



GRAND VALLEY METROPOLITAN COUNCIL

ADA TOWNSHIP • ALGOMA TOWNSHIP • ALLENDALE TOWNSHIP • ALPINE TOWNSHIP • BELDING • BYRON TOWNSHIP • CALEDONIA TOWNSHIP • CANNON TOWNSHIP • CASCADE TOWNSHIP • CEDAR SPRINGS
COOPERSVILLE • COURTLAND TOWNSHIP • EAST GRAND RAPIDS • GAINES TOWNSHIP • GEORGETOWN TOWNSHIP • GRAND RAPIDS • GRAND RAPIDS TOWNSHIP • GRANDVILLE • GREENVILLE • HASTINGS
HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • LOWELL TOWNSHIP • MIDDLEVILLE • OTTAWA COUNTY • PLAINFIELD TOWNSHIP • ROCKFORD
SAND LAKE • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

GVMC EXECUTIVE COMMITTEE

February 18, 2016

Noon

GVMC Offices

- 1. Approval of Minutes – Attached**
- 2. Executive Committee Appointment**
- 3. At-Large Appointments – See attachments**
- 4. Single Source Project**
- 5. Other**
- 6. Adjourn**

**Grand Valley Metro Council
Executive Committee Meeting**

December 17, 2015

12:00 noon

Grand Valley Metro Council
678 Front Ave. NW, Suite 200
Grand Rapids, MI

Minutes

Present

Alex Arends
Jim Buck
Daryl Delabbio
Mike DeVries
Brian Donovan
George Heartwell
Don Hilton, Sr.
Cy Moore
Alan Vanderberg
Michael Young
John Weiss

Alpine Township
Secretary
Kent County
Grand Rapids Township
City of East Grand Rapids
City of Grand Rapids
Gaines Township
Council Treasurer
Ottawa County
City of Rockford
Grand Valley Metro Council

Absent

Other

1. Call to Order

Chair Al Vanderberg called the meeting to order at 12:15 p.m.

2. Capital Asset Policy

John Weiss explained the proposed Capital Asset Policy as suggested by the auditors. The committee agreed to forward the policy on to the GVMC Board meeting agenda.

3. Ach Policy

John Weiss explained Ach transfers have been being made for several years by the Metro Council; however a formal Ach policy could not be located. Again, the auditors suggested a formal policy be adopted by the Council. The Executive Committee agreed to forward the policy to the GVMC Board meeting agenda.

4. REGIS Agreement

REGIS has had an agreement for several years with Kent County for certain services. The proposed policy would change the billing date of those services. The Executive Committee agreed to move the REGIS agreement to the GVMC Board meeting agenda.

5. DAS Tower

As discussed at previous Executive Committee and Board meetings, some communities are being contacted by DAS, a wireless provider, who is using the Metro Act as justification to put poles in public right-of-way. The creation of a collaborative group has been suggested to address the issue in a unified and consistent manner. Legal fees would be pooled amongst the group. The Executive Committee agreed to move the issue to the GVMC Board agenda.

6. Adjourn – 1:30 p.m.

Charles A. DeVries

1739 Breton Road SE
E. Grand Rapids, MI 49506-4830

Phone: (248) 396-7529
Email: devriesc97@gmail.com

John W. Weiss
Executive Director
Grand Valley Metropolitan Council
678 Front Ave NW, Suite 200
Grand Rapids, MI 49504

September 29, 2015

Dear Mr. Weiss:

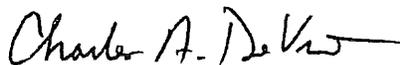
I am writing to apply for an at-large position on the Grand Valley Metropolitan Council Board.

As the nation's largest independent electricity transmission company, ITC Holdings Corp. (NYSE: ITC) operates high-voltage transmission systems in Michigan's Lower Peninsula and portions of Iowa, Minnesota, Illinois, Missouri, Kansas and Oklahoma. Locally based in Wayland, I serve as a Community Affairs and Philanthropy area manager providing local government outreach to 29 Michigan counties including the entire GVMC service area.

