

**Grand Valley Metro Council
Executive Committee Meeting**

February 19, 2015
12:00 noon
Grand Valley Metro Council
678 Front Ave. NW, Suite 200
Grand Rapids, MI

Minutes

Present

Alex Arends
Daryl Delabbio
Mike DeVries
Brian Donovan
George Heartwell
Don Hilton, Sr.
Alan Vanderberg

Alpine Township
Kent County
Grand Rapids Township
City of East Grand Rapids
City of Grand Rapids
Gaines Township
Ottawa County

Absent

Jim Buck
Cy Moore
Michael Young

Secretary
Council Treasurer
City of Rockford

Other

Chris Brown
Peter Haefner
Abed Itani
Dharmesh Jain
Gayle McCrath
Wendy Ogilvie
John Weiss

Grand Valley Metro Council
Vredeveld Haefner LLC
Grand Valley Metro Council
Grand Valley Metro Council
Grand Valley Metro Council
Grand Valley Metro Council
Grand Valley Metro Council

1. Call to Order

Chair Al Vanderberg called the meeting to order at 12:15 p.m.

2. Approval of Minutes

MOTION – To Approve the January Executive Committee Minutes. MOVE – Delabbio. SUPPORT – DeVries. MOTION CARRIED.

3. GVMC Audit

Peter Haefner of Vredeveld Haefner LLC presented the 2013/14 audit. Peter reported it was a clean audit with no material deficiencies. Past deficiencies have been remedied.

The audit for the entire organization, as well as breakdown for departments was reviewed. RPI grant funding received but not spent is partially responsible for the increase in GVMC fund balance. Previous, NPDES program revenues were allocated to the GVMC general fund, with most of the associated activity contracted out. Currently, NPDES revenues are attributed to the Environmental Programs department, with the majority of the activity handled in-house. REGIS expenses continue to exceed revenues with an expected draw down of REGIS general fund.

Peter reported staff was very cooperative with auditors and their assistance was appreciated. Overall, GVMC's financial position is very positive and very much improved from previous years.

MOTION – To Accept the Financial Audit and Move it to the GVMC Board. MOVE – Donovan. SUPPORT – Delabbio. MOTION CARRIED.

4. Strategic Planning Session

Al Vanderberg reported GVMC will hold a Strategic Planning session on April 2, 9 – noon at the Byron Township Recreation Center. The event will be facilitated by Lew Bender, who has facilitated GVMC sessions previously.

Enclosed in the Agenda packet was the report prepared by Lew Bender after last year's meeting.

Daryl Delabbio suggested a periodic check list be reviewed to assess GVMC's progress towards its goals.

5. Other

John Weiss reported the Village of Sparta has requested information regarding rejoining the Metro Council. In 2014, GVMC passed a resolution requiring entities that withdraw from the Council to pay back dues and penalty fees if they ask to be reinstated as a member. This policy would require the Village of Sparta to pay:

Dues	2011/12	\$1,887
	2012/13	\$1,971
	2013/14	\$1,971
	2014/15	\$1,971
Legal Processing Fee		\$2,000
Penalty Fee		<u>\$1,000</u>
Total		\$10,800

John Weiss will forward a letter explaining the policy and charges to the Village of Sparta.

It was reported that Nelson Township has also expressed its interest in joining the Metro Council without the trial one-year membership it had previously requested.

Nelson Township will be asked to send in an official request and verification of formal Board action so that the process can be started.

6. Discussion with Executive Director

Staff was excused.

7. Adjourn – 1:30 p.m.