



GRAND VALLEY METROPOLITAN COUNCIL

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COOPERSVILLE • COURTLAND TOWNSHIP • EAST GRAND RAPIDS • GAINES TOWNSHIP • GEORGETOWN TOWNSHIP • GRAND RAPIDS • GRAND RAPIDS TOWNSHIP • GRANDVILLE • GREENVILLE
HASTINGS • HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • MIDDLEVILLE • OTTAWA COUNTY • PLAINFIELD TOWNSHIP • ROCKFORD
SAND LAKE • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

AGENDA

GVMC BOARD MEETING

December 5, 2013

8:30 a.m.

**East Grand Rapids
Community Center
750 Lakeside Dr. SE**

- 1) Approval of November Minutes – Attachment**
- 2) Public Comment**
- 3) Swearing in of New Members**
 - (a) Steve Kepley – City of Kentwood**
 - (b) Roger Towsley – Village of Sand Lake**
 - (c) George Haga – Ada Twp.**
 - (d) Steve Maas - City of Grandville**
 - (e) Mark Huizenga - City of Walker**
- 4) Lowell Township Joining GVMC – Action Item**
- 5) Unified Work Program Amendment for ITP - Attachment**
- 6) Emerging Regional Issue**
 - (a) Ambulance Consortium Brian Donovan & Michael Young**
- 7) Signing Authority**
 - (a) Resolution for Check Signing Authority, Add Chair Al Vanderberg - Attachment**
 - (b) Resolution for Execution Authority for Agreements with MDOT – Attachment**
- 8) Consider Cancellation of January 2, 2014 Meeting**
- 9) Adjourn**

GRAND VALLEY METRO COUNCIL

Board Meeting

November 4, 2013

9:30 a.m.

J. William Seidman Center
Grand Rapids

MINUTES

1. Call to Order

The meeting was called to order at 9:30 a.m. by Chair Jim Buck.

Members Present:

Alex Arends	Alpine Township
Brent Boncher	Courtland Township
Jim Buck	City of Grandville
Tom Butcher	Grand Valley State University
Richard Clanton	City of Kentwood
Daryl Delabbio	Kent County
Mike DeVries	Grand Rapids Township
Brian Donovan	City of East Grand Rapids
Rebecca Fleury	Village of Middleville
George Haga	Ada Township
George Heartwell	City of Grand Rapids
Carol Hennessey	Kent County
Don Hilton, Sr.	Gaines Township
Barb Holt	City of Walker
John Hoppough	City of Greenville
Cindy Janes	Cascade Township
Mark Lemoine	At-Large Member
Elias Lumpkins, Jr.	City of Grand Rapids
Brenda McNabb-Stange	City of Hastings
Cy Moore	Treasurer
Audrey Nevins-Weiss	Byron Township
Jack Poll	City of Wyoming
Milt Rohwer	City of Grand Rapids
Michael Selden	City of Wayland
Jay Spencer	Plainfield Township
Roger Towsley	Village of Sand Lake
Bill VerHulst	City of Wyoming
Patrick Waterman	City of Hudsonville
Michael Young	City of Rockford

Members Absent:

Jerry Alkema	Allendale Township
Rick Baker	At-Large Member
Ken Bergwerff	Jamestown Township
Dan Carlton	Georgetown Township
Jason Eppler	City of Ionia
Steve Grimm	Cannon Township
Brian Harrison	Caledonia Township
Doyle Hayes	At-Large Member
Denny Hoemke	Algoma Township
Jim Holtrop	Ottawa County
Mark Howe	City of Lowell
Mick McGraw	At-large Member
Megan Mullendore	City of Belding
Steven Patrick	City of Coopersville
Jim Saalfeld	Kent County
Al Vanderberg	Ottawa County
Toby VanEss	Tallmadge Township

Others Present:

Chris Afendoulis	Grand Rapids Township
Chris Brown	Grand Valley Metro Council
Frank Campbell	City of Hastings
Abed Itani	Grand Valley Metro Council
Dharmesh Jain	Grand Valley Metro Council / REGIS
Joel Hondorp	Byron Township
Dennis Kent	MDOT
Mike Lytle	Village of Middleville
Gayle McCrath	Grand Valley Metro Council
Dal McBurrows	MDOT
Wendy Ogilvie	Grand Valley Metro Council
Sue Reyff	Village of Middleville
Peter Varga	The Rapid
John Weiss	Grand Valley Metro Council

2. Minutes

MOTION: To Approve the Minutes of the October GVMC Board Meeting. MOVE - Heartwell. SUPPORT - Delabbio. MOTION CARRIED.