It would be an honor to offer volunteer service as a government and community affairs specialist with a background in economic development, talent development, and higher education. My resume and references are enclosed. I welcome an opportunity to meet with you or members of your board and may be reached at 248-396-7529 at any time of the day.

Thank you for your consideration of this request.

Best,



Charles A. DeVries

Charles A. DeVries

1739 Breton Road SE
E. Grand Rapids, MI 49506-4830

Phone: (248) 396-7529
Email: devriesc97@gmail.com

EXPERIENCE: **ITC Holdings Corp.** – August of 2012 to Present

Area Manager, Community Affairs & Philanthropy

- Forges strong relationships and partnerships for the nation's largest independent electricity transmission company with local governments, economic development organizations, conservation initiatives, and charitable efforts
- Develops and implements a strategic outreach plan spanning twenty-nine Michigan counties in support of high-voltage electricity transmission development and maintenance
- Manages the local community approval process and permitting team within assigned territory
- Leads departmental Social Media planning and coordination effort in Michigan

Automation Alley – August of 2003 to August of 2012

Senior Director – November of 2010 to August of 2012

- Forged strong relationships and partnerships with elected officials, businesses, foundations, the press and governments at all levels for Michigan's largest technology business association
- Planned, budgeted, executed and evaluated the effectiveness of business development and public affairs activities
- Secured multiple federal contracts with the U.S. Army TACOM/TARDEC

Director, Government Affairs – August of 2005 to November of 2010

- Identified federal, state and foundation funding opportunities to support and expand the work of Automation Alley and its Business Accelerator
- Developed new and enhanced programs as a specialist in government affairs and technology-based economic development
- Directed a team that raised \$17 million in combined state and federal funding

Assistant Director, Program Development – August of 2003 to August of 2005

- Prospected for technology-driven startup companies throughout Southeast Michigan to discover eligible clients for support and access to a \$5 million seed capital fund
- Reviewed business plans and counseled entrepreneurs to help commercialize marketable technologies and services
- Coordinated activities with the U.S. Army TARDEC/National Automotive Center

Western Michigan University – November of 1999 to August of 2003

Assistant Vice President for Legislative Affairs – February of 2002 to August of 2003

- Promoted WMU state and federal legislative agendas in Lansing and Washington, DC
- Served on the board of the Friends of Western Michigan PAC
- Managed a federal government appropriations team that secured \$1.9 million in FY2003

Assistant Director for Legislative Affairs – November of 1999 to February of 2002

U.S. Representative Fred Upton – May of 1996 to November of 1999

Projects Director – June of 1998 to November of 1999

Staff Assistant – May of 1996 to June of 1998

Charles A. DeVries

1739 Breton Road SE
E. Grand Rapids, MI 49506-4830

Phone: (248) 396-7529
Email: devriesc97@gmail.com

REFERENCES:

Donna Zalewski
Director
Community Affairs and Philanthropy
ITC Holdings Corp.
27175 Energy Way
Novi, MI 48377
248-946-3507

Ken Rogers
Executive Director
Automation Alley
2675 Bellingham Drive
Troy, MI 49083
248-457-3200

Jeff Breneman
President
Spectrum Public Affairs
1341 G Street, NW, Suite 700
Washington, DC 20005
202-361-0938

Brigadier General Donald F. Schenk (USA Retired)
Vice President, International Tank Programs
General Dynamics Land Systems
38500 Mound Road
Sterling Heights, MI 48310-3200
586-825-7700

Karen A. McCarthy

5758 Timpson Avenue
Alto, MI 49302

OBJECTIVE Leadership position in strategic community organization.

SUMMARY OF QUALIFICATIONS

Accomplished leader with a successful track record of developing strong relationships with community, governmental and business leaders, as well as internal leaders across operational and corporate departments.

DEMONSTRATED SKILLS

Communications; Public Relations; Governmental Relations; Customer and Community Relations; Project Oversight and Management; Special Event Coordination; Team Leadership

SELECTED ACCOMPLISHMENTS

Advocacy

Obtained support for company positions and projects including energy policy, 25 x 25 ballot proposal, substation and transmission line siting, electric and natural gas franchises.

