

**Grand Valley Metro Council
Executive Committee Meeting**

Thursday, February 17, 2005
12:00 PM

Grand Valley Metro Council
40 Pearl NW, Suite 410
Grand Rapids, MI

MINUTES

Present

Jim Buck	City of Grandville
Daryl Delabbio	Kent County
Don Hilton	Gaines Township
Kurt Kimball	City of Grand Rapids
Cy Moore	Council Treasurer
Rick Root	City of Kentwood
Al Vanderberg	Ottawa County

Other

Andy Bowman	Grand Valley Metro Council
Leon Branderhorst	Grand Valley Metro Council
Abed Itani	Grand Valley Metro Council
Gayle McCrath	Grand Valley Metro Council
Don Stypula	Grand Valley Metro Council

Absent

Jim Beelen	City of Allendale
Sandy Frost Parrish	Cascade Township
Rob VerHeulen	City of Walker

1. Call To Order

The meeting was called to order at 12:20 by Chair Jim Buck.

2. Approval of Minutes

The minutes of the January Executive Committee meeting were reviewed

MOTION – To approve the January 2005 minutes of the GVMC Executive Committee Meeting. MOVE – Delabbio. SUPPORT – Kimball. MOTION CARRIED.

3. Financial Update

Treasurer Cy Moore reported on the financials. He stated that next month the report would be formatted in a monthly basis and would show where we expected to be. Mr. Moore stated it would be more meaningful as it would more accurately show the flow of revenue and expenses over the fiscal year.

Kurt Kimball stated that for his City of Grand Rapids 5-year budgeting purposes, considering there has been discussion regarding the need to increase dues, he has assumed dues of 42 cents for the first year, and an increase of 2 cents for every year for the next four years up to 50 cents.

Don Stypula stated that was in the ball park and it was scheduled to be discussed further at the March 30th Strategic Planning session.

Jim Buck reported it was important to create awareness in GVMC members, and work towards it for next fiscal year (October 1, 2005 – September 30, 2006).

Al Vanderberg stated that Ottawa County includes 4 MPOs, and if one asks for an increase it could start a domino effect.

Abed Itani reported that counties are charged according to a different dues structure and it is anticipated their increase would be prorated.

4. Transportation Department

a. Advance Construction Request from the City of Grandville

Abed Itani explained the advance construction request from the City of Grandville for Prairie Street between Ivanrest and Wentworth Drive in 2005. The city would like to combine it with a Safety project and minimize disruptions for motorists.

MOTION – To Approve the Advance Construction Request from the City of Grandville. MOVE – Delabbio. SUPPORT – Kimball. MOTION CARRIED.

b. Amendments to the FY 2004-2006 Transportation Improvement Program (TIP) and the FY 2005 Unified Planning Work Program (UPWP) for the Interurban Transportation Partnership

Abed Itani explained the request involves an amendment to the GVMC's 2004-2006 Transportation Improvement Program (TIP) to include \$6.15 million in funding apportionments released by the Federal Transit Agency. The ITP also is requesting an amendment to GVMC's FY 2005 Unified Planning Work Program to include \$800,000 for the Major Corridor Study.

MOTION – To Approve the Amendments to the FY 2004-2006 Transportation Improvement Program and the FY 2005 Unified Planning

Work Program for the Interurban Transportation Partnership. MOVE – Delabbio. SUPPORT – Root. MOTION CARRIED.

c. Amendment to GVMC FY 2005 Unified Planning Work Program

Abed Itani explained the request to amend the GVMC's FY 2005 Unified Planning Work Program to include carry over funds from FY 2004 for three work items in FY 2005. These work items include Geographic Information System (GIS), Pavement Management System (PMS) and Congestion Management System (CMS).

MOTION – To Approve the Amendment to the GVMC FY 2005 Unified Planning Work Program. MOVE – Vanderberg. SUPPORT- Root. MOTION CARRIED.

d. Proposed Restructuring of GVMC Transportation Program Management Activities

Abed Itani explained that the Transportation Department was considering bringing in-house Transportation Program Management activities rather than contracting outside sources in an effort to cut costs. According to projections, the activity could result in a savings of \$12,000 in member dues per year.

