



**GRAND VALLEY METROPOLITAN COUNCIL**

ALGOMA TOWNSHIP • ALLENDALE TOWNSHIP • ALPINE TOWNSHIP • BELDING • BYRON TOWNSHIP • CALEDONIA TOWNSHIP • CANNON TOWNSHIP • CASCADE TOWNSHIP • CEDAR SPRINGS • COOPERSVILLE • COURTLAND TOWNSHIP • EAST GRAND RAPIDS • GAINES TOWNSHIP • GEORGETOWN TOWNSHIP • GRAND RAPIDS • GRAND RAPIDS TOWNSHIP • GRANDVILLE • GREENVILLE • HASTINGS • HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • MIDDLEVILLE • OTTAWA COUNTY • PLAINFIELD TOWNSHIP • ROCKFORD • SPARTA • SPARTA TOWNSHIP • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

**GVMC EXECUTIVE COMMITTEE**

**Noon, July 19, 2012**

**GVMC Offices**

- 1) Approval of June 2012 Minutes**
- 2) First Look at GVMC Overall Budget**
- 3) MDOT Presentation**
- 4) Oath of Office – Mike Selden, Wayland**
- 5) Open Discussion with Executive Director**
- 6) Adjourn**

GRAND VALLEY METRO COUNCIL  
2012-2013 Budget

GENERAL FUND ONLY

YEAR TO DATE

	2012-2013 Budget	2011-2012 Budget	Difference	7.15.12
<b>INCOME</b>				
43001 - PL 112 Income	873,978.00	845,891.00	28,087.00	488,362.02
43002 - Section 5303 Income	207,012.00	222,842.00	(15,830.00)	112,600.68
43004 - STP Congestion Mgt. Income	57,295.00	149,786.00	(92,491.00)	6,467.34
43005 - SPR Income US131 Corridor Study	-	75,000.00	(75,000.00)	35,933.67
43006 - STP MPO GIS Maintenance	35,400.00	-	35,400.00	20,380.65
43007 - Pavement Mangement Income	57,295.00	-	57,295.00	-
43008 - Asset Management Income	20,366.00	20,631.00	-	-
43010 - Clean Air Action	100,639.00	81,293.00	19,346.00	66,655.88
43012 - Member Dues GVMC	260,939.00	260,939.00	-	260,791.00
43013 - Member Dues Transportation	190,716.00	188,696.00	2,020.00	190,429.00
43020 - Miscellaneous	100.00	100.00	-	2,404.51
43025 - Interest Income	1,850.00	1,500.00	350.00	4,038.05
43026 - Contributions	2,500.00	2,500.00	-	2,000.00
43030 - Contributions - Clean Air	3,000.00	10,000.00	(7,000.00)	5,400.00
43031 - Traffic Count Equip-Local Match	-	-	-	530.31
43060 - Brownfield Income	-	88,000.00	(88,000.00)	162,251.53
43100 - Reimbursements	-	6,000.00	(6,000.00)	1,980.00
43110 - Reimbursements Data Collection	-	28,670.00	(28,670.00)	27,592.73
43200 - GVMC Meetings and Conferences	6,000.00	-	6,000.00	3,595.00
43300 - Local Participation Fee	12,400.00	12,400.00	-	28,916.82
LGROW - Land Use Services	-	11,952.00	(11,952.00)	
Regis Indirect	6,000.00	6,000.00	-	
43000 - General Fund Income - Other	-	-	-	7,000.00
<b>Total 43000 - General Fund Income</b>	<b>1,835,490.00</b>	<b>2,012,200.00</b>	<b>(176,445.00)</b>	<b>1,427,329.19</b>
	1,835,490.00	2,012,200.00	(176,445.00)	1,427,329.19
<b>Expenses</b>				
<b>50000 - Program Expenses</b>				
50010 - Wages	667,260.32	640,658.00	26,602.32	489,317.00
50011 - Payroll Taxes	57,718.02	51,874.00	5,844.02	39,961.97
50012 - Employer Retirement	60,053.43	56,079.00	3,974.43	44,778.68
50013 - Health/dental/life/disability Insurance	152,754.00	142,625.00	10,129.00	78,259.55
50050 - PL 112 Expenses	-	-	-	55.50
50100 - Tech Assistance 131/96 Study	-	-	-	0.00
50120 - Clear Air Action	30,000.00	-	30,000.00	9,275.20
50140 - Congestion Management System	70,000.00	-	70,000.00	23,110.50
50145 - MPO GIS Expense	43,250.00	-	43,250.00	-
50160 - STP Pavement Management System	-	-	-	-

