



GRAND VALLEY METROPOLITAN COUNCIL

ALGOMA TOWNSHIP • ALLENDALE TOWNSHIP • ALPINE TOWNSHIP • BELDING • BYRON TOWNSHIP • CALEDONIA TOWNSHIP • CANNON TOWNSHIP • CASCADE TOWNSHIP • CEDAR SPRINGS • COOPERSVILLE • COURTLAND TOWNSHIP • EAST GRAND RAPIDS • GAINES TOWNSHIP • GEORGETOWN TOWNSHIP • GRAND RAPIDS • GRAND RAPIDS TOWNSHIP • GRANDVILLE • GREENVILLE • HASTINGS • HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • MIDDLEVILLE • OTTAWA COUNTY • PLAINFIELD TOWNSHIP • ROCKFORD • SPARTA • SPARTA TOWNSHIP • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

GVMC EXECUTIVE COMMITTEE

Noon, June 21, 2012

GVMC Offices

- 1) Approval of May 2012 Minutes**
- 2) Unified Work Program**
- 3) Lt. Governor Calley**
- 4) LGROW – Brian Donovan**
- 5) North Kent Transit Discussion**
- 6) Open Discussion with Executive Director**
- 7) Next Meeting – July 9, 2012**
- 8) Adjourn**

**Grand Valley Metro Council
Executive Committee Meeting**

May 17, 2012

Noon

Grand Valley Metro Council
678 Front Ave. NW, Suite 200
Grand Rapids, MI

Minutes

Present

Jim Buck
Daryl Delabbio
Cindy Janes
George Heartwell
Don Hilton, Sr.
Alan Vanderberg
Rob VerHeulen
Michael Young

City of Grandville
Kent County
Cascade Township
City of Grand Rapids
Gaines Township
Ottawa County
City of Walker
City of Rockford

Absent

Cy Moore
Rick Root

Council Treasurer
City of Kentwood

Other

Abed Itani
Andy Bowman
Gayle McCrath
John Weiss

Grand Valley Metro Council
Grand Valley Metro Council
Grand Valley Metro Council
Grand Valley Metro Council

1. Call to Order

Chair Jim Buck called the meeting to order at 12:15 p.m.

2. Approval of Minutes

**MOTION - To Approve the April 2012 GVMC Executive Committee Meeting Minutes.
MOVE – Heartwell. SUPPORT – Delabbio. MOTION CARRIED.**

3. Finance

Chris Brown distributed the new financial report through April 2012. The financials are now caught up, and this report serves as a starting reference. It is a new format, two pages rather than ten. It will hopefully be easier to understand. Additionally, Chris migrated the financials from the previous antiquated system to a new updated one.

George Heartwell stated he would like to see a balance sheet in future reports.

**MOTION – To Accept the Financial Report and Move it to the GVMC Board Agenda.
MOVE – Vanderberg. SUPPORT – Janes. MOTION CARRIED.**

4. Legislative Update

a. Roy Schmidt & Pete McGregor – Date change of meeting

John Weiss reported Roy Schmidt was scheduled to meet with the Legislative committee even before the announcement that he is changing political parties. Most probably because of the media coverage, it is very difficult to get ahold of him at this time. We will need to change the date of the Legislative meeting to either a Monday or Friday to accommodate the legislators' visit.

In reference to nominating a new member of the Executive committee, Michael Young asked Gayle McCrath to forward him and Al Vanderberg documentation on the merger of the Nominating and Personnel committees and their members.

b. PPT

George Heartwell reported on the GVMC team's meeting with the Lt. Governor regarding the PPT.

Daryl Delabbio reported the team has met several times and is working to create a sellable product.

John Weiss stated the PPT elimination will create big winners and losers. It is difficult to analyze the different approaches. There are many variables (that does 2% mean, what is the formula for reimbursement, what constitutes "government funds", what about millages, the \$40,000 cliff, etc.). Also the effect on locals differs widely depending on the amount of manufacturing in the district.

5. LGROW

Andy Bowman reviewed three contracts funded by grants from the Wege Center, Grand Rapids Community Foundation and the Frey Foundation. It is a three year program. The contracts include work to create better communication, business plan, benchmarking, and sustainability. GVMC staff time will be covered in the amount of \$13,000. Fishbeck will undertake the educational element. The Center for Environmental Study will create a

communications plan and improve media content, and create a business plan. The Community Media Center will work on web infrastructure. Michael Young asked if firms other than Fishbeck have been considered as they have monopolized much of the LGROW / NPDES work.

Andy Bowman stated no others have been considered as Fishbeck was written into the grant proposal.

MOTION – To Move the LGROW Contracts to the GVMC Board Agenda. MOVE – Heartwell. SUPPORT – VerHeulen. MOTION CARRIED.

6. Other

- a. Presentations at June GVMC Board meeting by Mike Gusweiler on the West Michigan Sports Commission and Jared Rodriguez on the West Michigan Policy Forum.

John Weiss reported on the presentations to be given on the West Michigan Sports Commission as well as the West Michigan Policy forum.

