



GRAND VALLEY METROPOLITAN COUNCIL

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COOPERSVILLE • COURTLAND TOWNSHIP • EAST GRAND RAPIDS • GAINES TOWNSHIP • GEORGETOWN TOWNSHIP • GRAND RAPIDS • GRAND RAPIDS TOWNSHIP • GRANDVILLE • GREENVILLE
HASTINGS • HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • MIDDLEVILLE • OTTAWA COUNTY • PLAINFIELD TOWNSHIP • ROCKFORD
SAND LAKE • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

AGENDA

GVMC BOARD MEETING

November 4, 2013

**Immediately Following Breakfast
L. William Seidman Center
GVSU Downtown Grand Rapids
DeVos Boardroom
4th Floor**

- 1) Approval of October 2013 Minutes – Attachment**

- 2) Public Comment**

- 3) GVMC Officers and Executive Committee 2013-2014 – Attachment**

- 4) Natural Resources Update & SAW Grant Resolution - Attachment**

- 5) Regional Prosperity Initiative Update**

- 6) Adjourn**

GRAND VALLEY METRO COUNCIL

Board Meeting

October 3, 2013

8:30 a.m.

Kent County Commission Chambers
Grand Rapids

MINUTES

1. Call to Order

The meeting was called to order at 8:30 a.m. by Chair Jim Buck.

Members Present:

Alex Arends	Alpine Township
Rick Baker	At-Large Member
Brent Boncher	Courtland Township
Jim Buck	City of Grandville
Richard Clanton	City of Kentwood
Daryl Delabbio	Kent County
Mike DeVries	Grand Rapids Township
Steve Grimm	Cannon Township
George Heartwell	City of Grand Rapids
Carol Hennessey	Kent County
Don Hilton, Sr.	Gaines Township
Denny Hoemke	Algoma Township
Barb Holt	City of Walker
Jim Holtrop	Ottawa County
John Hoppough	City of Greenville
Mark Howe	City of Lowell
Cindy Janes	Cascade Township
Mark Lemoine	At-Large Member
Mick McGraw	At-large Member
Cy Moore	Treasurer
Megan Mullendore	City of Belding
Jack Poll	City of Wyoming
Michael Selden	City of Wayland
Jay Spencer	Plainfield Township
Roger Towsley	Village of Sand Lake
Al Vanderberg	Ottawa County
Bill VerHulst	City of Wyoming

Members Absent:

Jerry Alkema	Allendale Township
Ken Bergwerff	Jamestown Township
Dan Carlton	Georgetown Township
Tom Butcher	Grand Valley State University
Brian Donovan	City of East Grand Rapids
Jason Eppler	City of Ionia
Rebecca Fleury	Village of Middleville
George Haga	Ada Township
Brian Harrison	Caledonia Township
Doyle Hayes	At-Large Member
Elias Lumpkins, Jr.	City of Grand Rapids
Brenda McNabb-Stange	City of Hastings
Audrey Nevins-Weiss	Byron Township
Steven Patrick	City of Coopersville
Jim Saalfeld	Kent County
Milt Rohwer	City of Grand Rapids
Toby VanEss	Tallmadge Township
Patrick Waterman	City of Hudsonville
Michael Young	City of Rockford

Others Present:

Abed Itani	Grand Valley Metro Council
Dennis Kent	MDOT
Gayle McCrath	Grand Valley Metro Council
Dal McBurrows	MDOT
Peter Varga	The Rapid
John Weiss	Grand Valley Metro Council

2. Minutes

MOTION: To Approve the Minutes of the September GVMC Board Meeting. MOVE - Howe. SUPPORT - Janes. MOTION CARRIED.

3. Public Comment

None

4. Oath of Office

Kent County Clerk Mary Hollinrake administered the Oath of Office to Brent Boncher, Trustee, Courtland Township.

Brent stated he was excited to be part of the Metro Council and looks forward to working with everyone.

5. Presentation on Regional Prosperity Initiative

John Weiss, Al Vanderberg, and Rick Chapla of the Right Place discussed the Governor’s Regional Prosperity Initiative and the request for a resolution to endorse GVMC as the recipient of the grant for Region Four.

John reported Michigan has 84 different service districts for state & federal supported sectors (education, transportation, mental health, etc.). The Governor’s goal is to maintain the integrity of locals with the efficiencies of larger districts. The region GVMC is a part of (Region 4) encompasses 13 counties. Mandated partners in the process are transportation, higher education, adult education, economic development and workforce development.

The objective on the Tier 1 Grant is to develop a process with monthly meetings which develops a five-year regional prosperity plan including five key regional prosperity goals.

