

**Grand Valley Metro Council
Executive Committee Meeting**

December 19, 2013
12:00 noon
Grand Valley Metro Council
678 Front Ave. NW, Suite 200
Grand Rapids, MI

Minutes

Present

Jim Buck
Mike DeVries
Brian Donovan
George Heartwell
Don Hilton, Sr.
Cindy Janes
Cy Moore
Alan Vanderberg
Michael Young

City of Grandville
Grand Rapids Township
City of East Grand Rapids
City of Grand Rapids
Gaines Township
Cascade Township
Council Treasurer
Ottawa County
City of Rockford

Absent

Daryl Delabbio

Kent County

Other

Chris Brown
Abed Itani
Dharmesh Jain
Gayle McCrath
Wendy Ogilvie
John Weiss

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1. Call to Order

Chair Jim Buck called the meeting to order at 12:15 p.m.

2. Approval of Minutes

MOTION – To Approve the October Executive Committee Minutes. MOVE – Janes. SUPPORT – Donovan. MOTION CARRIED.

3. Review of Executive Director

MOTION – Beginning January 1, 2014 the Executive Director salary will be placed at Step 8 of the GVMC salary scale (\$131,558). The car allowance will be increased by \$200 per month. The Executive Director will be allowed to carry over 56 hours of paid vacation to 2014. MOVE – Young. SUPPORT – Donovan. MOTION CARRIED.

4. Other End of Year Business

The West Michigan Regional Planning Commission has asked if space is available to locate their offices with GVMC. Due to space constraints and anticipated future needs, the decision was made to not pursue sharing space with WMRPC at this time.

The Executive Committee would like to begin a formal Strategic Planning Process in April of 2014. Due to the potential conflict with typical spring vacation, the decision was made to choose a later date than the regular meeting of April 3rd and possible different location. Chairman Vanderberg will contact possible facilitators and inform the Executive Director of potential dates. If an alternative venue is necessary, GVMC staff will find another location.

At the end of year, Cindy Janes will no longer be a resident of Cascade Township and a member of the Cascade Township Board. As such, she can no longer serve on the Board of Directors and Executive Committee for GVMC. The members of the Executive Committee thanked Cindy for her service and hoped she could stay involved in GVMC in the future.

Michael Young will send an announcement to all the GVMC Board Members announcing the vacancy on the Executive Committee. It will also be announced in the GVMC Weekly Update.

5. Adjourn