- b. July Board Meeting Date Change – July 9, 10:30 a.m. Prince Center

MOTION – To Change the Date of the July GVMC Board Meeting to July 9 at 10:30 a.m. at the Price Center. MOVE – Hilton. SUPPORT – Fox. MOTION CARRIED

7. Staff Excused – 1:15 p.m.



GRAND VALLEY METROPOLITAN COUNCIL

ALGOMA TOWNSHIP • ALLENDALE TOWNSHIP • ALPINE TOWNSHIP • BELDING • BYRON TOWNSHIP • CALEDONIA TOWNSHIP • CANNON TOWNSHIP • CASCADE TOWNSHIP • CEDAR SPRINGS • COOPERSVILLE • COURTLAND TOWNSHIP • EAST GRAND RAPIDS • GAINES TOWNSHIP • GEORGETOWN TOWNSHIP • GRAND RAPIDS • GRAND RAPIDS TOWNSHIP • GRANDVILLE • GREENVILLE • HASTINGS • HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • MIDDLEVILLE • OTTAWA COUNTY • PLAINFIELD TOWNSHIP • ROCKFORD • SPARTA • SPARTA TOWNSHIP • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

MEMORANDUM

TO: GVMC Executive Committee Members

FROM: Abed Itani, Director of Transportation Planning

DATE: June 12, 2012

RE: FY2013 Unified Planning Work Program Proposed Budget

The FY2013 Unified Planning Work Program (UPWP) for the Grand Valley Metropolitan Council (GVMC) includes the budget for all federally assisted transportation planning activities that the GVMC Transportation Division, the Interurban Transit Partnership (ITP) and the Michigan Department of Transportation (MDOT), will undertake. The GVMC must submit the UPWP annually to the sponsoring federal agencies, Federal Highway Administration and Federal Transit Administration, prior to October 1st. It functions as the coordinated budget for the Metropolitan Planning Organization (MPO).

Attached to this memo, a general outline of the FY2013 UWP transportation tasks related to GVMC Transportation Department and associated budget to complete these tasks. Also included is the dues structure (local match) proposed for the fiscal year 2013. The GVMC Transportation Program receives its local match through dues assessed to the 32 participating member agencies

If you have any questions please call me at 776-7606.

M006122012UWPExec

Transportation Department FY2012-2013 Planning Priorities

The activities undertaken by the Grand Valley Metropolitan Council (GVMC) transportation department principally relate to overall transportation program management and fulfillment of federally and state mandated requirements. GVMC, the designated Metropolitan Planning Organization (MPO), for the Grand Rapid Urbanized Area, is required to adhere and meet all related requirements under the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), and Titles 23 and 49 of US Code. The Priorities/activities for the GVMC transportation department (MPO) are severely restricted and prescribed by federal, state laws requirements. Funding for all MPO activities is provided by the Federal Highway Administration (FHWA) and the MPO members on an 80/20 split, the 20% local match is mandated by federal law in order for any MPO to receive transportation planning funds. As an MPO we are required to develop a Long Range Transportation Plan (LRTP), a Transportation Improvement Program (TIP), and a Unified Planning Work Program. Developing the LRTP, TIP, and the UPWP facilitate the flow of annual transportation dollars to address local and state transportation needs.

The level of planning effort for the GVMC MPO is driven by the 2035 LRTP and operational planning needs of the various transportation operating agencies. The LRTP addresses numerous state, and federal requirements, among which are, SAFETEA-LU, various statutes from the state and federal level, the Revised Planning Process, the Americans with Disabilities Act, responses to Certification Findings by FHWA, and Michigan Department of Transportation (MDOT). Staff time and resources are focused to address issues such as intermodal planning, congestion management, pavement management, safety planning, transit planning and concerns, ITS, traffic operations, freight transportation planning, environmental justice, air quality, environmental quality, non-motorized, and needs of the transportation disadvantaged. The increased focus level and activities regarding these issues is the result to The SAFETEA-LU identified eight broad planning factors. The MPO must consider these factors when developing plans and annual programs. The GVMC UPWP is developed to address these factors and other state and federal requirements. The SAFETEA-LU factors are:

- Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- Increase the safety of the transportation system for motorized and non-motorized users;
- Increase the security of the transportation system for motorized and non-motorized users;
- Increase the accessibility and mobility of people and for freight;
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
- Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- Promote efficient system management and operation, and
- Emphasize the preservation of the existing transportation system.

SAFETEA-LU PLANNING - UPWP TASK MATRIX

UPWP TASK	SAFETEA-LU Major Planning Areas							
	1	2	3	4	5	6	7	8
1.1	X					X	X	X
1.2	X	X				X	X	
1.3	X			X	X	X		
2.1						X	X	
2.2	X	X	X	X	X	X	X	X
3.1	X	X	X	X	X	X	X	X
3.2			X			X	X	
3.3			X	X	X			
3.4	X	X	X	X	X	X	X	X
3.5	X	X		X	X	X	X	X
3.6	X	X	X	X	X	X	X	
4.1	X			X	X	X	X	X
4.2	X		X	X	X	X	X	X
4.3	X			X	X	X	X	X
5.1							X	X
6.1			X				X	
6.2						X	X	
6.3							X	
7.1	X	X	X	X		X	X	X
8.0	X			X	X			X

In order to meet SAFETEA-LU requirements the annual Unified Planning Work Program contains the following eight work tasks:

DATABASE MANAGEMENT- Listing the work tasks needed to monitor area travel characteristics and factors affecting travel such as socio-economic and land use data, transportation system data, and environmental issues and concerns. Priorities include data collection and analysis, and GIS capabilities development and update.

