

# **Grand Valley Metro Council Executive Committee Meeting**

February 16, 2012

Noon

Grand Valley Metro Council  
678 Front Ave. NW, Suite 200  
Grand Rapids, MI

## **Minutes**

### **Present**

Jim Buck	City of Grandville
Daryl Delabbio	Kent County
Cindy Janes	Cascade Township
George Heartwell	City of Grand Rapids
Don Hilton, Sr.	Gaines Township
Cy Moore	Council Treasurer
Alan Vanderberg	Ottawa County
Rob VerHeulen	City of Walker
Michael Young	City of Rockford

### **Absent**

Rick Root	City of Kentwood
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### **Other**

Abed Itani	Grand Valley Metro Council
Andy Bowman	Grand Valley Metro Council
Leon Branderhorst	Grand Valley Metro Council
Peter Haefner	Vredeveld Haefner
Gayle McCrath	Grand Valley Metro Council
John Weiss	Grand Valley Metro Council

## **1. Call to Order**

The meeting was called to order at 12 noon by Chair Jim Buck.

John Weiss explained there would be a change in the order of the agenda.

## **2. Draft Audit**

Peter Haefner of Vredeveld Haefner reported on the annual audit. Peter Haefner reported on the single audit report and letter to the GVMC Board. The opinion of the audit is an

unqualified opinion, the highest that can be received. There was one material weakness noted which was “Grand Valley Metropolitan Council does not have procedures in place to prepare financial statements in accordance with generally accepted accounting principles including procedures to record certain revenue and expenditure accruals and to present required financial statement disclosures”. This is a very, very common item cited in government audits. Approximately 50% of government audits note this. Internal controls are good. There were neither significant deficiencies nor noncompliances found. It is a great audit; the ideal situation.

Vredeveld Haefner has been holding up on the audit so that the federal transportation audit figure for REGIS can be included the final settlement.

John Weiss reported on February 22 a meeting is scheduled with DART to review the REGIS settlement. Hopefully by the March 2<sup>nd</sup> GVMC Board meeting the issue will be settled and the final figures will be included in the audit report.

### **3. Regional Planning Update – Andy Bowman**

Andy Bowman updated the committee on current regional planning legislation. The proposal is believed to be an attempt to consolidate the three major pieces of land planning legislation. The Michigan Association of Regions is reviewing at this time and is expected to submit comments by spring. The Michigan Association of Planners (which is pushing the legislation) hopes to find sponsors by summer. Andy suggested GVMC form a study group once it gets to the legislation level.

### **4. Transportation – Abed Itani**

Abed Itani gave an update on transportation funding. Not a lot is going on in Michigan. In Washington there are three different options pertaining to funding and timespans. Most of the bills include consolidation of programs. The Senate version would eliminate small MPO’s and the House version would do the same (but only half of the amount). The Senate version has Tier I & II MPO’s, with a process to have Tier II change their designation to Tier I if they comply with technical requirements. The House was supposed to vote next week, but they are now stalled. Movement isn’t expected soon on the Senate version.

In March GVMC will start readying the pavement management van by updating software, etc. We will start sending it out on the streets in April.

### **5. Budget Amendment**

Leon Branderhorst reviewed the proposed budget amendments which include increases to revenue for:

PL	\$50,000
SPR	\$75,000

Contrib. Survey	\$2,000
LGROW	\$3,252
Data Collection	\$7,670

Proposed amendments to expenses included:

Administration

Salaries	\$19,390
Social Sec. Tax	\$1,203
Medicare Tax	\$282
Health & Dental Ins	\$125
Pension Plan	\$1,750
Legal	\$1,000
Contractual Serv	\$4,035
Meeting Exp	\$1,000
Mileage	\$1,330
Repair & Maint	\$185

Transportation

Health & Dental Ins	\$335
Contract Serv	\$50,100
Repairs & Maint	495

Regional Planning Services

Health & Dental Ins	\$110
Contract Serv	\$150
Repairs & Maint	\$120

**MOTION – To Approve the Proposed GVMC FY2011/2012 Budget Amendment and Forward it to the GVMC Board. MOVE – VerHeulen. SUPPORT – Janes. MOTION CARRIED.**

Andy Bowman reviewed the proposed LGROW budget amendment. The amendment includes an increase in revenue of \$44,200 due to a grant from the Wege & Frey Foundations (including an anticipated GRCF \$16,000 grant). Increases in expenses include \$3,240 in GVMC Staff Services; \$13,860 in Contracting for Communications & Business Plan; and \$755 in printing.

**MOTION – To Approve the Proposed LGROW FY2011/2012 Budget Amendment and Forward it to the GVMC Board. MOVE – VerHeulen. SUPPORT – Vanderberg. MOTION CARRIED.**

**6. Web Site Review**

Mike Brameijer and Kevin Lignell reviewed changes to the GVMC website which will make it more functional, attractive, and relevant.

**7. Staff Excused – 1:00 p.m.**