After discussion there was consensus to proceed. This presentation was FYI as Executive Committee Approval is not required for this action.

5. REGIS Update

Don Stypula reported the REGIS staff has been very busy in the past month. The final tweaks have been made to the new ArcView 9.0 and the web-based Participant (Internal) Arc Internet Mapping Service (IMS) environments. REGIS staff is currently starting to coordinate with the Participant base to begin the wide-scale roll-out of the new environment. Over the course of the past month, approximately fifty REGIS users have been using the new ArcView 9.0 software and have helped identify the remaining issues to be resolved before full deployment. Training materials are being finalized and REGIS staff will begin holding training sessions on the new applications in the coming weeks. Staff will be contacting each member to determine the best training schedule and format for their needs.

Editing and general data maintenance in the new ArcGIS 9 environment has been progressing at top speed for the past several months. Several REGIS members have contributed utility, planning and other updates to be included in the system. In the future, the *REGIS Data Matrix* – a document that spells out which member is responsible for each layer of data – will help streamline this effort.

There is need to take on programming work for the members.

Regarding work on the federated model, there has been difficulty getting everyone together for the Policy Advisory Team, which is a team comprised of local policy making officials.

6. Legislative Update

Don Stypula reported that the Governor's E.O. and proposed budget did not include cuts to revenue sharing, however local government will not be capturing additional funding due to it per the revenue sharing formula.

Don Stypula distributed a paper describing the Bolt vs. Lansing issue which was put together by SEMCOG and makes no recommendations. He stated GVMC will get the opportunity to review the final document.

Kurt Kimball asked if it weren't better to offer GVMC input before the final draft was created rather than after, including a meeting with legal representation of local entities, etc.

It was agreed that if GVMC was to have effective input, it should be before the final document is created.

Don Stypula stated that he would talk to SEMCOG officials regarding setting up a meeting.

Don Stypula reported the President has proposed a budget which would include the 6-year reauthorization of TEA-21 at \$284 billion, which is almost 11% over what was originally proposed and equals almost a 93% rate of return.

7. Planning Department Presentation at March 3, Board Meeting

The Land Planning Department is scheduled to do a presentation on its activities including the Criterion Software.

8. Change of Date and Location for April GVMC Board Meeting

Chairman Buck explained that the regularly scheduled April Board meeting would fall during this area's spring break. In this situation, GVMC typically moves the Board meeting to the date of the Quarterly Luncheon, which in this case would be Monday, April 11. However, Don Stypula will be on vacation on April 11. Therefore, it was suggested the Quarterly Luncheon and Board meeting be moved to April 18th. It was then noted that the April Board meeting would be just 3 days before the Executive Committee meeting, and just 2 weeks before the May Board meeting.

Discussion ensued regarding the need for an April Board Meeting if there was no pressing business to bring before the Board.

MOTION – To Forgo the April 2005 GVMC Board Meeting and Move the Quarterly Luncheon to April 18th with the Topic being and Update from the Institute on Racial Justice. MOVE – Delabbio. SUPPORT – Kimball. MOTION CARRIED.

9. Other

Kurt Kimball discussed a letter from the Urban Cooperation Board which stated if there was not action and/or a specific plan of action taken on the Lower Grand project by May 10, it would withdraw funding and expect repayment of the \$50,000 forwarded to GVMC to date. Originally the UCB had granted GVMC \$75,000 to be used for a natural resources position (\$25,000 per year FY 2003, 2004 & 2005). In FY 2004, the UCB notified the GVMC Executive Director that it was withdrawing the \$25,000 grant for FY 2005, and was changing the objective from a natural resources position to work on the Lower Grand Watershed for the \$50,000 already collected.

Don Stypula stated he would contact Brian Donovan right away to discuss the situation, and said he had not taken action on the Lower Grand initiative as public meetings would have incurred expenses.

10. Adjourn

MOTION to Adjourn. MOVE – Delabbio. SUPPORT – Vanderberg. MOTION CARRIED.