LONG RANGE PLANNING- Identifying transportation system planning tasks related to long range transportation systems planning. Priorities include the development/update of the LRTP, identification of long range needs, and updating and maintaining of the travel demand model.

SHORT RANGE PLANNING- Identifying transportation system planning tasks related to short range transportation systems planning. Priorities include the development/update of the TIP, providing technical assistance to MPO members, Intelligent Transportation System (ITS) planning, Safety planning, non-motorized planning, and managing the Clean Air Action Program.

TRANSPORTATION MANAGEMENT SYSTEMS- Listing the work tasks needed to monitor area travel characteristics and factors affecting congestion and pavement conditions. Priorities

include collecting transportation system data and analysis, coordination with MDOT and local transportation providers, development of congestion and pavement investment plans, and implementation and monitoring of ITS solutions. GVMC is also involved in a statewide effort to develop, collect data, and implement Michigan's Asset Management System.

RIDESHARING- Identifying work plans to meet the goals of Business Transportation Services. Priorities include providing information options to the single occupant vehicles, promoting shared ride arrangements and assistance to employers and organizations, conducting ride share promotions, and developing employee transportation programs.

SPECIAL SERVICES PLANNING- Identifying transportation system planning tasks related to transit short and long range public transportation planning. The ADA Planning/Compliance to plan and implement policies, procedures and training methods for increasing transit-related to the Americans with Disabilities Act awareness and compliance, Short Range Planning relating to management, operations, safety courses, economic feasibility, ADA regulations and Title VI compliance, industry conferences and seminars to remain current with the continuously updates of FTA regulations and compliances, and Human Resource Planning.

PROGRAM COORDINATION- Describing task functions required to manage the transportation planning process on a continual basis, including program administration, development, review, and reporting. Priorities include the UPWP, public involvement, environmental justice, timely submittal of documents, MPO scheduled meetings, and coordination with all MPO member units.

LAND USE & TRANSPORTATION COORDINATION – To identify and undertake activities to more effectively link land use decision-making throughout the region with the creation and adoption of the LRTP and to guide elements chosen in the Transportation Improvements Plan. The scope of this activity is limited to the MPO boundary area. Priorities include Committee meetings in public sessions to review the progress being made, emphasis on successful efforts and encouragement of local government's participation, generating reports to Metro Council, development of socio-economic data, and public education and information.

In addition to a brief description of objectives and work products, the UPWP identifies financial participation of funding agencies, and responsible agencies associated with each task. In this way the UPWP becomes the basis for documenting federal, state, and local participation in the continuing, cooperative, and comprehensive GVMC transportation planning process. The UPWP is approved by the Federal Highway Administration (FHWA) and is used to monitor the expenditure of FHWA Planning funds (PL), Congestion Mitigation Air Quality Program (CMAQ) funds, Surface Transportation Program (STP) funds, and Federal Transit Administration (FTA) Sections 5303 and 5307 funds. This UPWP also serves as an indispensable management tool, enabling the GVMC to manage and administer its planning responsibilities with available program revenues.

The GVMC MPO focus/activities included in the UPWP are:

- Transportation/Land Use SE Data Update
- Safety Conscious Planning
- Transportation Geographic Information System
- Travel Demand Model Update/calibration/validation
- Transit/Mode Split Model
- Freight Planning
- Clean Air Action Program
- Consideration of Climate Change and Reduction of Greenhouse Gas Emissions
- Consideration of Livability and Sustainability
- Congestion Management Process (CMP)
- Pavement Management System (PMS)
- Safety Management System (SMS)
- 2035 Long Range Transportation Plan Update
- 2011-2014 Transportation Improvement Program Update
- 2014-2017 Transportation Improvement Program Development
- Intelligent Transportation System (ITS)
- Non-Motorized Planning
- Public Involvement/Information
- Technical Assistance
- Land Use

- **Transportation/Land Use Regional Coordination**
 This activity will continue our coordination with land use planning departments within the MPO area and to continue to develop and update the social economic data for use in the travel demand forecasting model and corridor studies.
- **Safety Conscious Planning (Intersection Profile Study)**
 This task will continue our efforts to bring safety planning into the mainstream MPO planning process as required by Federal Highway Administration (FHWA) based on the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) requirements. GVMC will continue to hold safety forums and other educational activities to raise the awareness of safety planning and enhancement within the MPO area.
- **Transportation Geographic Information System**
 This task will provide staff training to utilize the REGIS and GIS+/TransCad. Also this will enable the transportation department to migrate fully to a platform that is compatible with the state Framework and REGIS. Staff will update the regional transportation database and will input all data in GIS format.
- **Travel Demand Model Update/calibration/validation**
 The transportation department will continue to enhance the travel demand model we currently use. Staff will be involved in the development and maintenance of a mode split model to allow simulation of most modes of transportation. GVMC staff will perform a model validation analysis to determine and improve the model accuracy. GVMC will assist MDOT is collecting freight data for the purpose of developing a freight model.
- **Transit/Mode Split Model**
 The transportation department will continue to improve and maintain the transit model, in cooperation with MDOT and the Interurban Transit Partnership (ITP), which will allow simulation and evaluation of most transit bus route alternatives.
- **Freight Planning**
 MPO staff will work closely with local officials, interest groups, state, and federal transportation partners to further integrate freight planning into the transportation planning process. MPO staff will work with stakeholders to inventory and monitor freight routes and intermodal facilities within the metropolitan area. MPO staff will also monitor freight related issues and seek input from freight stakeholders on how to best integrate freight planning into the existing transportation process.
- **Clean Air Action Program**
 This task will continue the effort of the Council to educate and raise the awareness of the general public with regard to ground level ozone, PM 2.5 and their negative health impacts.
- **Congestion Management Process (CMP)**
 To comply with this federal requirement in SAFETEA-LU the transportation department will continue to expand and improve the Congestion Management Process which allows us to monitor congestion and its causes. GVMC staff will