	<u>Budget</u>	<u>Budget</u>	<u>Difference</u>	<b>7.15.12</b>
52000 - Asset Management	6,000.00	-	6,000.00	660.81
53000 - Brownfield Expense	-	78,000.00	(78,000.00)	92,530.26
57500 - Computer and Software Expense	-	-	-	1,730.55
50000 - Program Expenses - Other Land Use Coordi	135,000.00	-	135,000.00	0.00
<b>Total 50000 - Program Expenses</b>	<u>1,222,035.77</u>	<u>969,236.00</u>	<u>252,799.77</u>	<u>779,680.02</u>
<b>60000 - Administrative and Indirect</b>				
60001 - Wages	185,000.00	240,647.00	(55,647.00)	170,459.77
60002 - Payroll Taxes	16,002.50	19,379.00	(3,376.50)	20,147.58
60004 - Employer Retirement	16,650.00	21,664.00	(5,014.00)	16,028.25
60009 - Health/dental/life/disability Insurance	30,150.50	29,140.00	1,010.50	46,560.80
60040 - Office Supplies	13,500.00	13,500.00	-	7,319.48
60050 - Advertisements/Legal Notices	6,950.00	6,950.00	-	380.46
60055 - Meeting Expenses	16,500.00	15,500.00	1,000.00	13,205.13
60060 - Insurance	9,100.00	9,100.00	-	1,661.17
60065 - Dues and Subscriptions	4,250.00	4,250.00	-	1,544.80
60070 - Professional Development	8,000.00	8,000.00	-	593.20
60075 - Mileage Reimbursement	27,330.00	27,330.00	-	7,264.57
60080 - Printing	1,900.00	1,900.00	-	139.90
60085 - Utilities	4,150.00	4,150.00	-	2,496.90
60090 - Telephone, Telecommunications	12,800.00	12,800.00	-	11,249.88
60095 - Repairs & Maintenance	4,350.00	4,350.00	-	2,769.08
60100 - Equipment Rental/Lease	6,000.00	6,000.00	-	3,156.94
60150 - Rent	61,200.00	60,840.00	360.00	45,475.04
60300 - Accounting Fees	34,000.00	9,000.00	25,000.00	20,914.44
60305 - Legal Fees	9,000.00	7,000.00	2,000.00	7,073.00
60310 - Other Professional Services	3,500.00	1,000.00	2,500.00	2,558.78
60315 - Contractual Services	57,512.00	435,785.00	(378,273.00)	105,829.63
60400 - Miscellaneous	7,500.00	550.00	6,950.00	10,625.39
60450 - Office Equip & Furniture	25,000.00	-	25,000.00	4,813.51
60500 - Pavement Management Vehicle Exp	48,800.00	48,800.00	-	47,158.51
60600 - Rouge River Watershed	-	500.00	(500.00) Tfer	-560.00
		-	-	
<b>Total 60000 - Administrative and Indirect</b>	<u>609,145.00</u>	<u>988,135.00</u>	<u>(378,990.00)</u>	<u>548,866.21</u>
<b>Total 100 - General Fund Expenses</b>	<u>1,831,180.77</u>	<u>1,957,371.00</u>	<u>(126,190.23)</u>	<u>1,328,546.23</u>
<b>Net Income</b>	<u><u>4,309.23</u></u>	<u><u>54,829.00</u></u>	<u><u>(50,254.77)</u></u>	<u><u>98,782.96</u></u>