3. Public Comment

Peter Varga stated he would be eternally grateful to Mayor Buck for his support as one of the six mayors who formed The Rapid.

4. Report on Regional Prosperity Grant Resolution

John Weiss reported on the progress of the Regional Prosperity Initiative. The grant has been filed in advance of the deadline. The next step will be naming the steering committee. Grant award notification is expected in January.

5. Report on Natural Resources Programs and SAW Grant

Wendy Ogilvie reported on the various natural resources programs and grant requests GVMC is involved in including:

- National Pollutant Discharge Elimination System (NPDES) and Municipal Separate Storm Sewer System (MS4) permitting program with 22 Lower Grand River Watershed municipalities
- NPDES MS4 permit programming with 12 Lower St. Joseph River Watershed Municipalities
- Grand River Restoration Project
- Implementing Lower Grand River Watershed Management Plan
- Various watershed projects in Muskegon, Van Buren and Calhoun Counties
- Environmental education through GVSU Groundswell project
- Numerous events presentations
- Involvement in grant proposals of potentially \$986,628 region-wide, \$475,633 potential to GVMC

Wendy explained the SAW grant resolution to jointly file for grant funding to create required storm water management plans.

MOTION – To Approve the SAW Grant Resolution. MOVE – Donovan. SUPPORT – Janes. MOTION CARRIED.

6. Nominations for GVMC Officers and Executive Committee

Chair of the Human Resources Committee, Michael Young, reported on the recommended slate of Officers and Executive Committee members.

Al Vanderberg – Chair
Mike DeVries – Vice Chair
Jim Buck – Secretary
Cy Moore – Treasurer
Don Hilton
Cindy Janes

George Heartwell
Daryl Delabbio
Michael Young
Brian Donovan

MOTION – To Approve the Recommended Slate of GVMC Officers and Executive Committee Members. MOVE – Young. SUPPORT – Rohwer. MOTION CARRIED.

7. Change of Venue for December GVMC Board Meeting

As the Kent County Chambers are unavailable on December 5, it is recommended the meeting venue be changed to the East Grand Rapids Community Room.

MOTION – To Move the Venue of the December 5 GVMC Board Meeting to the East Grand Rapids Community Room. MOVE – McNabb-Stange. SUPPORT – Janes. MOTION CARRIED.

8. Other

Each person around the room expressed their gratitude and best wishes for Chair Jim Buck in his retirement. Many told stories of how Jim has influenced their lives and those of others. The award presented to Jim reads:

• • •
Presented to

James R. Buck

IN RECOGNITION OF 42 YEARS OF OUTSTANDING
PUBLIC SERVICE,
EMBODYING THE VALUES OF INTEGRITY,
COMMITMENT AND DEDICATION.

WITH SINCERE GRATITUDE WE THANK YOU FOR THE
ASSISTANCE, GUIDANCE, AND OUTSTANDING LEADERSHIP
YOU'VE PROVIDED TO THE ENTIRE REGION.

YOU HAVE SET AN EXAMPLE TO BE
FOLLOWED AND CHERISHED IN THE FUTURE.

• • •

9. Adjournment – 10:45 a.m.

MOTION – To Adjourn. MOVE – Janes. SUPPORT – Baker. MOTION CARRIED.

DRAFT

**LOWELL CHARTER TOWNSHIP
REGULAR MEETING
MONDAY, NOVEMBER 18, 2013**

Present: Hale, Regan, Benedict, Blough, Thompson
Absent: Anderson, Vanderziel

Supervisor Jerry Hale called the meeting to order in the Township Hall at 7:00 pm.

AGENDA APPROVAL – Thompson moved, Benedict seconded, to approve the agenda as presented. Motion carried.

MINUTES – Thompson moved, Blough seconded, to approve the minutes of the regular meeting of October 21, 2013. Motion carried.

TREASURER’S REPORT – Thompson moved, Regan seconded, to approve the Treasurer’s report as presented. Motion carried.