collect data on peak hour traffic volumes to determine the level of service during the peak hour rush. GVMC staff will analyze traffic accident data to identify high accident locations for future improvements.

- **Pavement Management System (PMS)**

To assure compliance with SAFETEA-LU the transportation department will continue to improve the Pavement Management System which allows us to monitor pavement conditions in the most productive way and efficient fashion. GVMC will again collect pavement condition data for 1,600 miles of federal aid roads in the Grand Rapids metropolitan area.

- **2035 Long Range Transportation Plan (LRTP) Update**

Staff will continue to monitor and update the LRTP. Staff will be working with the MPO communities to update/amend the LRTP during this fiscal year. Staff will be working with elected officials and technical committee members to meet regional goals and objectives in order to improve mobility and reduce vehicle emissions.

- **2014-2017 Transportation Improvement Program (TIP) Development**

Staff will monitor 2011-2014 TIP projects. Staff will develop the 2014-2017 TIP in compliance with SAFETEA-LU.

- **Intelligent Transportation System (ITS)**

The transportation department will continue its effort to complete the ITS deployment activities as recommended by the ITS deployment plan.

- **Non-Motorized Plan**

Staff will continue to work on updating the non-motorized plan and amending any changes to the long range transportation plan.

- **Public Involvement/Information**

Staff will continue to improve public involvement in the transportation process as required by SAFETEA-LU.

- **Technical Assistance**

Staff will continue to provide technical assistance on various projects as requested from the MPO members.

Staffing

Work Load and federal funding is available to support eight (8) full time and one part time staff positions. The proposed staffing model is as follows:

Transportation Director
Administrative Assistant/Clean Air Program Coordinator
Senior Transportation Planner (2)
Transportation Planner (3)
Transportation Planner/IT Coordinator
Part time Interns (1)

Director of Transportation Planning: Responsible for administration of the transportation planning program, development of the Council's transportation unified work program and policies, the Transportation Improvement Program (TIP), the Long Range Transportation Plan (LRTP), establishment of project budgets, managing transportation staff, manage budget, staff coordinator of Transportation Committees, and coordinate with state and federal agencies.

Administrative Assistant: Duties will include assistance in preparing agendas for the Transportation Programming Study Group, Technical and Policy committees meetings, updating traffic and demographic data files, Coordinating Clean Air Program activities, preparing annual reports, and other administrative tasks.

Senior Transportation Planner: Duties will include travel demand modeling, traffic impact studies, signal optimization studies, GIS data development and updates, updating the Transportation Management Systems (CMP, PMS and SMS), data collection, performance monitoring, coordinating ITS activities, safety planning, developing a regional safety plan, coordinating efforts with MDOT and FHWA regarding safety issues, freight planning, and updating the 2035 Long Range Transportation Plan.

Transportation Planner: Duties will include development and management of a regional non-motorized plan, developing non-motorized projects for future funding and inclusion in the TIP, participation in early transit route planning and services with the transit providers, collecting traffic data, air quality conformity analysis, land use coordination activities, aide in the development of SMS and updating of the PMS, collecting traffic data, developing and managing the Transportation Improvement Program, traffic count program, managing enhancement and CMAQ projects, HPMS updates, collecting traffic data, GIS data updates, air quality conformity analysis for the TIP and the long range transportation plan, and coordination with MDOT, FHWA, transit providers and local units of government, and providing technical assistance to local units of government.

All MPO staff time will be charged to transportation related activities.

**SAFETEA-LU Transportation Planning and Programming Requirements
(As amended by SAFETEA-LU Sections 3005, 3006, and 6001)**

The following table provides a quick overview of the SAFETEA-LU Transportation Planning and Programming Requirements.