Conversation to-date has centered on creating a steering committee with representatives self-selected from the five mandated participating groups. The board would include 21-25 members (3 from each group) and At-large members representing other sectors.

There is a high expectation from Lansing that we set the bar and lead the initiative.

MOTION – To Approve the Resolution to Endorse GVMC as the Recipient of the Regional Prosperity Initiative Grant. MOVE – Grimm. SUPPORT – DeVries. MOTION CARRIED

6. November Board Meeting – Change of Date

MOTION - To Change Date of November GVMC Board Meeting to Monday, November 4, 10:00 a.m. at the L. William Seidman Center of GVSU Downtown Grand Rapids. MOVE – Hilton. SUPPORT – Janes. MOTION CARRIED

7. Adjournment – 9:45 a.m.

MOTION – To Adjourn. MOVE – Janes. SUPPORT – Baker. MOTION CARRIED.

MEMORANDUM

TO: Grand Valley Metropolitan Council Board of Directors
FROM: Grand Valley Metropolitan Council Executive Committee
SUBJECT: Nominations for GVMC Officers and Executive Board
DATE: October 21, 2013

We, are writing you as members of the GVMC Executive Committee. Over the past several months, we have been working to develop a slate of officers to recommend to the full board for appointment during our regularly scheduled November meeting. The slate also includes members to serve for the next twelve (12) months on the GVMC Executive Committee.

As a point of history, the nominating committee and personnel committee have recently been combined into a new Human Resource Committee. One of the charges of the Human Resource Committee is to provide nominations for officers and executive committee members of the GVMC Board. In past years, this has been a rather routine task in that we have enjoyed the long time service of Mayor Jim Buck as the GVMC Chairman and his continued service was desired by the Board year in and year out. With the upcoming retirement of Mayor Buck, a more thoughtful process has been put into place to develop a slate of officers. Because nearly every member of the Human Resource Committee serves on the Executive Committee, we chose to use the Executive Committee for the nomination process.

After careful consideration, during its regularly scheduled October meeting, the Executive Committee unanimously approved the following slate of officers for consideration of the GVMC Board of Directors.

Mr. Al VanderBerg- Chairman
Mr. Michael DeVries- Vice Chairman
Mr. Jim Buck- Secretary.
Mr. Cy Moore- Treasurer

We feel that Al's nomination as Chairman is an excellent choice and further demonstrates GVMC's commitment towards regionalism by having an Ottawa County representative serve as Chair. We are pleased to nominate Michael DeVries as Vice Chairman in recognition of his long-term service to the GVMC Board, which will also

ensure that a township representative serves as Chairperson in the near future. We have written into our governance structure a four (4) year recommended term limit for officers.

The Executive Committee also puts forth the nomination of the following individuals to serve as members of the GVMC Executive Committee:

Mayor George Heartwell
Township Trustee Cindy Janes
City Manager Brian Donovan

County Administrator Daryl Delabbio
Township Supervisor Don Hilton
City Manager Michael Young

We hope you are pleased with the work of the Executive Committee and should you have any questions with the information contained in this memo, please contact Rockford City Manager Michael Young at 616-866-1537. We look forward to seeing you at our November meeting.

SAW Grant Application

GVMC Scope of Work

Cities, villages, townships, school districts and county agencies in the Lower Grand River Watershed have ongoing regional cooperation in the administration and implementation of NPDES Stormwater Regulations. MDEQ expects to have the revised NPDES permit applications available late 2014, with completed applications due April 2015. The following communities will be participating in the SAW Grant:

- Kent County Administration and Drain Commissioner
- Kent County Road Commission
- Cascade Charter Township
- City of East Grand Rapids
- City of Ferrysburg
- Georgetown Charter Township
- City of Grand Haven
- City of Grand Rapids
- Grand Rapids Charter Township
- City of Grandville
- City of Hudsonville
- City of Kentwood
- Plainfield Charter Township
- City of Rockford
- Sparta Village
- Spring Lake Village
- City of Walker and
- City of Wyoming

All of the MS4 communities within the Lower Grand River Watershed have an approved Stormwater Pollution Prevention Initiative (SWPPI). The SWPPIs need to be updated to more fully address water quality issues caused by surface runoff of stormwater to comply with the Stormwater Management Plans (SWMPs) that are required in the permit. The following scope of work is to develop individual SWMPs to be used in the NPDES permit application to meet permit requirements.

