

# Grand Valley Metro Council Executive Committee Meeting

Thursday, March 15, 2007  
12:00 PM

Grand Valley Metro Council  
40 Pearl NW, Suite 410  
Grand Rapids, MI

## MINUTES

### Present

Jim Beelen	Allendale Township
Jim Buck	City of Grandville
Daryl Delabbio	Kent County
Kurt Kimball	City of Grand Rapids
Cy Moore	Council Treasurer
Audrey Nevins	Byron Township
Al Vanderberg	Ottawa County
Rob VerHeulen	City of Walker

### Absent

Don Hilton	Gaines Township
Rick Root	City of Kentwood

### Other

Leon Branderhorst	Grand Valley Metro Council
Abed Itani	Grand Valley Metro Council
Andy Bowman	Grand Valley Metro Council
Dharmesh Jain	Grand Valley Metro Council
Gayle McCrath	Grand Valley Metro Council
Don Stypula	Grand Valley Metro Council

## 1. Call To Order

The meeting was called to order at 12:25 p.m. by Chairman Jim Buck.

## 2. Approval of Minutes

**MOTION – To Approve the February, 2007, Minutes of the GVMC Executive Committee. MOVE – Vanderberg. SUPPORT – Kimball. MOTION CARRIED.**

### 3. Finance

#### a. Final FY 2006 Audit Report

The final FY 2006 audit report has not yet been completed by Crowe Chizek.

#### b. Payment for Bill for Audit Services

Since the FY 2006 audit report has not yet been received, the bill for payment of services to Crowe Chizek was not considered.

#### c. Request for Proposals for Audit Services

Treasurer Cy Moore reviewed the proposed RFP for audit services.

**MOTION – To Approve the RFP for Audit Services. MOVE – Vanderberg. SUPPORT – Kimball. MOTION CARRIED.**

#### d. GVMC Finance Committee Charter

Treasurer Cy Moore reviewed the proposed Finance committee charter, including responsibilities, authority, and meeting schedule.

Mr. Moore reviewed the genesis of the Finance committee was to expedite meetings as the financial report was being reviewed in-depth monthly at both the Executive committee meeting and the Board meeting.

The charter is a work in progress and will be reviewed yearly.

Kurt Kimball requested the reporting structure be clarified to indicate the Finance committee first reports to the Executive committee, and then to the Board.

Under duties, a final bullet was suggested which would add “and other duties as assigned by the Executive committee.”

**MOTION – To Approve the Corrected GVMC Finance Committee Charter and Move it to the April Board Meeting Agenda. MOVE – Kimball. SUPPORT – Beelen. MOTION CARRIED.**

### 4. Transportation Department

#### a. Projects Amendments to the GVMC FY 2007 Transportation Improvement Program (TIP)

Abed Itani explained the requested amendment to the GVMC FY 2007 TIP submitted by East Grand Rapids and MDOT.

**MOTION – To Approve the Requested Amendments to the GVMC FY 2007 TIP and Move them to the Agenda of the GVMC April Board Meeting. MOVE – Delabbio. SUPPORT – Nevins. MOTION CARRIED.**

**b. FY 2007 TIP Amendments for Congestion Mitigation/Air Quality**

Abed Itani explained the requested FY 2007 TIP Amendment for Congestion Mitigation / Air Quality.

**MOTION – To Approve the Requested FY 2007 TIP Amendment for Congestion Mitigation / Air Quality. MOVE – Kimball. SUPPORT – VerHeulen. MOTION CARRIED.**

**c. GVMC 2035 Long Range Transportation Plan**

Abed Itani explained the process of developing the 2035 Long Range Transportation Plan.

Since the actual Long Range Plan was not distributed for review, the Executive Committee elected to move it on to the agenda of the April GVMC Board meeting with out formal recommendation.

Don Stypula will send the Board an e-mail directing them to the GVMC web site to view / print the Long Range Plan and PowerPoint presentation for their review prior to the April Board meeting.

Abed Itani will give the PowerPoint presentation at the April Board meeting.

**5. Legislative Issues**

**a. Draft GVMC Policy Statement on State Budget and Tax Issues**

Kurt Kimball reviewed the 2<sup>nd</sup> Draft of the GVMC Policy Statement on State Budget and Tax Issues.

Changes suggested included:

- Deleting the reference under K-12 / Medicaid to the Grand Rapids Area Chamber of Commerce’s paper on medicated.
- Changing of the wording on Act 312 to “improve the process of selection of arbitration panel members”

The document will be amended and forwarded to all Board members for approval at the April Board meeting.

**b. Other**

Don Stypula reviewed his testimony to the House Transportation committee. Members can expect a visit to GVMC by the Transportation committee in the near future.

Don Stypula reported there was still no progress in Lansing on the budget.

**6. Strategic Planning**

Staff was excused at 1:00 p.m. while the Executive committee went into a closed session to discuss strategic planning.