Statutory Planning and Programming Requirements	Key Changes Between ISTE/TEA-21 and SAFETEA-LU
<p>UPDATE CYCLES</p> <ul style="list-style-type: none"> ▪ Metropolitan transportation plans [23 U.S.C. 134/49 U.S.C. 5303(i)(1)] ▪ TIPs and STIPs [23 U.S.C. 134/49 U.S.C. 5303(j)(1)(D) and 23 U.S.C. 135/49 U.S.C. 5304(g)(1)] 	<p>Metropolitan transportation plans in air quality nonattainment and maintenance areas</p> <ul style="list-style-type: none"> ◆ To be updated every four years (as opposed to the former requirement of every three years). <p>Transportation Improvement Program (TIP)</p> <ul style="list-style-type: none"> ◆ To be updated every four years (as opposed to the former requirement of every two years). ◆ Span of TIP increased from 3 to 4 years
<p>ANNUAL LISTING OF PROJECTS [23 U.S.C. 134/49 U.S.C. 5303(j)(7)(B) and 23 U.S.C. 135/49 U.S.C. 5304(g)(4)(B)]</p>	<ul style="list-style-type: none"> ◆ New project element to be specifically included (pedestrian walkways and bicycle transportation facilities). ◆ Added requirement for cooperative development by MPO partners (i.e., State and public transportation operators).
<p>TRANSPORTATION PLANNING FACTORS [23 U.S.C. 134/49 U.S.C. 5303(h) (1) and 23 U.S.C. 135/49 U.S.C. 5304(d) (1)]</p>	<ul style="list-style-type: none"> ◆ Added a new stand-alone factor "increase the safety of the transportation system for motorized and non-motorized users." ◆ Added a new stand-alone factor "increase the security of the transportation system for motorized and non-motorized users." ◆ Expanded the environmental factor by adding the phrase "promote consistency of transportation plan and transportation improvements with State and local planned growth and economic development patterns."

Statutory Planning and Programming Requirements	Key Changes Between ISTE/TEA-21 and SAFETEA-LU
FISCAL CONSTRAINT [23 U.S.C. 134/49 U.S.C. 5303(i)(2)(C); (j)(1)(C); (j)(2)(B); and (j)(3)(D) and 23 U.S.C. 135/49 U.S.C. 5304(f)(5); (g)(4)(E); and (g)(4)(F)]	<ul style="list-style-type: none"> ◆ No significant changes in SAFETEA-LU.
ENVIRONMENTAL MITIGATION ACTIVITIES [23 U.S.C. 134/49 U.S.C. 5303(i)(2)(B) and 23 U.S.C. 135/49 U.S.C. 5304(f)(4)]	<ul style="list-style-type: none"> ◆ Metropolitan Transportation Plans shall include "discussion" of environmental mitigation activities. ◆ This "discussion" shall be developed with Federal, State, and Tribal wildlife, land management, and regulatory agencies.
CONSULTATION AND COOPERATION <ul style="list-style-type: none"> ▪ Transportation Plans [23 U.S.C. 134/49 U.S.C. 5303(g) and (i)(4) and 23 U.S.C. 135/49 U.S.C. 5304(f)(2)] ▪ TIP and STIP [23 U.S.C. 134/49 U.S.C. 5303(j)(1)(C) and 23 U.S.C. 135/49 U.S.C. 5304(g)(2)] ▪ Land Use Management and other Resource Agencies [23 U.S.C. 134/49 U.S.C. 5303(i)(4) and 23 U.S.C. 135/49 U.S.C. 5304(f)(2)(D)] 	<ul style="list-style-type: none"> ◆ MPOs shall consult with local/State land use management, natural resource, historic and other agencies in the development of transportation plans.
AIR QUALITY CONFORMITY [23 U.S.C. 134(i)(3)]	<ul style="list-style-type: none"> ◆ Requirement to determine conformity is now every four years (instead of every three years). ◆ Allowance of a 1 year "grace period" before conformity lapse (in certain instances)
PUBLIC TRANSIT ELEMENT	<ul style="list-style-type: none"> ◆ Coordinated Public Transit-Human Services Transportation Plan (per 49 U.S.C. 5310, 5316, and 5317).
TRANSPORTATION FACILITIES [23 U.S.C. 134/49 U.S.C. 5303(i)(2)(D); 23 U.S.C. 134/49 U.S.C. 5303(k)(3); 23 U.S.C. 135/49 U.S.C. 5304(f)(7); and 23 U.S.C. 135/49 U.S.C. 5304(i)]	<ul style="list-style-type: none"> ◆ Operations and management strategies in metropolitan transportation plans and long-range statewide transportation plans. ◆ Congestion Management Process in Transportation Management Areas (formerly known as Congestion Management System (CMS) in ISTE/TEA-21).
INTERESTED PARTIES AND PARTICIPATION [23 U.S.C. 134/49 U.S.C. 5303(i)(5), (i)(6), and (j)(4) and 23 U.S.C. 135/49 U.S.C. 5304 (f)(3) and (g)(3)]	<ul style="list-style-type: none"> ◆ Definition of "interested parties" to be engaged in statewide and metropolitan transportation planning has been expanded. ◆ Participation Plan (required for MPOs) <ul style="list-style-type: none"> - Shall be developed in consultation with "interested parties." - Publish or make available for public view transportation plans, and TIPs. - Hold public meetings at convenient and accessible times and locations. ◆ Publication of statewide and metropolitan transportation plans, and TIP... to the maximum extent practicable. <ul style="list-style-type: none"> - Make information available in electronically accessible formats (e.g., World Wide Web). ◆ Employ visualization techniques to depict statewide and metropolitan transportation plans.