The best management practices (BMPs) included in the MS4 SWMPs will be designed to reduce the discharge of pollutants from the MS4 to the maximum extent practicable. The specific activities that will be completed using SAW grant funds include the following:

1. Public Participation/Involvement Program
 - a. Develop procedure for public review and comment on SWMP, and future involvement in implementation of SWMP, including measureable goals, assessment and schedule.
2. Public Education Program
 - a. Develop procedure for determining priority issues and targeted concerns to reduce pollutants (LGROW). Update topics and prioritization in approved PEP.
 - b. Design and conduct a public survey to assess effectiveness of stormwater education materials and alternative methods and activities for the future.
3. Illicit Discharge Elimination Program

- a. Create map for each MS4 Permittee that includes complete storm sewer system, location of outfalls and discharge points, identification of waters of the state, all attributes, subcatchments, can include ROWs, as-builts, FIRMs, etc.
 - b. Develop an overall prioritization of high risk area in the watershed for dry-weather screening
 - c. Update procedures and prioritization methods for responding and reporting. Improve methods of determining effectiveness.
4. Construction Stormwater Runoff Control Program
 - a. Develop training program with opportunities for SESC and procedures for reporting violation
 - b. Develop and test tracking sheets for documenting SESC inspections and violations, including measureable goals, assessment and schedule.
 5. Post-Construction Stormwater Runoff Program
 - a. Update stormwater ordinance with performance standards for water quality treatment and channel protection, using flow monitoring as necessary, including measureable goals, assessment and schedule.
 - b. Develop and test tracking system for long-term inspections and maintenance for BMPs, including measureable goals, assessment and schedule.
 6. Pollution Prevention and Good Housekeeping Program
 - a. Update inventories of all facilities with stormwater controls. Prioritize pollutant risk and develop procedure for routine revisions
 - b. Update map with all stormwater controls, include procedure for revisions
 - c. Conduct pre-project assessment of BMPs to determine the most effective solution.
 - d. Update all Procedures for BMP implementation, inspection and maintenance. Develop for each facility and include in all SOPs.
 - e. Develop training program for employees and contractors with opportunities for P2 and GH and procedures for reporting violation, including measureable goals, assessment and schedule.
 7. Total Maximum Daily Loads (TMDL) Implementation
 - a. Identify TMDL pollutant load reductions required for MS4s and develop monitoring plan to assess effectiveness of BMPs in making progress toward achieving the requirements, including measureable goals, assessment and schedule. (Grand River, Buck Creek, Plaster Creek, Bass River, Indian Mill Creek)
 8. Grant Administration
 - a. Quarterly Project Update meeting will be facilitated by GVMC to ensure project is progressing according to schedule and measureable goals are being met.
 - b. Quarterly reporting will be compiled and submitted to MDEQ for review and comment on progress.

GVMC is submitting the SAW application to continue the collaborative approach for many of the minimum control measures and the water quality requirements as part of the SWMP.

If MDEQ requires GVMC to submit under the SAW Stormwater Management Plan criteria, the following additional activities will be included in the scope of work.

1. A description and map of the jurisdictional boundaries and the area to be covered by the plan (typically a sewershed and/or drainage district). The planning area will be hydrologically based and include the entire collection and conveyance system (open and closed) as well as the contributing area.
2. A description of the major components of the stormwater system and/or country drainage district, including sewershed and watershed boundary and internal sub-boundaries, surface water hydrology, mapping of stormwater conveyance (pipes and channels), existing storage, regulatory or other mapped floodplains, flood control facilities and treatment components.

3. A description of publically owned BMPs and private BMPs that significantly affects the stormwater system.
4. A description of all stormwater sources and all known stormwater related water quality problems within the planning area, (for example, surface flooding, hydraulic restriction, erosion, water quality, etc.), and conducting water quality sampling as needed.
5. Recommendations and an analysis of projects to correct stormwater and known stormwater related water quality problems.
 - a. Includes project identification, preliminary sizing and description of proposed activities. Proposed activities could consist of capital improvements (i.e. culvert replacement, channel modification, structural BMPs, etc.) or changes to inspection or maintenance activities (i.e. stream bank assessments, detention basin inspections, floodplain or floodway encroachment surveys, etc.).
 - b. Estimated operation, maintenance and capital costs will be included for all recommendations
6. A timeline for implementation of the plan (i.e., 5-year, 10-year, etc.).
7. A general maintenance plan
8. A public involvement process to determine the desired level of service
9. A public education program or activities
10. A general description of land use percentages

Grand Valley Metropolitan Council of
County of Kent

Resolution Authorizing the SAW Grant Agreement

Minutes of the regular meeting of the Board of Directors of the Grand Valley Metropolitan Council of County of Kent, State of Michigan, (the "Municipality") held on November 4, 2013.