BILLS – Thompson moved, Bough seconded, to pay the special bills:

Buist Elec	Streetlight Rep	\$536.00
City of Lowell	Water/Sewer	\$31,058.69
Horian’s Lawn Care	Mowing, Maint	\$745.00
Infrastructure Altern	Water & Sewer Op	\$3,589.75
MainStreet Planning	Planning Svcs	\$3,383.20
State of Michigan	Wtr Fees	\$1,355.08
Williams & Works	Engineering	\$678.00
Zach’s Clean Cut	Park Lawn Maint	\$2,437.50
Motion carried.		

Blough moved, Benedict seconded, the current bills be approved; General Fund - \$20,887.66; Sewer Fund - \$8,972.09; Water Fund - \$28,213.92; Check Nos. 20023-20068, Payroll Nos. 9799-9818. Motion carried.

REPORTS – The Ordinance Enforcement Officer and Fire Authority submitted written reports.

CORRESPONDENCE – The Kent County Road Commission submitted a cost comparison between asphalt and gravel roads.

OUTDOOR BURNING ORDINANCE – The second draft of the ordinance was discussed. Thompson suggested some changes. Hale will revise the draft to bring back for discussion at the next meeting.

SNOWPLOW CONTRACT – Three proposals for plowing were discussed. Scenic Expressions submitted a two year bid - \$3,220 for the first year and \$3,600 for the second year. Woods Landscaping bid \$3,175. Jerry’s Lawn Service bid \$2,600. Scenic Expressions bid also includes salting. Blough moved, Thompson seconded, to approve the two year contract with Scenic Expressions. Motion carried.

GREATER LOWELL COMMUNITY VISION ALLIANCE - A memorandum of understanding and resolution were reviewed. Benedict moved, Thompson seconded, the Board support the Greater Lowell Community Vision Alliance and authorized the Supervisor and Clerk to sign the memorandum and resolution. Motion carried.

FEE SCHEDULE - Proposed changes to the fee schedule include adding a \$50.00 fee for boundry line changes, and a \$30.00 fee for NSF checks. Thompson moved, Blough seconded, to ammend the fee schedule to include the two additions. Motion carried.

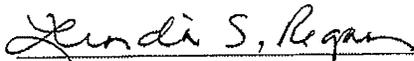
2014/2015 PROPOSED BUDGET - A draft of the proposed budget for 2014/2015 was reviewed. Thompson questioned the amount proposed for roads. The budget will come back to the Board for discussion again next meeting.

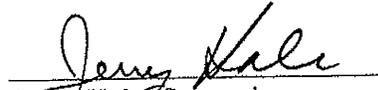
METRO COUNCIL - Hale talked about the need to join the Grand Valley Metropolitan Council. Their support for Township projects would be helpful. The Township would need to apply for membership. Dues for Lowell Township would be \$2,511 - Transportation \$726 and GVMC \$1,606. Benedict moved, Thompson seconded, to apply to the Grand Valley Metropolitan Council for membership. Motion carried.

PUBLIC COMMENT - No comment

ADJOURNMENT - Thompson moved, Blough seconded, to adjourn the meeting at 8:23 p.m. Motion carried.

Respectfully submitted,


Linda S. Regan, Clerk
Charter Township of Lowell


Jerry Hale, Supervisor



GRAND VALLEY METROPOLITAN COUNCIL

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MEMORANDUM

TO: GVMC Executive Committee Members

FROM: Abed Itani, Director of Transportation Planning

DATE: Tuesday, November 19, 2013

RE: FY2014 Unified Planning Work Program Amendment

The FY2014 Unified Planning Work Program (UPWP) for the Grand Valley Metropolitan Council (GVMC) includes the budget for all federally assisted transportation planning activities that the GVMC Transportation Division, the Interurban Transit Partnership (ITP) and the Michigan Department of Transportation (MDOT), will undertake. Any changes in the federal funding amounts under work items in the UWP warrant a UWP amendment and approval by the GVMC Board.

Staff is requesting the amendment of the FY2014 UWP to reflect additional State Planning and Research (SPR) funds for the Downtown Traffic Circulation and Access study, and FTA Section 5307 transit funding for ITP. MODT increased The FY2014 SPR funding for the study from \$50,000 to \$75,000 as listed under work item "3.2 – Technical Assistance". The FTA 5307 grant funding is listed under work item "6.6 - Human Resources Planning".

In order for GVMC and ITP to use the additional funding, the FY2014 UPWP needs to be amended.

