

**Grand Valley Metro Council  
Executive Committee Meeting**

Thursday, February 16, 2006  
12:00 PM

Grand Valley Metro Council  
40 Pearl NW, Suite 410  
Grand Rapids, MI

**MINUTES**

**Present**

Jim Beelen	City of Allendale
Jim Buck	City of Grandville
Daryl Delabbio	Kent County
Don Hilton	Gaines Township
Kurt Kimball	City of Grand Rapids
Cy Moore	Council Treasurer
Audrey Nevins	Byron Township
Rob VerHeulen	City of Walker

**Absent**

Rick Root	City of Kentwood
Al Vanderberg	Ottawa County

**Other**

Andy Bowman	Grand Valley Metro Council
Leon Branderhorst	Grand Valley Metro Council
Abed Itani	Grand Valley Metro Council
Gayle McCrath	Grand Valley Metro Council
Don Stypula	Grand Valley Metro Council
Michael Young	City of Rockford

**1. Call To Order**

The meeting was called to order at 12:30 p.m. by Chairman Jim Buck.

**2. Approval of Minutes**

**MOTION – To Approve the Minutes of the January 2006, Executive Committee Meeting. MOVE – VerHeulen. SUPPORT – Delabbio. MOTION CARRIED.**

**3. Financial Report**

Don Stypula reported there were several anomalies in the budget, and he would bring a budget amendment to the Board for approval next month.

The amendment would include addition of a line item for the new Pavement Management van; increased meeting expense; moving a portion of Administration and Land Use salaries and fringes previously charged directly to Transportation back to their original department and charging them now through indirect rate; 4 mile study carryover; UCB grants – 30,000 vs. 50,000 to be spread over 2 years; NPDES storm water phase II additional expense due to timing of billing from contractor; professional development expenses in Administration; mileage adjustment; electricity (air conditioning charge) received earlier than usual; and removal of natural resources management line item.

Cy Moore asked if the new van was being set up on the balance sheet, was depreciation of the van also going to be added. He also questioned depreciation in general and asked if the entries would be made by the Board meeting.

Leon Branderhorst stated that depreciation for the van would also be added; although the journal entry had not yet been made (the auditors have advised that depreciation figures cannot be added to the financial statements until the vehicle is in GVMC's possession). The journal entry for general depreciation would be made before the Board meeting.

Don Stypula stated he would prepare a detailed memo on the amendment.

#### **4. Transportation**

##### **a. Congestion Mitigation Air Quality**

Abed Itani reported on proposed formula changes by MDOT which would shift part up to 35% of CMAQ funding to set asides. MDOT has been asked to reconsider this change, and GVMC will keep members apprised of the issue.

##### **b. Pavement Management Update**

Abed Itani reported that the new Pavement Management van is on order and should be arriving shortly.

#### **5. Growing Communities Conference**

Don Stypula reported the Public Information and Education committee has been considering the Growing Communities Conference. The Conference was deleted from the 05/06 GVMC budget as it had been battling decreasing attendance and lost money last year. Mr. Stypula stated the committee had made several cost cutting efforts including changing the venue and obtaining local speakers. They are hoping to get money from donors including Michigan State University (which was included in the proposed conference budget).

Kurt Kimball stated it appeared the P.I.E Committee had been creative and conservative in their planning, and that he would support going forward with the conference under these conditions.

Rob VerHeulen and Jim Beelen agreed.

Jim Beelen stated before going forward with the conference planning, they had to be certain of the Michigan State donation.

**6. Legislative Report**

Don Stypula updated the group on the telecom issue, and stated he would forward a letter to all from AT&T / Verison. Mr. Stypula reported he was looking at all the possible alliances on the issue.

Mr. Stypula indicated on March 8<sup>th</sup> Rep. Jerry Kooiman sent out a letter requesting information on DDA's. He was disappointed with Rep. Kooiman's tact in gathering his information and will be addressing the issue at the next legislative meeting.

Kurt Kimball stated the issue should be brought up here in the Executive Committee also.

**7. Executive Director's Annual Review / 2006 Goals**

Staff was excused and the Committee went into closed session for the remainder of the meeting.

**8. Adjourn 1:35 p.m.**