Short Range Planning | x | x | X | x | x | x | x | x |
| Transportation Management Systems | x | x | X | x | x | x | x | x |
| Program Coordination | x | x | X | x | x | x | x | x |
| Land Use & Transportation Coordination | x | x | X | x | x | x | x | x |

In order to meet MAP-21 requirements, the transportation annual budget contains the following six work tasks:

DATABASE MANAGEMENT- Listing the work tasks needed to monitor area travel characteristics and factors affecting travel such as socio-economic, land use data, transportation system data, and environmental issues and concerns. Priorities include data collection and analysis, enhanced GIS capabilities development and update. Revenues for the activities under this are listed below.

| FHWA STP | FHWA PL | FHWA CMAQ | SPR/ MTF | FTA Sec. 5303 | Local Match | Total Funding |
|----------|----------|-----------|----------|---------------|-------------|---------------|
| \$35,400 | \$94,906 | \$0.00 | \$0.00 | \$42,130 | \$39,428 | \$211,863 |

LONG RANGE PLANNING- Identifying transportation system planning tasks related to long range transportation systems planning. Priorities include the development/update of the MTP, identification of long range transportation needs, goals, objective, policies, improvements, monitoring, and updating and maintaining of the travel demand model. Revenues for the activities under this are listed below.

| FHWA STP | FHWA PL | FHWA CMAQ | SPR/ MTF | FTA Sec. 5303 | Local Match | Total Funding |
|----------|-----------|-----------|----------|---------------|-------------|---------------|
| \$0.00 | \$123,105 | \$0.00 | \$0.00 | \$48,939 | \$39,533 | \$211,577 |

SHORT RANGE PLANNING- Identifying transportation system planning tasks related to short range transportation systems planning. Priorities include performance measurement, the development/update of the TIP, providing technical assistance and special studies to the MPO members, Intelligent Transportation System (ITS) planning, safety planning, freight planning, non-motorized planning, and managing the Clean Air Action Program. Revenues for the activities under this are listed below.

| FHWA STP | FHWA PL | FHWA CMAQ | SPR/ MTF | FTA Sec. 5303 | Local Match | Total Funding |
|----------|-----------|-----------|----------|---------------|-------------|---------------|
| \$0.00 | \$239,792 | \$72,994 | \$0.00 | \$53,714 | \$84,850 | \$451,349 |

TRANSPORTATION MANAGEMENT SYSTEMS- Listing the work tasks needed to monitor area travel characteristics and factors affecting congestion and pavement conditions. Priorities include collecting

transportation system data and analysis, coordination with MDOT and local transportation providers, development of congestion and pavement investment plans, and implementation and monitoring of ITS solutions. GVMC is also involved in a statewide effort to develop, collect data, and implement Michigan's Asset Management System. Revenues for the activities under this are listed below.

| FHWA STP | FHWA PL | FHWA CMAQ | SPR/ MTF | FTA Sec. 5303 | Local Match | Total Funding |
|-----------|-----------|-----------|----------|---------------|-------------|---------------|
| \$114,590 | \$133,335 | \$0.00 | \$19,878 | \$0.00 | \$54,977 | \$322,779 |

PROGRAM COORDINATION- Describing task functions required to manage the transportation planning process on a continual basis, including program administration, development, review, and reporting. Priorities include the UPWP, public involvement, environmental justice, timely submittal of documents, MPO scheduled meetings, and coordination with all MPO member units. Revenues for the activities under this are listed below.

| FHWA STP | FHWA PL | FHWA CMAQ | SPR/ MTF | FTA Sec. 5303 | Local Match | Total Funding |
|----------|-----------|-----------|----------|---------------|-------------|---------------|
| \$0.00 | \$177,478 | \$0.00 | \$0.00 | \$43,367 | \$50,197 | \$271,042 |

LAND USE & TRANSPORTATION COORDINATION – To identify and undertake activities to more effectively link land use decision-making throughout the region with the creation and adoption of the MTP and to guide elements chosen in the Transportation Improvement Program. The scope of this activity is limited to the MPO boundary area. Priorities include Committee meetings in public sessions to review the progress being made, emphasis on successful efforts and encouragement of local government's participation, generating reports to Metro Council, development of socio-economic data, and public education and information. Revenues for the activities under this are listed below.