GRAND VALLEY METRO COUNCIL

2012-2013 Budget

	LGROW		Difference	YEAR TO DATE 07.15.12
	2012-2013 Budget	2011-2012 Budget		
L43800 · LGROW Income	165,261.00	177,761.00	(12,500.00)	186,843.00
NPDES Income	20,000.00	-	-	445.11
Wege Foundation Grant	-	-	-	7,755.00
Lgrow Local Units of Watershed	7,755.00	10,175.00	(2,420.00)	18,200.00
L43801 · Membership Dues - LGROW	5,000.00	-	5,000.00	18,200.00
L43805 · LGrow Contributions	198,016.00	187,936.00	10,080.00	213,243.11
Total L43800 · LGROW Income				
115 · LGROW Expenses				
L66015 · LGrow Printing	1,000.00	-	-	754.79
L66010 · LGrow Meeting Expenses	600.00	550.00	50.00	407.20
L66020 Contractural Services	25,160.00	8,712.00	16,448.00	-
L66001 · LGrow Wages	11,967.00	-	11,967.00	1,964.72
L66002 · LGrow Payroll Taxes	915.48	-	915.48	150.30
L66003 · LGrow Employer Retirement	1,077.03	-	1,077.03	176.82
NPDES Expense	165,261.00	177,761.00	(12,500.00)	93,917.84
Rouge River Watershed	500.00	-	500.00	-
L66025 Miscellaneous	500.00	550.00	(50.00)	958.50
Total 115 · LGROW Expenses	206,980.51	187,573.00	19,407.51	98,330.17
Net Income	(8,964.51)	963.00	(9,327.51)	114,912.94
Estimated Fund Balance Carryforward 10/1/12	24,500.00			
Remaining Fund Balance	15,535.49			

GRAND VALLEY METRO COUNCIL

2012-2013 Budget

	REGIS			YEAR TO DATE 07.13.2012
	2012-2013 Budget	2011-2012 Budget	Difference	
<b>Income</b>				
R47010 · Regis Member Dues	656,285.00	642,649.00	13,636.00	640,444.00
R47020 · Regis Member Recovery Costs	21,400.00	21,400.00	-	21,532.00
R47030 · Regis Data Reimbursements	18,000.00	10,000.00	8,000.00	12,831.48
R47025 · Regis Pay As You Go Services	48,000.00	45,000.00	3,000.00	24,979.75
R47060 · Regis Interest Income	5,997.00	5,997.00	-	3,006.14
<b>Total Income</b>	<u>749,682.00</u>	<u>725,046.00</u>	<u>24,636.00</u>	<u>702,793.37</u>
<b>Expense</b>				
R66000 · Regis Wages	345,205.00	315,452.00	29,753.00	212,746.45
R66001 · Regis Administration Wages	16,925.00	31,306.00	(14,381.00)	17,807.07
R66002 · Regis Payroll Taxes	29,943.00	29,396.00	547.00	17,269.08
R66003 · Regis Admin Payroll Taxes	10,871.00	13,767.00	(2,896.00)	1,362.28
R66004 · Regis Health Insurance	69,920.00	59,280.00	10,640.00	34,317.94
R66005 · Regis Administration Health Ins	-	-	-	2,674.46
R66007 · Regis Life, Dental, Disability	6,804.00	5,211.00	1,593.00	6,022.66
R66008 · Regis Admin Life, Dental, Disab	-	-	-	316.79
R66009 · Regis Employer Retirement	30,351.00	26,562.00	3,789.00	18,125.26
R66010 · Regis Admin Employer Retirement	-	-	-	1,452.81
R65040 · Regis Office Supplies	8,768.00	8,768.00	-	6,592.45
R65045 · Regis Postage	500.00	1,013.00	(513.00)	5.99
R65050 · Regis Audit	3,500.00	3,500.00	-	2,310.00
R65055 · Regis Legal Fees	5,000.00	3,478.00	1,522.00	4,784.00
R65060 · Regis Professional Services	17,500.00	15,000.00	2,500.00	4,620.24
R65065 · Regis Contractual Services	3,090.00	3,000.00	90.00	1,338.55
R65070 · Regis Software Licenses	12,500.00	16,500.00	(4,000.00)	6,493.29
R65075 · Regis Software Maintenance Agre	125,000.00	120,633.00	4,367.00	105,298.80
R65080 · Regis Other Contracts-Netwk/Dat	32,000.00	30,000.00	2,000.00	25,240.81
R65085 · Regis Adverstiements and Notices	1,688.00	1,688.00	-	-
R65090 · Regis Meeting Expenses	4,000.00	5,000.00	(1,000.00)	744.56
R65095 · Regis Insurance	5,500.00	6,883.00	(1,383.00)	524.58
R65100 · Regis Dues and Subscriptions	2,000.00	1,159.00	841.00	1,596.50
R65105 · Regis Professional Development	5,000.00	5,000.00	-	1,085.29
R65110 · Regis Mileage Reimbursement	5,665.00	5,500.00	165.00	2,146.12
R65115 · Regis Admin Mileage Reimburse	-	-	-	275.00
R65120 · Regis Printing	1,545.00	1,500.00	45.00	739.51
R65125 · Regis Electricity	3,200.00	5,464.00	(2,264.00)	1,747.28
R65130 · Regis Telecommunications	10,098.00	9,804.00	294.00	6,475.11
R65135 · Regis Rent	42,000.00	45,000.00	(3,000.00)	29,495.96
R65140 · Regis Eqpt Rental	2,500.00	3,939.00	(1,439.00)	1,291.47
R65143 · Regis Repair & Maintenance	3,478.00	3,377.00	101.00	1,966.06
R65145 · Regis Miscellaneous	8,000.00	10,000.00	(2,000.00)	209.00
R65150 · Regis Equipment Software	2,319.00	2,250.00	69.00	828.94
R65155 · Regis Office Equipment & Furn	2,184.00	2,120.00	64.00	206.35
R65190 · Regis Transfer Account to Capital	28,500.00	20,000.00	8,500.00	20,000.00
<b>TOTAL 105 Regis Expense</b>	<u>845,554.00</u>	<u>811,550.00</u>	<u>34,004.00</u>	<u>538,110.66</u>
<b>Net Income/(loss)</b>	<u>(95,872.00)</u>	<u>(86,504.00)</u>	<u>(9,368.00)</u>	<u>164,682.71</u>
<b>Estimated Fund Balance</b>	<u>985,000.00</u>			
<b>Estimated Remaining Fund Balance</b>	<u>889,128.00</u>			