Recommendation: Approval to amend 2014 UPWP.

MO11192014UWPAMENDGVMC

3.2 Technical Assistance

Objectives

Provide technical assistance to GVMC member communities and MDOT as requested, to improve traffic flow and safety and/or to assess the traffic impact of proposed developments on major corridors. Review and respond to air quality conformity guidelines being issued by the EPA and state MDEQ. Participate in the US-131 Corridor Study, and the City of Grand Rapids downtown traffic impact and circulation study. Coordinate with local officials and the area chambers of commerce to identify and monitor freight needs and routes.

Procedures and Tasks

Technical assistance is a long standing service provided by GVMC. This service has typically consisted of traffic impact studies, level of service analysis along corridors and/or intersections, site plan review assistance, and air quality planning. GVMC will assist the MDOT Grand Region in this US-131 pre-engineering corridor feasibility study by providing the modeling support needed, using the Grand Rapids urbanized area Travel Demand Model, to assess the impacts and feasibility of various multi-modal integrated transportation options, and sustainable land use patterns, within the corridor study area in compliance with the Planning and Environmental Linkages (PEL) process. GVMC will also assist MDOT with public and agency involvement activities for the corridor study. GVMC will assist the city of Grand Rapids with developing an RFP for the downtown traffic circulation and access study and provide traffic data where needed.

GVMC staff will be involved in the following tasks:

- A - Corridor Advisory Boards
 - 1 - East Beltline Land Use Advisory Committee
 - 2 - 28th Street Corridor Development Committee
- B - Air Quality Planning
- C- WESTRAIN
- D- US-131 STUDY
- E- Grand Rapids Downtown Traffic Circulation and Access Study

Products

- Documentation related to services provided will be described and included in monthly progress reports.
- GIS data layers for the US131 Corridor Study.
- Status reports for the Grand Rapids Traffic Circulation and Access Study

Budget

Funding Source	Funding Amount	Performing Agency - GVMC	
STP	\$0.00	Person Weeks	14.10
PL-112	\$106,183.33	Salaries	\$14,586.31
CMAQ	\$0.00	Fringes	\$5,199.35
MDOT-SPR	\$125,000.00	Direct Cost	\$15,000.00
FTA-Sec 5303	\$19,459.10	Indirect Cost	\$19,267.40
GVMC- Match	\$28,410.62	Contractual-SPR	\$125,000.00
ITP-Match		N/A Contractual-STP	N/a
STP-FLEX		N/A Contractual-PL-112	\$75,000.00
		Contractual-Sec-5303	\$25,000.00
TOTAL	\$279,053.05	TOTAL	\$279,053.05