| FHWA STP | FHWA PL | FHWA CMAQ | SPR/ MTF | FTA Sec. 5303 | Local Match | Total Funding |
|----------|----------|-----------|----------|---------------|-------------|---------------|
| \$0.00 | \$46,041 | \$0.00 | \$0.00 | \$15,000 | \$13,959 | \$75,000 |

GVMC FY2015 Unified Work Program Activities

- **Travel Demand Model Update/Calibration/Validation/Air Quality (MOVES)**
The transportation department will continue to enhance the travel demand model we currently use. Staff will be involved in the development and maintenance of a mode split model to allow simulation of most modes of transportation. GVMC staff will perform a model validation analysis to determine and improve the model accuracy. GVMC will assist MDOT in collecting freight data for the purpose of developing a freight model. Staff will develop new technical tools to produce data for use in the MOVES2010 program. Staff will develop "Local" data input files for the MOVES2010 program.
- **Safety Conscious Planning and Monitoring**
This task will continue our efforts to bring safety planning into the mainstream MPO planning process as required by the Federal Highway Administration (FHWA) based on the MAP-21 requirements. GVMC will continue to hold safety forums and other educational activities to raise the awareness of safety planning and enhancement within the MPO area.
- **Transportation Geographic Information System**
This task will provide staff training to utilize the REGIS and GIS+/TransCad platforms. This activity will enable the transportation department to migrate fully to a platform that is compatible with the state Framework and REGIS. Staff will update the regional transportation database and will input all data in GIS format.
- **Transit/Mode Split Model**
The transportation department will continue to improve and maintain the transit model, in cooperation with MDOT and the Interurban Transit Partnership (ITP), which will allow simulation and evaluation of most transit bus route alternatives.
- **Freight Planning and Monitoring**
MPO staff will work closely with local officials, interest groups, state, and federal transportation partners to further integrate freight planning into the transportation planning process based on MAP-21 requirements. MPO staff will work with stakeholders to inventory and monitor freight routes and intermodal facilities within the metropolitan area. MPO staff will also monitor freight related issues and seek input from freight stakeholders on how to best integrate freight planning into the existing transportation process.
- **Clean Air Action! Program**
This task will continue the effort of the Council to educate and raise the awareness of the general public with regard to ground level ozone and its negative health impacts.
- **Congestion Management Process (CMP) and Monitoring**
To comply with this federal requirement in MAP-21, the transportation department will continue to expand and improve the Congestion Management Process which allows us to monitor and evaluate congestion and its causes. GVMC staff will collect traffic and travel data by mode, when possible, to analyze recurring and non-recurring congestion. GVMC staff will analyze traffic accident data to identify high accident locations for future improvements. This task will enable GVMC to mitigate non-recurring congestion, reduce recurring congestion, improve day-to-day traffic operations, and improve global connectivity by enhancing freight management and operations.
- **Pavement Management System (PMS) and Monitoring**
To assure compliance with MAP-21 the transportation department will continue to improve

the Pavement Management System which allows us to monitor pavement conditions in the most productive way and efficient fashion. GVMC will again collect pavement condition data within the MPO study area for 1,600 miles of federal aid.

- **Asset Management Data Collection**
Staff will continue to collect data on behalf of the Asset Management Council within the MPO study area.
- **Transportation/Land Use Regional Coordination**
This activity will continue our coordination with land use planning departments within the MPO study area. Staff will continue to develop and update the social economic data for use in the travel demand forecasting model and transportation mobility access and corridor studies.
- **2035/40 Metropolitan Transportation Plan (MTP) Development/Update**
Staff will continue to monitor and update the 2035 MTP. Staff will be working with the MPO communities to update/amend the MTP during this fiscal year. Staff will be working with elected officials, Policy, and Technical Committee members to meet regional goals and objectives in order to improve mobility and reduce congestion and vehicle emissions. Staff will complete the development of the new 2040 MTP.
- **2014-2017 Transportation Improvement Program (TIP) Update and monitoring**
Staff will monitor 2014-2017 TIP projects.
- **Intelligent Transportation System (ITS Implementation)**
The transportation department will continue its effort to complete the ITS deployment activities as recommended by the ITS study.
- **Non-Motorized Plan**
Staff will continue to work on updating the non-motorized plan and amending any changes to the Long Range Transportation Plan.
- **Environmental Justice Process**
Staff will continue to address EJ as part of the MTP and the TIP throughout the MPO study area.
- **Environmental Mitigation Process**
Staff, in coordination with MDOT, FHWA, FTA, MDEQ, and ITP, will continue to assess environmental impacts resulting from the MTP and TIP projects.
- **Transportation Accessibility Process**
Staff, in coordination with MDOT, FHWA, FTA, and ITP, will continue to evaluate mobility accessibility within the MPO study area as required by MAP-21.
- **Consultation Process**
Staff, in coordination with MDOT, FHWA, FTA, and ITP, will continue to implement and update the consultation process adopted by the MPO for the development of the MTP and TIP. The process provides feedback from the public, transportation interest groups, and state and federal agencies.
- **Visualization Process**
Staff, in coordination with MDOT, FHWA, FTA, and ITP, will continue to apply the visualization process throughout the MPO process as required by MAP-21.

