

**Grand Valley Metro Council
Executive Committee Meeting**

Thursday, October 21, 2010
12:00 noon
Grand Valley Metro Council
678 Front Ave. NW, Suite 200
Grand Rapids, MI

MEETING NOTES

Present

Jim Buck	City of Grandville
Daryl Delabbio	Kent County
Don Hilton, Sr.	Gaines Township
Cy Moore	Council Treasurer
Rick Root	City of Kentwood
Rob VerHeulen	City of Walker
Michael Young	City of Rockford

Absent

Cindy Fox	Cascade Township
George Heartwell	City of Grand Rapids
Alan Vanderberg	Ottawa County

Other

Andy Bowman	Grand Valley Metro Council
Leon Branderhorst	Grand Valley Metro Council
Brian Donovan	City of East Grand Rapids
Abed Itani	Grand Valley Metro Council
Gayle McCrath	Grand Valley Metro Council
Don Stypula	Grand Valley Metro Council

1. Call to Order

The meeting was called to order at 12: 15 p.m. by Chair Jim Buck.

2. Approval of Minutes

MOTION – Approval of GVMC Executive Committee Minutes of September. MOVE – VerHeulen. SUPPORT - Young. MOTION CARRIED.

3. Strategic Initiatives

Don Stypula reported he and Andy Bowman mapped out how to accomplish the strategic initiatives. Don has talked to interns and volunteers about working on the project. Andy Bowman is looking into the resources which will be needed to get things moving.

Andy Bowman reviewed the timeline and matrix created to map the strategic initiatives and identify the resources which would need to be secured for them to come to fruition. This would include:

- Getting a handle on the web based issues including data management needs and creating dynamic systems which will be required to manage the emerging issues, training and service sharing initiatives.
- Internal Resources – We are in discussions with GVSU on internships. This needs to be explored before we can progress on the initiatives to determine how interns can fill in the gap between what can be accomplished by current staff and what is expected. This should be figured out by January 1.
- Convening regional entities in overall form to discuss what everyone is doing and how GVMC fits in.
- Sustainable Communities – Coordinating with housing entities, LGROW, social services, transportation, etc.

The chart details each project and shows who is involved. This needs to be accomplished before we can get started on the goals.

Don Stypula reported he is meeting with Tom Butcher and deans at GVSU regarding internships and volunteers. He will give monthly updates on the progress.

Don asked the committee to detail who they felt should be on the task force to review GVMC governance. Possibly 2-3 from the Executive Committee, an At-Large member, and representatives from outlying areas, counties, cities, townships.

Rick Root indicated he would need more information on the time expectations before he could commit.

Don Stypula said he would talk with everyone on the Executive Committee to get an ideas of what this would be.

Michael Young asked how defined the work would be the interns would do.

Don Stypula said it would be very defined. They will have specific tasks and he will personally supervise them.

Andy Bowman stated the modeling will include a staffing model to make sure there is adequate staff to accomplish the initiatives.

Rick Root asked if we will be paying the interns.

Don Stypula said that is under consideration. GVMC doesn't have to funds and would like a university or foundation to pay.

Rob VerHeulen suggested a one page update on the strategic initiatives going out in the agenda packet each month.

4. LGROW

Brian Donovan reported on LGROW and its progress. LGROW is a sub-organization of GVMC with its own Articles of Incorporation, Board and Executive Board. Part of the work LGROW has undertaken includes the administration of the Phase II storm water permits in conjunction with Fishbeck.

The current challenge is communicating and promoting itself. Member dues have been slow in developing. Last year the total was about \$5,000. Since its inception, LGROW has been awarded about \$1.5 million in grants from the State of Michigan and the EPA. The output of the grant work has been organizing and putting together a watershed wide plan; public education; and collaborative work with WEMAC, AWRI, and Fishbeck.

Brian would like to periodically report on LGROW's progress to the Executive Committee and the GVMC Board.

5. Transportation FY 2011-14 TIP Amendment #1 / FY 2011 MDOT Projects-*Revised*

MDOT is requesting the following amendments/modifications to the GVMC FY 2011-14 MPO Transportation Improvement Program (TIP), for FY 2011 MDOT projects:

FY 2011 – Trunkline Project Additions/Modifications

JN	Route	Location	Work Description	Total Cost Est.
102914	US-131	@ Post Rd.	Resurface Carpool Lot	\$41,000*
109762	I-96	Cascade Rd WB On-Ramp	Ramp Reconstruction	\$300,000+
109765	M-11	@ Ivanrest & Byron Ctr. Ave's.	Intersection Reconstruction	\$1,251,000+
102951	Various	Area-wide	Roadside Facility Signing Upgrade	\$88,000
87397	US-131	I-196 to Ann St.	Replace Freeway Lighting	\$1,000,000

106262	M-45	@ Campus Dr. GVSU / Allendale	Add Turning Lanes (Michigan Institutional Roads Program)	\$435,000
106272	US-131	Under 100 th St.	Bridge Deck and Substructure Repairs	\$410,000
106669	I-96	Under Whitneyville Rd.	Bridge – Deep Overlay, Paint, & Substructure Repairs	\$850,000
87156	US-131	Under 36 th St.	Bridge Replacement	\$4,000,000 *
87155	US-131	Under Franklin, Burton, Hall Sts.	Full and Partial Deck Replacements	\$5,600,000 *

* In 2011-14 TIP, cost change only.

+ In 2011-14 TIP, changed year only

FY 2011 – CMAQ Projects

JN	Route	Location	Work Description	Total Cost Est.
109666	I-96	@ Cascade Rd.	Extend WB on-ramp	\$900,000
111078	M-11	Hall St. to Riverbend Dr. Vic.	Add/Extend Center LT lane	\$585,000
111261	M-50	@ I-96 Vic.	Expand Carpool Parking Lot	\$327,000
110085	US-131	44 th St. to 36 th St.	Add NB weave/merge lane between ramps	\$900,000
111293	MDOT WM TMC	Region-wide	ITS Control Room Operations	\$450,000
111292	MDOT ITS	Region-wide	ITS Device Operation and Maintenance	\$587,500

Please amend or modify the GVMC FY 2011-14 MPO TIP to include these changes. Due to ongoing FY 2011 statewide budget issues, some modifications to this project list may be required at the MPO committee meetings to remain financially constrained.

MOTION – To Approve the Amendment to the FY2011-14 MPO TIP as Requested Above. MOVE – VerHeulen. SUPPORT – Hilton. MOTION CARRIED.

6. Legislative

Don Stypula reported there will be a meeting on Oct. 28 with Mitch Bean at the Kentwood Library.

On November 30 there will be a Transportation Lobbying Day in Lansing.

7. Executive Session

Staff excused for executive session on annual review of Executive Director.

8. Adjournment – 1:45 p.m.

MOTION – To Adjourn. MOVE – VerHeulen. SUPPORT – Root. MOTION CARRIED.