GRAND VALLEY METROPOLITAN COUNCIL/TRANSPORTATION DIVISION
 FY2012-2013 UNIFIED PLANNING WORK PROGRAM

Work Item	GVMC EXPENDITURES					TOTAL
	CONTRACT	SALARY	FRINGES	DIRECT	INDIR. ALLOC.	
1.0 DATA BASE MANAGEMENT						
1.1 Demographic & Economic Projections	0	10,683	3,594	5,000	11,166	30,442.91
1.2 Traffic Volumes & Physical Conditions	0	8,226	2,768	5,000	8,598	24,592.02
Contractual Services	0	0	0	0	0	0.00
1.3 Geographic Information System Maintenance & Update	0	28,231	9,498	5,000	29,508	72,237.84
Contractual Services	43,250	0	0	0	0	43,250.00
SUBTOTAL	43,250	47,140	15,860	15,000	49,273	170,522.76
2.0 LONG RANGE PLANNING						
2.1 Travel Demand/Air Quality Modeling	0	41,657	14,016	5,000	43,541	104,213.34
2.2 2035 Long Range Transportation Plan Update	0	34,352	11,558	5,000	35,906	86,815.09
SUBTOTAL	0	76,008	25,573	10,000	79,447	191,028.43
3.0 SHORT RANGE PLANNING						
3.1 Transportation Improvement Program (TIP)	0	35,766	12,034	5,000	37,385	90,185.02
3.2 Technical Assistance	0	20,937	7,044	5,000	21,884	54,866.06
Contractual Services	0	0	0	0	0	0.00
3.3 Clean Air Action! Program	0	29,682	9,987	0	31,025	70,693.58
Contractual Services	30,000	0	0	0	0	30,000.00
3.4 Intelligent Transportation System (ITS)	0	6,079	2,045	5,000	6,354	19,478.28
Contractual Services	0	0	0	0	0	0.00
3.5 Non_Motorized Planning	0	4,300	1,447	0	4,495	10,242.15
Contractual Services	0	0	0	0	0	0.00
3.6 Safety Conscious Planning	0	6,662	2,241	0	6,963	15,866.79
SUBTOTAL	30,000	103,427	34,798	15,000	108,106	291,331.87
4.0 TRANSPORTATION MANAGEMENT SYSTEMS						
4.1 Pavement Management System	0	55,119	18,545	10,000	57,613	141,277.11
Contractual Services	70,000	0	0	0	0	70,000.00
4.2 Congestion Management System	0	36,915	12,420	5,000	38,585	92,919.89
Contractual Services	70,000	0	0	0	0	70,000.00
4.3 Asset Management***	0	6,040	2,032	6,000	6,313	20,384.65
SUBTOTAL	140,000	98,074	32,997	21,000	102,511	394,581.65
5.0 RIDESHARING						
5.1 Rideshare	0	0	0	0	0	0.00
SUBTOTAL	0	0	0	0	0	0.00
6.0 SPECIAL SERVICES PLANNING						
6.1 ADA Planning/Compliance - Special Services	0	0	0	0	0	0.00
6.2 Short Range Planning	0	0	0	0	0	0.00
6.3 Human Resource Planning	0	0	0	0	0	0.00
SUBTOTAL	0	0	0	0	0	0.00
7.0 PROGRAM COORDINATION						
7.1 Administration	0	99,474	33,468	5,000	103,975	241,917.00
SUBTOTAL	0	99,474	33,468	5,000	103,975	241,917.00
8.0 Land Use Planning						
8.1 Land Use Coordination	0	59,055	19,869	0	61,727	140,651.54
Contractual Services	60,000	0	0	0	0	60,000.00
SUBTOTAL	60,000	59,055	19,869	0	61,727	200,651.54
			FRINGE RATE =		33.65%	
			INDIRECT ALLOCATION RATE =		78.21%	
TOTALS	273,250	483,177	162,567	66,000	505,039	1,490,033.24