- **Transit Planning & Coordination**
Staff will continue to coordinate with ITP, FTA, FHWA and MDOT on all transit related needs, such as the transit model, MTP, TIP, and transit studies.
- **State and Federal Coordination and Cooperation**
Staff will continue to meet on a regular basis with FHWA, FTA, MDOT, and MDEQ to address transportation needs and issues.
- **Public Involvement/Information**
Staff will continue to improve public involvement in the transportation process as required by MAP-21.
- **Technical Assistance**
Staff will continue to provide technical assistance on various projects as requested from the MPO members.

Funding Sources for Planning Activities

All work, including MPO staff time and consultant studies, listed in the UPWP are funded by one or more of the following funding sources.

FHWA Planning grant funds (also known as “PL” or metropolitan planning funds)

Federal planning funds can be used for up to 81.85 percent of a project, with a required 18.15 percent match typically provided by local governments.

FHWA State Planning and Research (SPR) grant funds

SPR funds are federal dollars from the State Planning & Research Program administered by the Michigan Department of Transportation. Some SPR funds may be allocated to the MPO to help with planning studies. A 20 percent match is required that is provided by MDOT.

FTA Section 5303 grant funds

Section 5303 funds are federal funds designated for transit planning and research activities. Up to 80 percent federal funds can be used for a project. The remaining 20 percent match is typically provided by local governments.

FHWA Surface Transportation Program (STP) funds

Federal STP funds can be used for up to 81.85 percent of a project, with a required 18.15 percent match typically provided by local governments.

FHWA Congestion Mitigation/Air Quality Program (CMAQ) funds

Federal CMAQ funds can be used for up to 80 percent of a project, with a required 20 percent match typically provided by local governments

Local matching funds

All federal grant funds require at least a 18.185 percent non-federal match. The MPO receives funding from member jurisdictions on a proportionate fair share basis using population distributions published by the most recent decennial census, and lane miles as defined by the national highway functional classification network approved by MDOT and FHWA.

| <u>GVMC FY2014-15 MPO Revenue Estimates</u> | |
|--|--------------------|
| STP-U | \$150,000 |
| CMAQ | \$80,000 |
| SECTION-5303 | \$206,046 |
| PL-112 | \$827,889 |
| SPR | \$0.00 |
| State Asset Management | \$20,000 |
| Local Match Required | \$270,621 |
| TOTAL | \$1,554,556 |

Staffing

Work Load and federal funding is available to support seven (7) full time and one part time staff positions. The proposed staffing model is as follows:

Transportation Director
Senior Transportation Planner (2)
Transportation Planner (4)
Part time Interns (1)

Director of Transportation Planning: Responsible for administration of the transportation planning program, development of the Council's transportation unified work program and policies, the Transportation Improvement Program (TIP), the Metropolitan Transportation Plan, establishment of project budgets, management of the transportation staff, management of the transportation department budget, staff coordinator of GVMC Transportation Committees, and coordinates with state and federal agencies.

Senior Transportation Planner: Duties will include travel demand modeling, traffic impact studies, GIS data development and updates, updating the Transportation Management Systems (CMS, PMS and SMS), and updating the 2035 Metropolitan Transportation Plan.

Senior Transportation Planner: Duties will include work on updating the 2035 Metropolitan Transportation Plan, development and management of a regional non-motorized plan, developing non-motorized projects for future funding and inclusion in the TIP, participation in early transit route planning and services with the transit providers, collecting traffic data, air quality conformity analysis and land use activities.