GRAND VALLEY METROPOLITAN COUNCIL/TRANSPORTATION DIVISION
 FY2013-2014 UNIFIED PLANNING WORK PROGRAM

Work Item	GVMC EXPENDITURES					TOTAL
	CONTRACT	SALARY	FRINGES	DIRECT	INDR. ALLOC.	
1.0 DATA BASE MANAGEMENT						
1.1 Demographic & Economic Projections	0	11,969	4,267	10,000	15,811	42,046.41
1.2 Traffic Volumes & Physical Conditions	0	16,681	5,946	20,000	22,034	64,661.24
Contractual Services	0	0	0	0	0	0.00
1.3 Geographic Information System Maintenance & Update	0	19,720	7,029	15,000	26,048	67,796.90
Contractual Services	43,250	0	0	0	0	43,250.00
SUBTOTAL	43,250	48,370	17,242	45,000	63,893	217,754.55
2.0 LONG RANGE PLANNING						
2.1 Travel Demand/Air Quality Modeling	0	19,246	6,860	7,500	25,423	59,029.84
2.2 2035 Long Range Transportation Plan Update	0	46,487	16,570	10,000	61,406	134,463.31
SUBTOTAL	0	65,733	23,431	17,500	86,829	193,493.15
3.0 SHORT RANGE PLANNING						
3.1 Transportation Improvement Program (TIP)	0	32,443	11,565	10,000	42,855	96,863.02
3.2 Technical Assistance	0	14,586	5,199	15,000	19,267	54,053.05
Contractual Services	225,000	0	0	0	0	225,000.00
3.3 Clean Air Action! Program	0	17,171	6,121	5,000	22,681	50,972.96
Contractual Services	25,000	0	0	0	0	25,000.00
3.4 Intelligent Transportation System (ITS)	0	928	331	0	1,226	2,485.31
Contractual Services	0	0	0	0	0	0.00
3.5 Non_Motorized Planning	0	10,689	3,810	15,000	14,119	43,618.09
Contractual Services	0	0	0	0	0	0.00
3.6 Safety Conscious Planning	0	11,304	4,029	15,000	14,932	45,264.78
SUBTOTAL	250,000	87,122	31,055	60,000	115,081	543,257.21
4.0 TRANSPORTATION MANAGEMENT SYSTEMS						
4.1 Pavement Management System	0	45,337	16,161	10,000	59,887	131,384.88
Contractual Services	70,000	0	0	0	0	70,000.00
4.2 Congestion Management System	0	24,800	8,840	10,000	32,759	76,399.89
Contractual Services	70,000	0	0	0	0	70,000.00
4.3 Asset Management***	0	4,299	1,532	8,473	5,679	19,982.92
SUBTOTAL	140,000	74,437	26,533	28,473	98,325	367,767.69
5.0 RIDESHARING						
5.1 Rideshare	0	0	0	0	0	0.00
SUBTOTAL	0	0	0	0	0	0.00
6.0 SPECIAL SERVICES PLANNING						
6.1 ADA Planning/Compliance - Special Services	0	0	0	0	0	0.00
6.2 Administrative Program Support	0	0	0	0	0	0.00
6.3 Community Outreach	0	0	0	0	0	0.00
6.4 Website Development	0	0	0	0	0	0.00
6.5 HRMS Study	0	0	0	0	0	0.00
6.6 Human Resources Planning	0	0	0	0	0	0.00
SUBTOTAL	0	0	0	0	0	0.00
7.0 PROGRAM COORDINATION						
7.1 Administration	0	113,421	40,429	15,000	149,820	318,669.99
SUBTOTAL	0	113,421	40,429	15,000	149,820	318,669.99
8.0 Land Use Planning						
8.1 Land Use Coordination	0	0	0	5,000	0	5,000.00
Contractual Services	100,000	0	0	0	0	100,000.00
SUBTOTAL	100,000	0	0	5,000	0	105,000.00
			FRINGE RATE =		35.65%	
			INDIRECT ALLOCATION RATE =		97.38%	
TOTALS	533,250	389,082	138,690	170,973	513,948	1,745,942.59