PRESENT: Members: _____

ABSENT: Members: _____

Member _____ offered and moved the adoption of the following resolution, seconded by Member _____.

WHEREAS, Part 52 (strategic water quality initiatives) of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended ("Part 52"), provides at MCL 324.5204e that the Michigan Finance Authority (the "MFA") in consultation with the Michigan Department of Environmental Quality (the "DEQ") shall establish a strategic water quality initiatives grant program; and

WHEREAS, in accordance with the provisions of 2012 PA 511, which provides grants to municipalities for sewage collection and treatment systems or storm water or nonpoint source pollution control; and

WHEREAS, in accordance with the provisions of 1985 PA 227, as amended, Part 52, and other applicable provisions of law, the MFA, the DEQ, and the Municipality that is a grant recipient shall enter into a grant agreement (the "SAW Grant Agreement") that requires the Municipality to repay the grant under certain conditions as set forth in MCL 324.5204e, as amended; and

WHEREAS, the Municipality does hereby determine it necessary to (*select one or more*)
 establish an asset management plan, establish a stormwater management plan, establish a plan for wastewater/stormwater, establish a design of wastewater/stormwater, pursue innovative technology, or initiate construction activities (up to \$500,000 for disadvantaged community).

WHEREAS, it is the determination of the Municipality that at this time, a grant in the aggregate principal amount not to exceed \$574,133 ("Grant") be requested from the MFA and the DEQ to pay for the above-mentioned undertaking(s); and

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

WHEREAS, the Municipality shall obtain this Grant by entering into the SAW Grant Agreement with the MFA and the DEQ.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Executive Director (*title of the designee's position*), a position currently held by John Weiss, (*name of the designee*), is designated as the Authorized Representative for purposes of the SAW Grant Agreement.
2. The proposed form of the SAW Grant Agreement between the Municipality, the MFA and DEQ (attached Sample Grant Agreement) is hereby approved and the Authorized Representative is authorized and directed to execute the SAW Grant Agreement with such revisions as are permitted by law and agreed to by the Authorized Representative.
3. The Municipality shall repay the Grant, within 90 days of being informed to do so, with interest at a rate not to exceed 8 percent per year, to the Authority if the Municipality is unable to, or decides not to, proceed with constructing the project or implementing the asset management program for which the funding is provided within 3 years of the Grant award.
4. The Grant, if repayable, shall be a first budget obligation of the Municipality, and the Municipality is required, if necessary, to levy ad valorem taxes on all taxable property in the Municipality for the payment thereof, subject to applicable constitutional, statutory and Municipality tax rate limitations.
5. The Municipality shall not invest, reinvest or accumulate any moneys deemed to be Grant funds, nor shall it use Grant funds for the general local government administration activities or activities performed by municipal employees that are unrelated to the project.
6. The Authorized Representative is hereby jointly or severally authorized to take any actions necessary to comply with the requirements of the MFA and the DEQ in connection with the issuance of the Grant. The Authorized Representative is hereby jointly or severally authorized to execute and deliver such other contracts, certificates, documents, instruments, applications and other papers as may be required by the MFA or the DEQ or as may be otherwise necessary to effect the approval and delivery of the Grant.
7. The Municipality acknowledges that the SAW Grant Agreement is a contract between the Municipality, the MFA and the DEQ.
8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