Transportation Planner: Duties will include assistance in preparing agendas for the Transportation Programming Study Group, Technical and Policy committees meetings, updating traffic and demographic data files, assisting in Clean Air Action Program activities, coordinating with the transit agency, involvement in the development of the freight plan, preparing annual reports, and other administrative tasks.

Transportation Planner: Duties will include work on developing a regional safety plan as a part of the Metropolitan Transportation Plan, involvement in the ITS program, assist in the development of SMS and updating of the PMS, collecting traffic data, coordinating efforts with MDOT and FHWA regarding safety issues, and providing technical assistance to local units of government.

Transportation Planner: Duties will include work on developing and managing the Transportation Improvement Program, traffic count program, managing enhancement and CMAQ projects, HPMS updates, collecting traffic data, GIS data updates, air quality conformity analysis for the TIP and the Metropolitan Transportation Plan, and coordination with MDOT, FHWA, transit providers and local units of government.

It is assumed that all staff time will be charged to MPO transportation related activities.

| FY2015 | | FY2013 | FY2014 | FY2015 |
|---|--------------------------|--------------------|--------------------|--------------------|
| <u>MPO Membership Dues Estimates</u> | <u>Population</u> | <u>Dues</u> | <u>Dues</u> | <u>Dues</u> |
| Kent Co Rd Com. Urban | | \$39,803 | \$39,721 | \$39,501 |
| Kent Co Rd Com. Rural | | \$6,266 | \$6,230 | \$6,166 |
| Ada | 13,142 | \$2,016 | \$1,990 | \$1,984 |
| Algoma | 9,932 | \$1,524 | \$1,504 | \$1,500 |
| Alpine | 13,336 | \$2,046 | \$2,020 | \$2,013 |
| Byron | 20,317 | \$3,117 | \$3,077 | \$3,068 |
| Caledonia | 10,821 | \$1,660 | \$1,639 | \$1,634 |
| Cannon | 13,336 | \$2,046 | \$2,020 | \$2,013 |
| Cascade | 17,134 | \$2,628 | \$2,595 | \$2,587 |
| Courtland | 7,678 | \$1,178 | \$1,163 | \$1,159 |
| Gaines | 25,146 | \$3,858 | \$3,808 | \$3,797 |
| Grand Rapids | 16,661 | \$2,556 | \$2,523 | \$2,516 |
| Plainfield | 30,952 | \$4,748 | \$4,688 | \$4,673 |
| Sparta | 0 | \$0 | \$0 | \$0 |
| Subtotal | 183,425 | \$73,446 | \$72,979 | \$72,610 |
| Ottawa Co Rd Com. Urban | | \$11,921 | \$11,895 | \$11,827 |
| Ottawa Co Rd Com. Rural | | \$385 | \$383 | \$379 |
| Allendale | 20,708 | \$2,911 | \$2,873 | \$2,859 |
| Georgetown | 46,985 | \$6,604 | \$6,518 | \$6,486 |
| Jamestown | 7,034 | \$989 | \$976 | \$971 |
| Tallmadge | 7,575 | \$1,065 | \$1,051 | \$1,046 |
| Subtotal | 82,302 | \$23,874 | \$23,697 | \$23,567 |
| Cities/Villages | | | | |
| Cedar Springs | 3,509 | \$730 | \$723 | \$719 |
| East Grand Rapids | 10,694 | \$2,154 | \$2,132 | \$2,120 |
| Grand Rapids | 188,040 | \$39,935 | \$39,557 | \$39,326 |
| Grandville | 15,378 | \$4,756 | \$4,721 | \$4,690 |
| Hudsonville | 7,116 | \$1,871 | \$1,856 | \$1,844 |
| Kentwood | 48,707 | \$11,402 | \$11,301 | \$11,233 |
| Lowell | 3,783 | \$918 | \$910 | \$904 |
| Rockford | 5,719 | \$1,388 | \$1,376 | \$1,368 |
| Sparta | 0 | \$0 | \$0 | \$0 |
| Walker | 23,537 | \$6,809 | \$6,756 | \$6,714 |
| Wyoming | 72,125 | \$17,770 | \$17,618 | \$17,511 |
| Subtotal | 382,748 | \$87,732 | \$86,950 | \$86,429 |
| Other Transportation Members | | | | |
| ITP | N/A | \$14,500 | \$14,500 | \$14,500 |
| Gerald R. Ford Airport | N/A | \$1,500 | \$1,500 | \$1,500 |
| MDOT | N/A | \$0 | \$0 | \$0 |
| Subtotal | | \$16,000 | \$16,000 | \$16,000 |
| Kent County | 602,622 | \$3,000 | \$3,000 | \$3,000 |
| Ottawa County | 89,418 | \$1,478 | \$1,476 | \$1,476 |
| Subtotal | | \$4,478 | \$4,476 | \$4,476 |
| Total | | \$267,530 | \$259,104 | \$253,082 |