Community Relations

Launched and chair Grand Rapids/Muskegon Community Team, first of its kind in the company with three Strategic Ambassadors; manage employee volunteerism in 6 large and small headquarters and 3 generating plants in western Michigan.

Employee Communications

Led Grand Rapids Leadership Team, a cross-departmental team addressing employee issues and needs; edited regional newsletter; managed United Way campaign teams; supervised electronic messaging program.

Programs, Initiatives and Projects

Served on task forces and pilot programs to improve customer relations in Forestry, resulting in effective three-step communications process that has been replicated elsewhere in the company; communications lead on Electric Restructuring Implementation Project, implementing first electric deregulation processes.

EXPERIENCE

2004 - Present

Regional/Lead Public Affairs Manager, Consumers Energy, Grand Rapids, Michigan

Manage local government and community relations, economic development and charitable giving in Michigan's second largest city and adjacent counties. Develop and maintain relationships with local government and community leaders to facilitate company operations. Develop and implement strategies to address emerging community and customer issues. Support customer and employee communications by giving presentations, writing and editing materials. Support media relations team as needed. Supervise a team of employees with similar responsibilities in western and southwestern Michigan. Former Steering Committee member of company's political action committee. Campaign advisor for company's United Way campaign.

1992-2004

Senior Public Information Director, Consumers Energy, Grand Rapids, Michigan

Responsibilities included employee and customer communications, charitable contributions, department budget and special projects. Communications advisor for company's Electric Restructuring Implementation Plan following passage of Michigan Electric Customer Choice legislation in 2000. Chairperson of company's federal and state political action committees.

- 1983-1992* **Community Services Director, Consumers Power, Lansing and Grand Rapids, Michigan**
Responsibilities included employee and customer communications, charitable contributions, media relations and special projects. Supervised administrative staff and interns.
- 1976-1983* **State of Michigan Legislature**
Constituent relations and campaign management for incumbent legislators and targeted candidates in the House and Senate.
- Previous* Michigan State University Development Fund and College of Education; DeWitt Public Schools

COMMUNITY INVOLVEMENT

Grand Rapids Area Chamber of Commerce, Public Policy Council; Environmental Affairs Committee; Tax & Regulatory Affairs Committee. Past Chair of State Legislative Committee.
Wyoming-Kentwood Area Chamber of Commerce, Government Matters Committee Chair
Michigan Women's Foundation, Member and Past Chair, West Michigan Event Committee
City of Grand Rapids, Urban Forestry Committee, 2030 Energy District Initiative, River Corridor Plan Committee
Ottawa County Economic Development Office, Former Director and Secretary
Planning Commissions, Former member and officer in City of Kentwood and Cascade Township

EDUCATION Leadership Michigan, 1995

Public Relations Society of America, Accredited in Public Relations (APR), 1988

Michigan State University, East Lansing, MI
Graduate work toward M.A. in Education

Furman University, Greenville, SC
B.A., cum laude, Elementary Education



Interurban Transit Partnership

300 Ellsworth Avenue SW Grand Rapids, Michigan 49503-4005 616.456.7514 • Fax 616.456.1941

January 5, 2016

Mr. John Weiss, Executive Director
Grand Valley Metro Council
678 Front Ave NW, #200
Grand Rapids MI 49504-5372

Greetings John,

Per our conversation last month, I am writing to express my interest in being appointed to the "At Large" position vacancy on the GVMC Board. I hope you are familiar with my involvement in the communities of Walker and Grand Rapids over the past 20 years and see it as an example of my commitment to this region.

I do understand that MAP-21 advises that a transit board member be appointed to the MPO Board. With the federal regulations having yet to be finalized, my serving "At Large" will provide for that transit representation.

If you require a detailed resume or personal recommendations, I will provide that immediately.

Very truly yours,

A handwritten signature in black ink that reads 'Barbara Holt'. The signature is written in a cursive, flowing style.

Barbara Holt
Former Mayor City of Walker
Chairperson, Rapid Board of Directors