GRAND VALLEY METROPOLITAN COUNCIL/TRANSPORTATION DIVISION
 FY2013-2014 UNIFIED PLANNING WORK PROGRAM

Work Item	GVMC REVENUES						TOTAL
	STP	PL SEC-112	CMAQ	SPR MTF	FTA SEC-5303	LOCAL MATCH	
1.0 DATA BASE MANAGEMENT							
1.1 Demographic & Economic Projections	0	17,207	0	0	16,819	8,020	42,046.41
1.2 Traffic Volumes & Physical Conditions	0	52,925	0	0	0	11,736	64,661.24
Contractual Services	0	0	0	0	0	0	0.00
1.3 Geographic Information System Maintenance & Update		30,520	0	0	24,407	12,870	67,796.90
Contractual Services	35,400	0	0	0	0	7,850	43,250.00
SUBTOTAL	35,400	100,653	0	0	41,225	40,476	217,754.55
2.0 LONG RANGE PLANNING							
2.1 Travel Demand/Air Quality Modeling	0	31,405	0	0	16,528	11,096	59,029.84
2.2 2035 Long Range Transportation Plan Update	0	82,544	0	0	26,893	25,027	134,463.31
SUBTOTAL	0	113,949	0	0	43,421	36,123	193,493.15
3.0 SHORT RANGE PLANNING							
3.1 Transportation Improvement Program (TIP)	0	51,534	0	0	27,122	18,208	96,863.02
3.2 Technical Assistance	0	24,333	0	0	19,459	10,261	54,053.05
Contractual Services	0	81,850	0	125,000	0	18,150	225,000.00
3.3 Clean Air Action! Program	0	0	40,778	0	0	10,195	50,972.96
Contractual Services	0	0	20,000	0	0	5,000	25,000.00
3.4 Intelligent Transportation System (ITS)	0	2,034	0	0	0	451	2,485.31
Contractual Services	0	0	0	0	0	0	0.00
3.5 Non Motorized Planning	0	35,701	0	0	0	7,917	43,618.09
Contractual Services	0	0	0	0	0	0	0.00
3.6 Safety Conscious Planning	0	37,049	0	0	0	8,216	45,264.78
SUBTOTAL	0	232,502	60,778	125,000	46,581	78,396	543,257.21
4.0 TRANSPORTATION MANAGEMENT SYSTEMS							
4.1 Pavement Management System	0	107,539	0	0	0	23,846	131,384.88
Contractual Services	57,295	0	0	0	0	12,705	70,000.00
4.2 Congestion Management System	0	62,533	0	0	0	13,867	76,399.89
Contractual Services	57,295	0	0	0	0	12,705	70,000.00
4.3 Asset Management***	0	0	0	19,983	0	(0)	19,982.92
SUBTOTAL	114,590	170,072	0	19,983	0	63,123	367,767.69
5.0 RIDESHARING							
5.1 Rideshare	0	0	0	0	0	0	0.00
SUBTOTAL	0	0	0	0	0	0	0.00
6.0 SPECIAL SERVICES PLANNING							
6.1 ADA Planning/Compliance - Special Services	0	0	0	0	0	0	0.00
6.2 Administrative Program Support	0	0	0	0	0	0	0.00
6.3 Community Outreach	0	0	0	0	0	0	0.00
6.4 Website Development	0	0	0	0	0	0	0.00
6.5 HRMS Study	0	0	0	0	0	0	0.00
6.6 Human Resources Planning	0	0	0	0	0	0	0.00
SUBTOTAL	0	0	0	0	0	0	0.00
7.0 PROGRAM COORDINATION							
7.1 Administration	0	208,665	0	0	50,987	59,018	318,669.99
SUBTOTAL	0	208,665	0	0	50,987	59,018	318,669.99
8.0 Land Use Planning							
8.1 Land Use Coordination	0	2,865	0	0	1,200	935	5,000.00
Contractual Services	0	61,388	0	0	20,000	18,613	100,000.00
SUBTOTAL	0	64,252	0	0	21,200	19,548	105,000.00
			SPR	125,000			
TOTALS	149,990	890,093	60,778	19,983	203,414	296,684	1,745,942.59



Interurban Transit Partnership

300 Ellsworth Avenue SW Grand Rapids, MI 49503-4005 616.456.7514 • Fax 616.774.1195

October 28, 2013

Mr. Abed Itani
Grand Valley Metro Council
40 Pearl St NW Suite 410
Grand Rapids MI 49503

Dear Abed,

Please find attached an amendment to the Unified Planning Work Program (UPWP) for Fiscal Year 2014, we have added another Human Resource project.

If you have any question or require additional information please call me at 774-1183.

Sincerely,

Janice Hoekstra
Grants Officer

HUMAN RESOURCES PLANNING

Objectives

In an effort to “go green”, minimize labor hours and to eliminate storage space, our goal is to study and ultimately implement electronic methods for the creation and subsequent storage of employee records. This effort aligns extremely well with other “green” agenda’s currently in place within the agency. As with our state of the art Operations Facility that opened in 2012 and has been given LEED certification, this initiative aligns with our agencies focus on sustainability.

Procedures and Tasks

Human Resource staff, along with consultants and service providers, will assist in determining:

- The cost of converting existing employee records into an electronic record that can be stored electronically in our HRIS system or in another electronic storage medium.
- The most viable method for creating electronic forms that can be accessed and completed on-line and then uploaded to the appropriate employee file.
- The legal ramifications and regulations as they pertain to electronic signatures on employee forms and records.

Products

Electronic storage of forms and records for employees will improve productivity by various departments who regularly access / use the forms. This includes, Human Resources, Payroll and Operations. Electronic storage also eliminates the need to use valuable “real estate” within our buildings to maintain hard copy files.