GRAND VALLEY METROPOLITAN COUNCIL/TRANSPORTATION DIVISION
 FY2014-2015 UNIFIED PLANNING WORK PROGRAM

| Work Item | GVMC REVENUES | | | | | | | TOTAL |
|--|----------------|----------------|---------------|---------------|----------------|----------------|---------------------|-------|
| | STP | PL SEC-112 | CMAQ | SPR MTF | FTA SEC-5303 | LOCAL MATCH | | |
| 1.0 DATA BASE MANAGEMENT | | | | | | | | |
| 1.1 Demographic & Economic Projections | 0 | 18,835 | 0 | 0 | 18,409 | 8,779 | 46,022.94 | |
| 1.2 Traffic Volumes & Physical Conditions | 0 | 46,408 | 0 | 0 | 0 | 10,291 | 56,698.61 | |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| 1.3 Geographic Information System Maintenance & Update | 0 | 29,663 | 0 | 0 | 23,721 | 12,508 | 65,892.36 | |
| Contractual Services | 35,400 | 0 | 0 | 0 | 0 | 7,850 | 43,250.00 | |
| SUBTOTAL | 35,400 | 94,906 | 0 | 0 | 42,130 | 39,428 | 211,863.90 | |
| 2.0 LONG RANGE PLANNING | | | | | | | | |
| 2.1 Travel Demand/Air Quality Modeling | 0 | 44,047 | 0 | 0 | 23,182 | 15,563 | 82,791.66 | |
| 2.2 2035 Long Range Transportation Plan Update | 0 | 79,058 | 0 | 0 | 25,757 | 23,970 | 128,785.42 | |
| SUBTOTAL | 0 | 123,105 | 0 | 0 | 48,939 | 39,533 | 211,577.08 | |
| 3.0 SHORT RANGE PLANNING | | | | | | | | |
| 3.1 Transportation Improvement Program (TIP) | 0 | 49,055 | 0 | 0 | 25,817 | 17,332 | 92,204.81 | |
| 3.2 Technical Assistance | 0 | 34,884 | 0 | 0 | 27,897 | 14,710 | 77,490.72 | |
| Contractual Services | 0 | 81,850 | 0 | 0 | 0 | 18,150 | 100,000.00 | |
| 3.3 Clean Air Action Program | 0 | 0 | 52,994 | 0 | 0 | 13,248 | 66,242.25 | |
| Contractual Services | 0 | 0 | 20,000 | 0 | 0 | 5,000 | 25,000.00 | |
| 3.4 Intelligent Transportation System (ITS) | 0 | 3,125 | 0 | 0 | 0 | 693 | 3,817.45 | |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| 3.5 Non_Motorized Planning | 0 | 38,259 | 0 | 0 | 0 | 8,484 | 46,742.21 | |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| 3.6 Safety Conscious Planning | 0 | 32,619 | 0 | 0 | 0 | 7,233 | 39,851.98 | |
| SUBTOTAL | 0 | 239,792 | 72,994 | 0 | 53,714 | 84,850 | 451,349.43 | |
| 4.0 TRANSPORTATION MANAGEMENT SYSTEMS | | | | | | | | |
| 4.1 Pavement Management System | 0 | 79,470 | 0 | 0 | 0 | 17,622 | 97,091.72 | |
| Contractual Services | 57,295 | 0 | 0 | 0 | 0 | 12,705 | 70,000.00 | |
| 4.2 Congestion Management System | 0 | 53,865 | 0 | 0 | 0 | 11,944 | 65,809.34 | |
| Contractual Services | 57,295 | 0 | 0 | 0 | 0 | 12,705 | 70,000.00 | |
| 4.3 Asset Management*** | 0 | 0 | 0 | 19,878 | 0 | 0 | 19,878.05 | |
| SUBTOTAL | 114,590 | 133,335 | 0 | 19,878 | 0 | 54,977 | 322,779.11 | |
| 5.0 RIDESHARING | | | | | | | | |
| 5.1 Rideshare | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| SUBTOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| 6.0 SPECIAL SERVICES PLANNING | | | | | | | | |
| 6.1 ADA Planning/Compliance - Special Services | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| 6.2 Community Outreach | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| 6.3 Administrative Program Support | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| 6.4 Website Development | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| 6.5 Safety Training Software Enhancement | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| 6.6 Human Resources/Payroll Software Enhancement | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| 6.7 Ridelink Software Study | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| SUBTOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| 7.0 PROGRAM COORDINATION | | | | | | | | |
| 7.1 Administration | 0 | 177,478 | 0 | 0 | 43,367 | 50,197 | 271,042.08 | |
| SUBTOTAL | 0 | 177,478 | 0 | 0 | 43,367 | 50,197 | 271,042.08 | |
| 8.0 Land Use Planning | | | | | | | | |
| 8.1 Land Use Coordination | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | |
| Contractual Services | 0 | 46,041 | 0 | 0 | 15,000 | 13,959 | 75,000.00 | |
| SUBTOTAL | 0 | 46,041 | 0 | 0 | 15,000 | 13,959 | 75,000.00 | |
| | | | | SPR | 0 | | | |
| TOTALS | 149,990 | 814,656 | 72,994 | 19,878 | 203,150 | 282,943 | 1,543,611.60 | |

