

**Grand Valley Metro Council  
Executive Committee Meeting**

May 16, 2013

12:00 noon

Grand Valley Metro Council  
678 Front Ave. NW, Suite 200  
Grand Rapids, MI

**Minutes**

**Present**

Jim Buck  
Daryl Delabbio  
Mike DeVries  
Brian Donovan  
George Heartwell  
Don Hilton, Sr.  
Cindy Janes  
Cy Moore  
Alan Vanderberg  
Michael Young

City of Grandville  
Kent County  
Grand Rapids Township  
City of East Grand Rapids  
City of Grand Rapids  
Gaines Township  
Cascade Township  
Council Treasurer  
Ottawa County  
City of Rockford

**Other**

Chris Brown  
Abed Itani  
Dharmesh Jain  
Gayle McCrath  
John Weiss

Grand Valley Metro Council  
Grand Valley Metro Council  
Grand Valley Metro Council / REGIS  
Grand Valley Metro Council  
Grand Valley Metro Council

**1. Call to Order**

Chair Jim Buck called the meeting to order at 12:15 p.m.

**2. Approval of Minutes**

**MOTION – To Approve the April Executive Committee Minutes. MOVE – Delabbio.  
SUPPORT – Janes. MOTION CARRIED.**

### **3. GVMC At-Large Member**

John Weiss reported the swearing in of Rick Baker as new GVMC At-Large member will take place at the June 6 GVMC Board meeting.

### **4. TIP and Unified Planning Work Program Budget**

- a. **TIP** – Abed Itani distributed a list of \$221 million of funding resources and reported on the development of the 2014-17 TIP. Per requirements, all the steps necessary for the Council and Federal Highway to approve have taken place including two public comment meetings and environmental justice work.

**MOTION – To Approve the 2014-2017 TIP and Move it to the June GVMC Board Meeting Agenda. MOVE –Heartwell. SUPPORT – Delabbio. MOTION CARRIED.**

- b. **Unified Planning Work Program Budget** – Abed Itani reviewed the UPWP budget which has been through the required process and committees. In the future, the feds will require performance based planning in the TIP here forward to monitor improvements and measure progress. Staffing in the proposed budget is now seven rather than eight, and includes a 1.5% cost of living adjustment. It is anticipated dues will go down according to formula.

**MOTION – To Approve the MPO Budget and Move it to the June GVMC Board Meeting Agenda. MOVE – Delabbio. SUPPORT – Janes. MOTION CARRIED.**

### **5. Cooperation / Collaboration Presentation**

Jim Saalfeld and Rick Baker will present the findings from the Cooperation / Collaboration study.

Mike DeVries reported the study was a year-long effort and the findings show lots of collaborative and cooperative endeavors in the West Michigan area.

Daryl Delabbio stated GVMC is ideal to help in continuing these efforts to increase effective service delivery and make more efficient government.

### **6. Transportation Funding Resolution**

John Weiss discussed the resolution in support of increased transportation funding which mirrors resolutions already passed by 7 or 8 member communities.

**MOTION – To Move the Resolution on Transportation Funding to the Agenda of the June GVMC Board Meeting. MOVE – Janes. SUPPORT – Donovan. MOTION CARRIED.**

## **7. Discussion on Finance Committee**

John Weiss reviewed the history of the Finance Committee and discussed its relevancy at this time. He asked since most business items / decisions flow through the Executive Committee do we really need the current structure?

Several stated at one time it may have been relevant, but at the present time is not needed and adds more bureaucracy to the process of passing budgets.

Al Vanderberg suggested a future review of all GVMC committees to discuss their relevancy as form should follow function.

Brian Donovan, Mike DeVries and Al Vanderberg volunteered to be on the subcommittee. Al will serve as chairperson. They will look at all the committees and make a recommendation.

## **8. Directors' Reports**

Gayle McCrath reported there will be no July Quarterly Luncheon as the Governor was unavailable to speak. We are trying to secure Carl Levin as the speaker for the fall luncheon. Since there will be no July Quarterly Luncheon, and the normally scheduled date for the GVMC Board meeting is on the 4<sup>th</sup> of July, discussion ensued regarding the need to hold a July Board meeting.

**MOTION – To Cancel the July 2013 GVMC Board Meeting. MOVE – Janes. SUPPORT – Donovan. MOTION CARRIED.**

Abed Itani gave updates on the Pavement Management Van and the new staffing structure.

Dharmesh Jain reported the budget process has started and they are working on finalizing the fund balance policy.

Chris Brown reviewed the financials and reported everything is where it is expected to be and in good financial shape.

## **9. Open Discussion with Executive Director**

**10. Adjourn 1:25 p.m.**