GRAND VALLEY METRO COUNCIL

2012-2013 Budget

	REGIS CAPITAL			YEAR TO DATE 07.13.2012
	2012-2013 Budget	2011-2012 Budget	Difference	
<b>Income</b>				
RC43600 Regis Capital Income				
RC43605 Interest Income	1,000.00	1,000.00	-	488.93
RC43610 Regis Operations Transfer	28,500.00	20,000.00	8,500.00	20,000.00
<b>TOTAL RC43600 Regis Capital Income</b>	<u>29,500.00</u>	<u>21,000.00</u>	<u>8,500.00</u>	<u>20,488.93</u>
<b>Expense</b>				
<b>110 Regis Capital Expenses</b>				
RC65005 Regis Professional Fees	8,000.00	8,000.00	-	
RC65010 Regis Capital Miscellaneous	2,000.00	2,000.00	-	754.79
RC 65015 Regis Capital Purchases	32,000.00	32,000.00	-	407.20
<b>TOTAL 110 Regis Capital Expenses</b>	<u>42,000.00</u>	<u>34,000.00</u>	<u>8,000.00</u>	<u>1,161.99</u>
<b>Net Income/(loss)</b>	<u>(12,500.00)</u>	<u>(13,000.00)</u>	500.00	<u>19,326.94</u>
<b>Estimated Fund Balance</b>	<u>260,000.00</u>			
<b>Estimated Remaining Fund Balance</b>	<u>247,500.00</u>			



REGIONAL GEOGRAPHIC INFORMATION SYSTEM AGENCY

AN AGENCY OF THE GRAND VALLEY METROPOLITAN COUNCIL

DHARMESH JAIN, PH.D., DIRECTOR

ADA TOWNSHIP • ALPINE TOWNSHIP • BYRON TOWNSHIP • CANNON TOWNSHIP • CASCADE CHARTER TOWNSHIP • CITY OF CEDAR SPRINGS • CITY OF EAST GRAND RAPIDS • GAINES CHARTER TOWNSHIP • CITY OF GRAND RAPIDS • GRAND RAPIDS CHARTER TOWNSHIP • CITY OF GRANDVILLE • CITY OF HUDSONVILLE • INTERURBAN TRANSIT PARTNERSHIP • CITY OF LOWELL • KENT COUNTY • KENT COUNTY ROAD COMMISSION • CITY OF KENTWOOD • PLAINFIELD CHARTER TOWNSHIP • CITY OF ROCKFORD • VILLAGE OF SPARTA • CITY OF WALKER • CITY OF WYOMING

TO: The REGIS Executive Board

FROM: Dharmesh Jain, Regional GIS Director

DATE: July 10, 2012

SUBJECT: Review of the REGIS FY 2012-13 Recommended Budget

Attached is the 2012-13 REGIS budget for your review and consideration. The budget includes revenues and expenditures for the General and Capital funds. The following are a few of our regular budgetary guidelines used in developing the budget.