GRAND VALLEY METROPOLITAN COUNCIL/TRANSPORTATION DIVISION
 FY2014-2015 UNIFIED PLANNING WORK PROGRAM

| Work Item | ITP EXPENDITURES | | | | TOTAL |
|--|------------------|----------|----------|----------------|----------------|
| | CONTRACT | SALARY | FRINGES | DIRECT | |
| 1.0 DATA BASE MANAGEMENT | | | | | |
| 1.1 Demographic & Economic Projections | 0 | 0 | 0 | 0 | 0 |
| 1.2 Traffic Volumes & Physical Conditions | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 |
| 1.3 Geographic Information System Maintenance & Update | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 |
| SUBTOTAL | 0 | 0 | 0 | 0 | 0 |
| 2.0 LONG RANGE PLANNING | | | | | |
| 2.1 Travel Demand/Air Quality Modeling | 0 | 0 | 0 | 0 | 0 |
| 2.2 2035 Long Range Transportation Plan Update | 0 | 0 | 0 | 0 | 0 |
| SUBTOTAL | 0 | 0 | 0 | 0 | 0 |
| 3.0 SHORT RANGE PLANNING | | | | | |
| 3.1 Transportation Improvement Program (TIP) | 0 | 0 | 0 | 0 | 0 |
| 3.2 Technical Assistance | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | | | | | |
| 3.3 Clean Air Action! Program | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 |
| 3.4 Intelligent Transportation System (ITS) | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 |
| 3.5 Non_Motorized Planning | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 |
| 3.6 Safety Conscious Planning | | | | | |
| SUBTOTAL | 0 | 0 | 0 | 0 | 0 |
| 4.0 TRANSPORTATION MANAGEMENT SYSTEMS | | | | | |
| 4.1 Pavement Management System | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 |
| 4.2 Congestion Management System | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 |
| 4.3 Asset Management*** | | | | | |
| SUBTOTAL | 0 | 0 | 0 | 0 | 0 |
| 5.0 RIDESHARING | | | | | |
| 5.1 Rideshare | 26,000 | 0 | 0 | 104,000 | 130,000 |
| SUBTOTAL | 26,000 | 0 | 0 | 104,000 | 130,000 |
| 6.0 SPECIAL SERVICES PLANNING | | | | | |
| 6.1 ADA Planning/Compliance - Special Services | 53,560 | 0 | 0 | 13,390 | 66,950 |
| 6.2 Community Outreach | 72,000 | 0 | 0 | 18,000 | 90,000 |
| 6.3 Administrative Program Support | 32,000 | 0 | 0 | 8,000 | 40,000 |
| 6.4 Website Development | 35,200 | 0 | 0 | 8,800 | 44,000 |
| 6.5 Safety Training Software Enhancement | 28,000 | 0 | 0 | 7,000 | 35,000 |
| 6.6 Human Resources/Payroll Software Enhancement | 28,000 | 0 | 0 | 7,000 | 35,000 |
| 6.7 Ridelink Software Study | 40,000 | 0 | 0 | 10,000 | 50,000 |
| SUBTOTAL | 288,760 | 0 | 0 | 72,190 | 360,950 |
| 7.0 PROGRAM COORDINATION | | | | | |
| 7.1 Administration | 0 | 0 | 0 | 0 | 0 |
| SUBTOTAL | 0 | 0 | 0 | 0 | 0 |
| 8.0 Land Use Planning | | | | | |
| 8.1 Land Use Coordination | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 |
| SUBTOTAL | 0 | 0 | 0 | 0 | 0 |
| TOTALS | 314,760 | 0 | 0 | 176,190 | 490,950 |