Budget Assessments

- Study existing records to determine number of records requiring conversion to electronic format.
- Review and select appropriate method and location of storage
- Create electronic forms that can be accessed and completed “on-line”
- Review and create workflow and processes that eliminate legal compliance issues/concerns

Budget \$80,000

Funding Agency

FTA-Section 5307	64,000
MDOT	<u>16,000</u>
TOTAL	\$80,000

Performing Agency- *ITP/The Rapid*

Contractual	74,000
Direct	<u>6,000</u>
TOTAL	\$80,000

GRAND VALLEY METROPOLITAN COUNCIL/TRANSPORTATION DIVISION
FY2013-2014 UNIFIED PLANNING WORK PROGRAM

Work Item	CONTRACT			ITP EXPENDITURES			ITP REVENUES						
	SALARY	FRINGES	DIRECT	TOTAL	CMAQ	CMAQ MATCH	FTA SEC 5339	FTA SEC 5307	FTA SEC 26(G)	FTA SEC 5307	ITP MATCH	ITP MATCH	TOTAL
1.0 DATA BASE MANAGEMENT													
1.1 Demographic & Economic Projections	0	0	0	0	0	0	0	0	0	0	0	0	0
1.2 Traffic Volumes & Physical Conditions Contractual Services	0	0	0	0	0	0	0	0	0	0	0	0	0
1.3 Geographic Information System Maintenance & Update Contractual Services	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0
2.0 LONG RANGE PLANNING													
2.1 Travel Demand/Air Quality Modeling	0	0	0	0	0	0	0	0	0	0	0	0	0
2.2 2035 Long Range Transportation Plan Update	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0
3.0 SHORT RANGE PLANNING													
3.1 Transportation Improvement Program (TIP)	0	0	0	0	0	0	0	0	0	0	0	0	0
3.2 Technical Assistance Contractual Services	0	0	0	0	0	0	0	0	0	0	0	0	0
3.3 Clean Air Action Program Contractual Services	0	0	0	0	0	0	0	0	0	0	0	0	0
3.4 Intelligent Transportation System (ITS) Contractual Services	0	0	0	0	0	0	0	0	0	0	0	0	0
3.5 Non-Motorized Planning Contractual Services	0	0	0	0	0	0	0	0	0	0	0	0	0
3.6 Safety Conscious Planning	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0
4.0 TRANSPORTATION MANAGEMENT SYSTEMS													
4.1 Pavement Management System Contractual Services	0	0	0	0	0	0	0	0	0	0	0	0	0
4.2 Congestion Management System Contractual Services	0	0	0	0	0	0	0	0	0	0	0	0	0
4.3 Asset Management***	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0
5.0 RIDESHARING													
5.1 Rideshare	24,000	0	0	100,000	124,000	124,000	0	0	0	0	0	0	124,000
SUBTOTAL	24,000	0	0	100,000	124,000	124,000	0	0	0	0	0	0	124,000
6.0 SPECIAL SERVICES PLANNING													
6.1 ADA Planning/Compliance - Special Services	52,000	0	0	13,000	65,000	65,000	0	0	0	52,000	13,000	0	65,000
6.2 Administrative Program Support	71,520	0	0	17,880	89,400	89,400	0	0	0	71,520	17,880	0	89,400
6.3 Community Outreach	72,000	0	0	18,000	90,000	90,000	0	0	0	72,000	18,000	0	90,000
6.4 Website Development	35,200	0	0	8,800	44,000	44,000	0	0	0	35,200	8,800	0	44,000
6.5 HRMS Study	20,000	0	0	5,000	25,000	25,000	0	0	0	20,000	5,000	0	25,000
6.6 Human Resources Planning	74,000	0	0	6,000	80,000	80,000	0	0	0	64,000	16,000	0	80,000
SUBTOTAL	324,720	0	0	68,680	393,400	393,400	0	0	0	314,720	78,680	0	393,400
7.0 PROGRAM COORDINATION													
7.1 Administration	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0
8.0 Land Use Planning													
8.1 Land Use Coordination Contractual Services	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	348,720	0	0	168,680	517,400	517,400	0	0	0	314,720	78,680	0	517,400



GRAND VALLEY METROPOLITAN COUNCIL

ADA TOWNSHIP • ALGOMA TOWNSHIP • ALLENDALE TOWNSHIP • ALPINE TOWNSHIP • BELDING • BYRON TOWNSHIP • CALEDONIA TOWNSHIP • CANNON TOWNSHIP • CASCADE TOWNSHIP • CEDAR SPRINGS
COOPERSVILLE • COURTLAND TOWNSHIP • EAST GRAND RAPIDS • GAINES TOWNSHIP • GEORGETOWN TOWNSHIP • GRAND RAPIDS • GRAND RAPIDS TOWNSHIP • GRANDVILLE • GREENVILLE
HASTINGS • HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • MIDDLEVILLE • OTTAWA COUNTY • PLAINFIELD TOWNSHIP • ROCKFORD
SAND LAKE • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