GRAND VALLEY METROPOLITAN COUNCIL/TRANSPORTATION DIVISION
 FY2012-2013 UNIFIED PLANNING WORK PROGRAM

Work Item	STP	GVMC REVENUES					TOTAL
		PL SEC-112	CMAQ	SPR MTF	FTA SEC-5303	LOCAL MATCH	
1.0 DATA BASE MANAGEMENT							
1.1 Demographic & Economic Projections	0	12,459	0	0	12,177	5,807	30,442.91
1.2 Traffic Volumes & Physical Conditions	0	20,129	0	0	0	4,463	24,592.02
Contractual Services	0	0	0	0	0	0	0.00
1.3 Geographic Information System Maintenance & Update	0	32,520	0	0	26,006	13,713	72,237.84
Contractual Services	35,400	0	0	0	0	7,850	43,250.00
SUBTOTAL	35,400	65,107	0	0	38,183	31,833	170,522.76
2.0 LONG RANGE PLANNING							
2.1 Travel Demand/Air Quality Modeling	0	55,444	0	0	29,180	19,590	104,213.34
2.2 2035 Long Range Transportation Plan Update	0	53,294	0	0	17,363	16,158	86,815.09
SUBTOTAL	0	108,738	0	0	46,543	35,748	191,028.43
3.0 SHORT RANGE PLANNING							
3.1 Transportation Improvement Program (TIP)	0	47,981	0	0	25,252	16,953	90,185.02
3.2 Technical Assistance	0	24,699	0	0	19,752	10,415	54,866.06
Contractual Services	0	0	0	0	0	0	0.00
3.3 Clean Air Action! Program	0	0	70,694	0	0	0	70,693.58
Contractual Services	0	0	30,000	0	0	0	30,000.00
3.4 Intelligent Transportation System (ITS)	0	15,943	0	0	0	3,535	19,478.28
Contractual Services	0	0	0	0	0	0	0.00
3.5 Non_Motorized Planning	0	8,383	0	0	0	1,859	10,242.15
Contractual Services	0	0	0	0	0	0	0.00
3.6 Safety Conscious Planning	0	12,987	0	0	0	2,880	15,866.79
SUBTOTAL	0	109,993	100,694	0	45,004	35,642	291,331.87
4.0 TRANSPORTATION MANAGEMENT SYSTEMS							
4.1 Pavement Management System	0	115,635	0	0	0	25,642	141,277.11
Contractual Services	57,295	0	0	0	0	12,705	70,000.00
4.2 Congestion Management System	0	76,055	0	0	0	16,865	92,919.89
Contractual Services	57,295	0	0	0	0	12,705	70,000.00
4.3 Asset Management***	0	0	0	20,385	0	0	20,384.65
SUBTOTAL	114,590	191,690	0	20,385	0	67,917	394,581.65
5.0 RIDESHARING							
5.1 Rideshare	0	0	0	0	0	0	0.00
SUBTOTAL	0	0	0	0	0	0	0.00
6.0 SPECIAL SERVICES PLANNING							
6.1 ADA Planning/Compliance - Special Services	0	0	0	0	0	0	0.00
6.2 Short Range Planning	0	0	0	0	0	0	0.00
6.3 Human Resource Planning	0	0	0	0	0	0	0.00
SUBTOTAL	0	0	0	0	0	0	0.00
7.0 PROGRAM COORDINATION							
7.1 Administration	0	158,407	0	0	38,707	44,803	241,917.00
SUBTOTAL	0	158,407	0	0	38,707	44,803	241,917.00
8.0 Land Use Planning							
8.1 Land Use Coordination	0	80,586	0	0	33,756	26,309	140,651.54
Contractual Services	0	36,833	0	0	12,000	11,168	60,000.00
SUBTOTAL	0	117,419	0	0	45,756	37,476	200,651.54
			SPR	0			
TOTALS	149,990	751,354	100,694	20,385	214,192	253,419	1,490,033.24

**GRAND VALLEY METROPOLITAN COUNCIL/TRANSPORTATION DIVISION
FY2012-2013 UNIFIED PLANNING WORK PROGRAM**

Work Item	MDOT	MDOT	TOTAL	AGENCY GRAND TOTAL
	EXPENDITURES	REVENUES MATCH		
	SPR			
1.0 DATA BASE MANAGEMENT				
1.1 Demographic & Economic Projections	2,500	2,000	2,500	32,943
1.2 Traffic Volumes & Physical Conditions	0	0	0	24,592
Contractual Services	0	0	0	0
1.3 Geographic Information System Maintenance & Update	0	0	0	72,238
Contractual Services	1,000	800	1,000	44,250
SUBTOTAL	3,500	2,800	3,500	174,023
2.0 LONG RANGE PLANNING				
2.1 Travel Demand/Air Quality Modeling	17,700	14,160	17,700	121,913
2.2 2035 Long Range Transportation Plan Update	10,000	8,000	10,000	96,815
SUBTOTAL	27,700	22,160	27,700	218,728
3.0 SHORT RANGE PLANNING				
3.1 Transportation Improvement Program (TIP)	6,500	5,200	6,500	96,685
3.2 Technical Assistance	6,500	5,200	6,500	61,366
Contractual Services	0	0	0	0
3.3 Clean Air Action! Program	0	0	0	70,694
Contractual Services	0	0	0	30,000
3.4 Intelligent Transportation System (ITS)	10,000	8,000	10,000	29,478
Contractual Services	0	0	0	0
3.5 Non_Motorized Planning	6,500	5,200	6,500	16,742
Contractual Services	0	0	0	0
3.6 Safety Conscious Planning	0	0	0	15,867
SUBTOTAL	29,500	23,600	29,500	320,832
4.0 TRANSPORTATION MANAGEMENT SYSTEMS				
4.1 Pavement Management System	3,500	2,800	3,500	144,777
Contractual Services	0	0	0	70,000
4.2 Congestion Management System	3,000	2,400	3,000	95,920
Contractual Services	0	0	0	70,000
4.3 Asset Management***	0	0	0	20,385
SUBTOTAL	6,500	5,200	6,500	401,082
5.0 RIDESHARING				
5.1 Rideshare	0	0	0	118,500
SUBTOTAL	0	0	0	118,500
6.0 SPECIAL SERVICES PLANNING				
6.1 ADA Planning/Compliance - Special Services	0	0	0	69,400
6.2 Short Range Planning	0	0	0	63,550
6.3 Human Resource Planning	0	0	0	50,000
SUBTOTAL	0	0	0	182,950
7.0 PROGRAM COORDINATION				
7.1 Administration	20,000	16,000	20,000	261,917
SUBTOTAL	20,000	16,000	20,000	261,917
8.0 Land Use Planning				
8.1 Land Use Coordination	5,000	4,000	5,000	145,652
Contractual Services	0	0	0	60,000
SUBTOTAL	5,000	4,000	5,000	205,652
TOTALS	92,200	73,760	92,200	1,883,683