- General fund balance is maintained at least 20% of the current operating budget.
- The Capital budget is maintained at \$250,000 to have sufficient funding for five-years of capital. To accomplish this goal an annual transfer of funds equal to the current year's capital spending is made from the General fund to the Capital budget of the following year.

Below is a synopsis of various financial components that were considered in the budget development process:

**FY 2011-12 Estimates:**

It's currently estimated that our expenditures will be well under revenues. Our current estimate of savings, revenues over expenditures, is approximately \$44,469.

Use of Fund Balance in FY 2011-12: It was estimated to use \$86,504 from the general fund balance in order to balance the current FY 11-12 budget. However, through careful planning and constant monitoring of financial resources, the use of fund balance is anticipated to be \$0.00. At this time, it's estimated that we will add \$44,469 to the fund balance at the start of the FY 2012-13.

**Current Staffing:**

REGIS organization has been serving the nineteen member consortium of approximately 750 end users with a small staffing model of five full time and two part-time employees. It has been a challenge to maintain our comprehensive service model with the limited resources. However, through strategic planning and management of resources, we are able to provide daily and long-term services with strong emphasis on quality and customer service.

**Revenues:**

REGIS is actively working on making its data and custom mapping services more visible and readily accessible to the citizens and private sector customers. Therefore, a small increase in sales of maps and data is anticipated and included in the proposed FY 2012-13 budget.

The annual dues for the FY 2012-13 are the same as projected last year. A new dues formula was developed and implemented in the FY 2011-12 with a 5-year transition plan to progressively implement the new dues formula. The upcoming FY 2012-13 will be the second year of the transition plan, where a larger portion of the new dues formula will be applied. This will bring a small increase of 2.12% in dues revenue.

**Capital:**

We have been maintaining a separate Capital budget since the FY 2008-09. Our strategic goal is to keep it at \$250,000 at the start of a new fiscal year. Therefore, an amount equal to the capital expenditures in the previous fiscal year is transferred out from the General to the Capital fund. This transfer amount for the FY 2012-13 is estimated to be \$28,500. In the FY 2011-12 budget, \$36,500 was budgeted for technology upgrades and routine replacements. The technology upgrade program is a two year plan. A part of the program is being accomplished this year and the remaining part is planned for the next fiscal year of 2012-13.

**Summary of Changes in the Proposed Expenditures:**

- Salaries and Benefits: REGIS' current mission is to expand its service boundary and diversify the services. If we are able to add members from the public and private sectors and continue offering new services to educational institutions, we need to incrementally expand our staffing model. There is a slight increase of \$30,000 in wages with corresponding increases in benefits to add an entry level position, only if needed. We will use a reactive approach in this case. The expansion will occur only if there is sufficient additional demand for services from new full and/or associate members. This year's estimated savings of the \$44,469 will help us pay for the expansion. The proposed budget also includes a 2.7% increase for COLA and 10% increase for medical insurance.
- GVMC Salaries: Per the cost allocation plan, a portion of the three GVMC administrative positions' salaries are charged to REGIS budget including the Finance Director position for accounting services. The accounting services are now being outsourced. Therefore, the REGIS portion of the accounting services cost has been moved to the professional services fees account.
- Professional Services Fees: We have been putting more emphasis on training and utilizing in-house resources to reduce the cost of professional services. Based on the successes we had this year and the past two years, the professional services amount is further reduced from \$15,000 to \$10,000. Per the explanation provided in the previous bullet, the accounting services cost has been added to the professional fees expense line item bringing it to a total of \$17,500.

The rest of the changes are minor. The budget is balanced with a 9.7% use of fund

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balance. This fund balance use estimate is based on a more severe scenario. We may not use this much or any fund balance. This current fiscal year, we anticipated to utilize \$86,504 from the fund balance. However, at this time, no use of the fund balance is anticipated. We estimate to keep our FY 11-12 expenditures under the revenues and increase the fund balance approximately by 4.71%. The estimated use of fund balance in the FY 2012-13, if needed, will be a prudent investment for future growth of revenues through the expansion and diversification of our unique service model.