GRAND VALLEY METROPOLITAN COUNCIL/TRANSPORTATION DIVISION
 FY2014-2015 UNIFIED PLANNING WORK PROGRAM

| Work Item | ITP REVENUES | | | | | | | CTF MATCH | ITP MATCH | TOTAL |
|--|-----------------|----------------|-----------------|-------------------|------------------|-----------------|----------------|---------------|--------------|----------------|
| | CMAQ | CMAQ MATCH | FTA SEC 5339 | FTA-5339 MATCH | FTA SEC 26(c) | FTA SEC 5307 | | | | |
| 1.0 DATA BASE MANAGEMENT | | | | | | | | | | |
| 1.1 Demographic & Economic Projections | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1.2 Traffic Volumes & Physical Conditions | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1.3 Geographic Information System Maintenance & Update | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | SUBTOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2.0 LONG RANGE PLANNING | | | | | | | | | | |
| 2.1 Travel Demand/Air Quality Modeling | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 2.2 2035 Long Range Transportation Plan Update | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | SUBTOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3.0 SHORT RANGE PLANNING | | | | | | | | | | |
| 3.1 Transportation Improvement Program (TIP) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3.2 Technical Assistance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3.3 Clean Air Action! Program | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3.4 Intelligent Transportation System (ITS) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3.5 Non_Motorized Planning | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 3.6 Safety Conscious Planning | | | | | | | | | | |
| | SUBTOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4.0 TRANSPORTATION MANAGEMENT SYSTEMS | | | | | | | | | | |
| 4.1 Pavement Management System | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4.2 Congestion Management System | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4.3 Asset Management*** | | | | | | | | | | |
| | SUBTOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5.0 RIDESHARING | | | | | | | | | | |
| 5.1 Rideshare | 130,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 130,000 |
| | SUBTOTAL | 130,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 130,000 |
| 6.0 SPECIAL SERVICES PLANNING | | | | | | | | | | |
| 6.1 ADA Planning/Compliance - Special Services | 0 | 0 | 0 | 0 | 0 | 53,560 | 13,390 | 0 | 0 | 66,950 |
| 6.2 Community Outreach | 0 | 0 | 0 | 0 | 0 | 72,000 | 18,000 | 0 | 0 | 90,000 |
| 6.3 Administrative Program Support | 0 | 0 | 0 | 0 | 0 | 32,000 | 8,000 | 0 | 0 | 40,000 |
| 6.4 Website Development | 0 | 0 | 0 | 0 | 0 | 35,200 | 8,800 | 0 | 0 | 44,000 |
| 6.5 Safety Training Software Enhancement | 0 | 0 | 0 | 0 | 0 | 28,000 | 7,000 | 0 | 0 | 35,000 |
| 6.6 Human Resources/Payroll Software Enhancement | 0 | 0 | 0 | 0 | 0 | 28,000 | 7,000 | 0 | 0 | 35,000 |
| 6.7 Ridelink Software Study | 0 | 0 | 0 | 0 | 0 | 40,000 | 10,000 | 0 | 0 | 50,000 |
| | SUBTOTAL | 0 | 0 | 0 | 0 | 288,760 | 72,190 | 0 | 0 | 360,950 |
| 7.0 PROGRAM COORDINATION | | | | | | | | | | |
| 7.1 Administration | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | SUBTOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 8.0 Land Use Planning | | | | | | | | | | |
| 8.1 Land Use Coordination | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | | | | | | | | | | |
| | SUBTOTAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | TOTALS | 130,000 | 0 | 0 | 0 | 0 | 288,760 | 72,190 | 0 | 490,950 |