RESOLUTION
of
GVMC CHECK SIGNING AUTHORITY

WHEREAS, Al Vanderberg is the duly elected Chair of the Grand Valley Metropolitan Council and;

WHEREAS, as Chair has the authority to act on GVMC business per the Articles of Incorporation;

NOW, THEREFORE, BE IT AUTHORIZED, that the Grand Valley Metropolitan Council hereby adds Al Vanderberg to those previously authorized to sign checks, including Executive Director, John Weiss; Treasurer, Cy Moore; Secretary, James Buck; Daryl Delabbio and Don Hilton.

APPROVED by unanimous vote on December 5, 2013.

Al Vanderberg, Chair
Grand Valley Metropolitan Council

John W. Weiss, Executive Director
Grand Valley Metropolitan Council

CERTIFICATION

I hereby certify that the above authorization was adopted at the regular meeting of the Grand Valley Metropolitan Council held on December 5, 2013.

ATTEST:

James Buck, Secretary



GRAND VALLEY METROPOLITAN COUNCIL

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SAND LAKE • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

RESOLUTION
of
SIGNING DELEGATION

AUTHORIZING EXECUTION AUTHORITY FOR AGREEMENTS WITH THE
MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT)

WHEREAS, The Grand Valley Metropolitan Council (GVMC) has been designated as the Metropolitan Planning Organization for the Greater Grand Rapids Area and;

WHEREAS, GVMC engages in the regional transportation planning process;

WHEREAS, the Michigan Department of Transportation has been authorized to offer GVMC the FHWA and FTA funds available for regional transportation planning activities, and;

NOW, THEREFORE, BE IT AUTHORIZED, that the Grand Valley Metropolitan Council hereby authorizes its Chair and Executive Director to sign and execute project agreements, and any amendments thereto, related to the Unified Work Program as specified in the Master Agreement with MDOT.

APPROVED by unanimous vote on December 5, 2013.

Al Vanderberg, Chair
Grand Valley Metropolitan Council

John W. Weiss, Executive Director
Grand Valley Metropolitan Council

CERTIFICATION

I hereby certify that the above authorization was adopted at the regular meeting of the Grand Valley metropolitan Council held on December 5, 2013.

ATTEST:

James R. Buck, Secretary

GRAND VALLEY METROPOLITAN COUNCIL

At a regular meeting of the Grand Valley Metropolitan Council, held on the 5th day of December 2013, at 8:30 a.m., in the City of East Grand Rapids, Michigan.

PRESENT:

ABSENT:

The following resolution was offered by _____ and seconded by _____:

RESOLUTION TO AMEND ARTICLES OF INCORPORATION SO AS TO ADD LOWELL TOWNSHIP AS A PARTICIPATING LOCAL GOVERNMENTAL UNIT

A local governmental unit may join or withdraw from the Grand Valley Metropolitan Council (the "Metro Council") upon satisfaction of certain requirements set forth in the Metropolitan Council Act, Act 292 of the Public Acts of Michigan of 1989, as amended (the "Act"); and

The legislative body of Lowell Township, Kent County, Michigan, has adopted a motion stating it desires to join the Metro Council, pursuant to Article XX of the Articles of Incorporation.

THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. The first paragraph of the Articles of Incorporation of the Metro Council is hereby amended so as to add Lowell Township, Kent County, as a participating local governmental unit.
2. This resolution amends the Articles of Incorporation only as stated above. All other provisions of the Articles of Incorporation remain in full force and effect.
3. Upon adoption of this Resolution, the above-stated amendment in the Articles of

Incorporation shall be published at least once in *The Advance*, a newspaper of general circulation within the participating counties, cities, villages, and townships of the Metro Council.

4. Upon the publication of the above-statement amendment, the amendment shall be submitted for a vote thereon by the members elected to and serving on the legislative body of each participating local governmental unit of the Metro Council.

5. Upon final adoption of the above-stated amendment, a printed copy of the amended Articles of Incorporation shall be filed with the Michigan Secretary of State, with the clerk of each county in which is located all or any part of a participating city, village, or township, and with the clerk of each participating city, village, and township, as required by Sections 9 and 11 of the Act.

Ayes: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Grand Valley Metropolitan Council at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Secretary