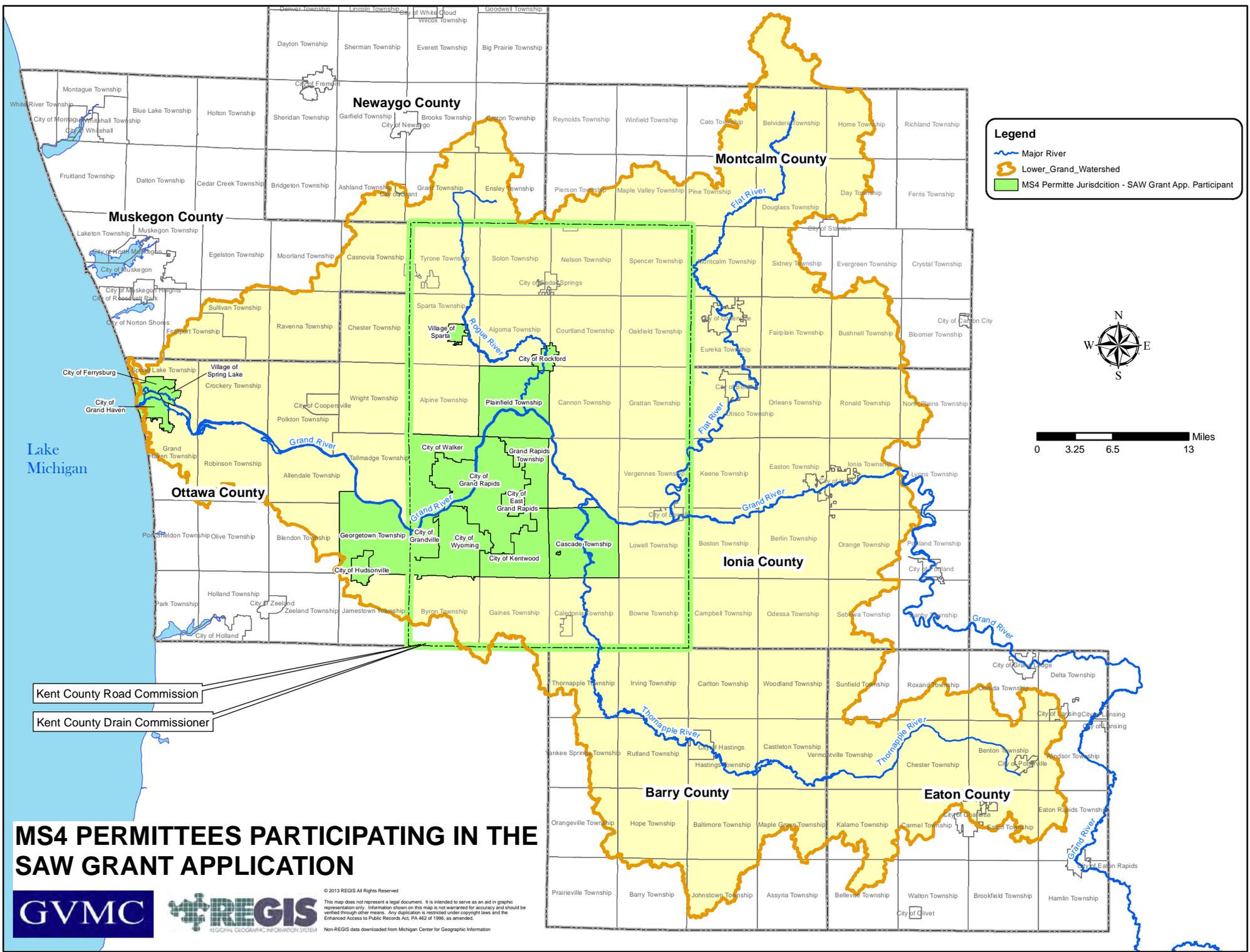
YEAS: Members:

NAYS: Members:

RESOLUTION DECLARED ADOPTED

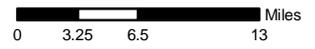
I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the _____ of the _____ of _____, County of _____, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Name
_____ of _____, Clerk
_____ of _____ County of _____



Legend

- Major River
- Lower_Grand_Watershed
- MS4 Permitte Jurisdiction - SAW Grant App. Participant



Kent County Road Commission
 Kent County Drain Commissioner

MS4 PERMITTEES PARTICIPATING IN THE SAW GRANT APPLICATION



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Please join us for an

Open House

To celebrate the years of service of:

James R. Buck

Wednesday, November 13, 2013

From 3:00 – 6:00 pm

Sunnybrook Country Club

624 Port Sheldon Road

Georgetown Township, MI 49418

Place on dash to the left of steering wheel.



GUEST PARKING PERMIT

Valid Date(s): Monday November 4, 2013

Valid Parking Lot: Mt. Vernon Lot

Authorized By: Russell M. Wolff - Director
Pew Campus Security & Regional Centers

NOT VALID AT METERED SPACES
Grand Valley Metro Council

Instructions

- **This permit is to be used for guests of GVSU only. Students, faculty and staff of GVSU are not eligible for guest parking privileges.**
- **Please display this permit in its entirety on the dashboard of your vehicle, text facing up, to the left of your steering wheel.**
- **Do not cut, fold, write on or alter this page. The permit should be a full sheet of paper, instructions included.**
- **This permit is only valid for the date indicated in the parking lots noted on the permit. Parking in any other lot on campus may result in a parking citation.**
- **Do not attempt to alter, modify or change this permit in any way. Doing so will void the permit and may result in a parking citation.**
- **For a map of the campus and surrounding area, visit www.gvsu.edu/maps.**

***This permit is not valid for the Fulton Lot. Fulton Lot parking is specifically reserved for Conference Guests and events booked through Conference & Events Planning ***