**RECOMMENDATIONS:**

I respectfully request your review of the proposed budget and seek your feedback. After your review and discussion of your feedback, I further request your consent to present it to the full REGIS Board in the July 25, 2012 REGIS Board of Directors meeting.

Thank you.

Enclosures:

1. Proposed REGIS general and capital budgets
2. Actual and projected finances



The REGIS Executive Board has reviewed the REGIS budget in their July 10, 2012 meeting. They have consented to present the budget in the July 25, 2012 REGIS Board of Directors meeting for their consideration and approval of the FY 2012-13 REGIS Budget.

<b>REGIS BUDGET FY 12-13 (DRAFT) FOR REGIS EXECUTIVE BOARD MTG. JULY 10, 2012</b>		
<b>EXPENDITURES</b>	<b>Fiscal Year FY 2012-13 (Oct 1, 12 thru Sep 30, 13)</b>	<b>Current Year 11-12 (10/1/11 - 9/30/12)</b>
<b>Expense Items</b>		
Salaries	\$345,205	\$315,452
Social Security Tax	\$22,438	\$20,504
Medicare Tax	\$5,005	\$4,574
State Unemployment Tax	\$2,500	\$4,318
Health/Dental Insurance	\$69,920	\$59,280
Life/Long Term Disability Ins	\$6,804	\$5,211
Pension Plan	\$30,351	\$26,562
GVMC Salaries	\$16,925	\$31,306
GVMC Fringe Benefits	\$10,871	\$13,767
Office Supplies	\$8,768	\$8,768
Postage	\$250	\$563
Fedex Shipping	\$250	\$450
Audit	\$3,500	\$3,500
Legal Services	\$5,000	\$3,478
Professional Fees	\$17,500	\$15,000
Contractual Services	\$3,090	\$3,000
Cont Svc - Software Lic	\$12,500	\$16,500
Cont Svc - Software Main	\$125,000	\$120,633
Cont Svc - Systems & Database Adm	\$32,000	\$30,000
Adv/Legal Notice	\$1,688	\$1,688
Meeting Expense	\$4,000	\$5,000
Insurance	\$5,500	\$6,883
Dues and Subscriptions	\$2,000	\$1,159
Professional Development	\$5,000	\$5,000
Mileage	\$5,665	\$5,500
Printing	\$1,545	\$1,500
Electricity	\$3,200	\$5,464
Telephone	\$10,098	\$9,804
Repairs and Maintenance	\$3,478	\$3,377
Equipment Rent	\$2,500	\$3,938
Rent	\$42,000	\$45,000
Miscellaneous/Contingency	\$8,000	\$10,000
Small Equipment	\$2,319	\$2,251
Office Equipment	\$2,184	\$2,120
Annual transfer to capital fund	\$28,500	\$20,000
<b>Total Expenditures</b>	<b>\$845,554</b>	<b>\$811,858</b>
<b>FY 11-12 REVENUES</b>		
Grants	\$0	\$0
Reimbursements-Data	\$18,000	\$10,000
Use of General Fund Balance	\$95,872	\$86,504
Use of Capital Fund Balance	\$0	\$0
Member Dues	\$656,285	\$642,649
Recovery/Buy-in/Other Contrib.	\$21,400	\$21,400
Interest on fund balance	\$5,997	\$5,997
Pay-as-you-go Services	\$48,000	\$45,000
<b>Total Revenues</b>	<b>\$845,554</b>	<b>\$811,550</b>



7/11/2012

**REGIS CAPITAL BUDGET FY 12-13 (DRAFT)**

**Fund: REGIS CAPITAL**

Revenues

Interest Income	\$1,000
REGIS Operating Fund Appropriation from Capital Fund	
Balance	\$220,500
Transfer In from General Fund	\$28,500
<b>Total REGIS Capital</b>	<b>\$250,000</b>