FY2013 Local Match Projections

2010 Census

	Population	FY2012 Dues	Transportation Planning Activities Common Local Match	MPO Agency Road Centerline Federal Aid Urban Lane Miles	MPO Agency Road Centerline Local Federal Aid Miles Percent	Transportation Planning Activities Operational/Project Local Match	FY2013 Total Dues
Kent Co Rd Comm Urban		\$35,385	\$10,590	775.70	36.65%	\$25,115	\$35,705
Kent Co Rd Comm Rural		\$5,582	\$2,634	694.86	94.21%	\$3,081	\$5,715
Ada	13,142	\$1,902	\$1,925	0.00	0.00%	\$0	\$1,925
Algoma	9,932	\$1,438	\$1,455	0.00	0.00%	\$0	\$1,455
Alpine	13,336	\$1,931	\$1,954	0.00	0.00%	\$0	\$1,954
Byron	20,317	\$2,941	\$2,976	0.00	0.00%	\$0	\$2,976
Caledonia	10,821	\$1,566	\$1,585	0.00	0.00%	\$0	\$1,585
Cannon	13,336	\$1,931	\$1,954	0.00	0.00%	\$0	\$1,954
Cascade	17,134	\$2,480	\$2,510	0.00	0.00%	\$0	\$2,510
Courtland	7,678	\$1,111	\$1,125	0.00	0.00%	\$0	\$1,125
Gaines	25,146	\$3,640	\$3,684	0.00	0.00%	\$0	\$3,684
Grand Rapids	16,661	\$2,412	\$2,441	0.00	0.00%	\$0	\$2,441
Plainfield	30,952	\$4,481	\$4,534	0.00	0.00%	\$0	\$4,534
Sparta	4,970	\$719	\$0	0.00	0.00%	\$0	\$0
Subtotal	183,425	\$26,552	\$26,142	0.00		\$0	\$26,142
Ottawa Co Rd Comm Urban		\$10,509	\$2,893	266.16	12.58%	\$7,750	\$10,643
Ottawa Co Rd Comm Rural		\$343	\$162	42.72	5.79%	\$189	\$351
Allendale	20,708	\$2,741	\$2,777	0.00	0.00%	\$0	\$2,777
Georgetown	46,985	\$6,219	\$6,301	0.00	0.00%	\$0	\$6,301
Jamestown	7,034	\$931	\$943	0.00	0.00%	\$0	\$943
Tallmadge	7,575	\$1,003	\$1,016	0.00	0.00%	\$0	\$1,016
Subtotal	82,302	\$10,894	\$11,037	0.00		\$0	\$11,037
Cities/Villages							
Cedar Springs	3,509	\$657	\$464	7.38	0.35%	\$210	\$673
East Grand Rapids	10,694	\$1,943	\$1,413	20.31	0.96%	\$577	\$1,990
Grand Rapids	188,040	\$35,861	\$24,846	419.55	19.82%	\$11,917	\$36,764
Grandville	15,378	\$4,149	\$2,032	79.32	3.75%	\$2,253	\$4,285
Hudsonville	7,116	\$1,651	\$940	26.75	1.26%	\$760	\$1,700
Kentwood	48,707	\$10,153	\$6,436	140.63	6.64%	\$3,995	\$10,430
Lowell	3,783	\$815	\$500	11.89	0.56%	\$338	\$838
Rockford	5,719	\$1,233	\$756	18.01	0.85%	\$512	\$1,267
Sparta	4,140	\$769	\$0	8.49	0.40%	\$0	\$0
Walker	23,537	\$5,967	\$3,110	107.20	5.07%	\$3,045	\$6,155
Wyoming	72,125	\$15,757	\$9,530	235.01	11.10%	\$6,676	\$16,206
Subtotal	382,748	\$78,955	\$50,026	1,074.54		\$30,281	\$80,308
Other Transportation Members							
ITP	N/A	\$14,500	\$7,250	0.00	0.00%	\$7,250	\$14,500
Kent Co Airport	N/A	\$1,500	\$1,500	0.00	0.00%	\$0	\$1,500
MDOT	N/A	\$0	\$0	531.12	20.06%	\$0	\$0
Subtotal		\$16,000	\$8,750	531.12		\$7,250	\$16,000
Kent County	602,622	\$3,000	\$3,000	0.00	0.00%	\$0	\$3,000
Ottawa County	89,418	\$1,478	\$1,476	0.00	0.00%	\$0	\$1,476
Subtotal		\$4,478	\$4,476	0.00		\$0	\$4,476
FY 2012 GVMC Administrative Match	\$60,000	\$248,698	\$116,711	2,647.52		\$73,666	\$190,377
FY2013 GVMC Administrative Match	\$62,000		Adjusted Total			Local Match	\$252,377