

**Grand Valley Metro Council
Executive Committee Meeting**

May 19, 2016

12:00 noon

Grand Valley Metro Council
678 Front Ave. NW, Suite 200
Grand Rapids, MI

Minutes

Present

Alex Arends
Daryl Delabbio
Mike DeVries
Brian Donovan
Don Hilton, Sr.
Cy Moore
Jack Poll
Alan Vanderberg
John Weiss

Alpine Township
Kent County
Grand Rapids Township
City of East Grand Rapids
Gaines Township
Treasurer
City of Wyoming
Ottawa County
Grand Valley Metro Council

Absent

Rosalynn Bliss
Jim Buck

City of Grand Rapids
Secretary

Other

Abed Itani
Gayle McCrath
Jason Moore
Wendy Ogilvie
Chris Brown

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1. Call to Order

Chair Al Vanderberg called the meeting to order at 12:15 p.m.

2. Approval of Minutes

MOTION – To Approve the April 2016 Executive Committee Minutes. MOVE – DeVries. SUPPORT – Delabbio. MOTION CARRIED.

3. 2017/2020 TIP Approval

Abed Itani explained the 2017/2020 TIP. Under federal law a new TIP has to be developed every four years. All the public involvement work has been done. This document covers the urban as well as rural TIP. The full document is available online. \$246 million will be spent over the next four years which includes a 2% increase in funds per year. Almost every member of the MPO received a project.

MOTION – To Move Approval of the 2017/2020 TIP to the GVMC Board. MOVE – Donovan. SUPPORT – Delabbio. MOTION CARRIED.

4. Proposed FY 2017 Unified Planning Work Program Activities and Budget

Abed Itani reported on the UPWP activities and budget. GVMC has met with MDOT and Federal Highway and all requirements have been included in the program. It includes a 2% increase over the previous year. The document is available on line. Transportation dues will remain the same as last year, as will MPO staffing. The plan has already been approved by the Policy and Tech committees.

MOTION – To Move Approval of the FY 2017 Unified Planning Work Program to the GVMC Board. MOVE – Delabbio. SUPPORT – Donovan. MOTION CARRIED.

5. Strategic Planning

Al Vanderberg discussed previous and future strategic planning. The last session conducted by Lou Bender was not as productive as it might have been and didn't result in the type of input and plan we had hoped. However, everyone still appears to be satisfied with the overall vision and mission set several years ago.

John Weiss indicated GVMC is still working on the previous Strategic Initiatives approved by the GVMC Board.

Various types of progress reports were discussed including doing a voice over for the Annual Report PowerPoint, a dashboard (green, yellow, red) report, and/or listing of vision, mission and core competencies on various correspondences.

Concern over spreading GVMC's activities too broad or too shallow so as to not spread activities resources too thin was discussed. GVMC should focus on what it can do well and has the funding to do, not try to be a catch all. After many years GVMC's base activities are secure, however they still should be the core focus of the operation.

It was determined that strategic planning should be done at the Executive Committee level to determine the vision, mission and core competencies, etc., with the plan then brought to the full Board for approval.

Al Vanderberg will work with John Weiss and Gayle McCrath to compile the last four years of strategic planning. Next month the Executive Committee will discuss the issue with Al Vanderberg and Keith Van Beek doing a Strategic Planning session with the Executive Committee the following month.

6. Adjourn – 1:00 p.m.