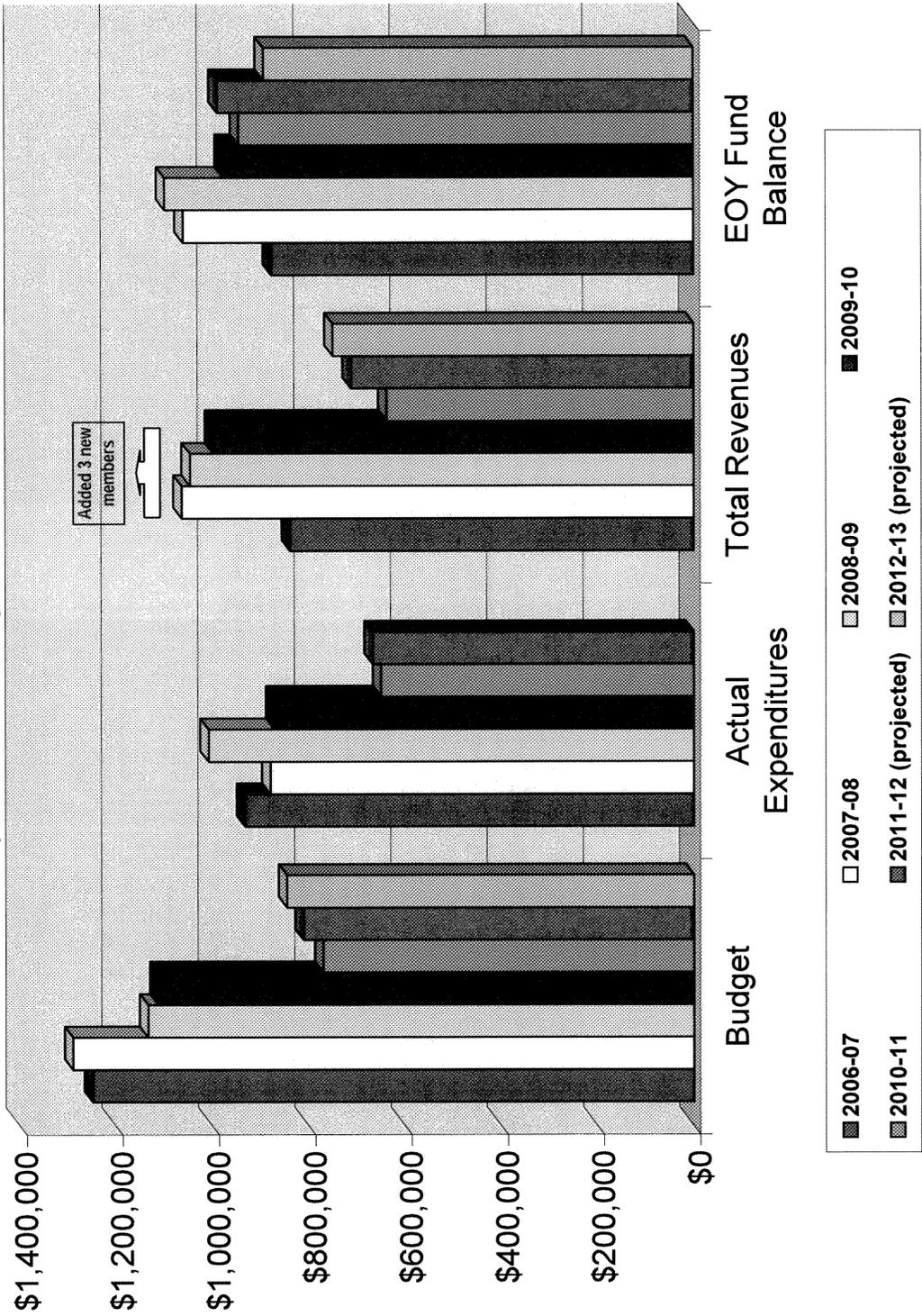
Expenditures

Capital	\$32,000
(Routine Replacements and Technology Upgrades)	
Professional Fees	\$8,000
Miscellaneous	\$2,000
<b>Total Expenditures</b>	<b>\$42,000</b>

Grand Total Net Effect

**\$208,000**

**Actual and Projected Finances  
(FY 2005-06 through FY 2012-13)**





**GRAND VALLEY METROPOLITAN COUNCIL**

ALGOMA TOWNSHIP • ALLENDALE TOWNSHIP • ALPINE TOWNSHIP • BELDING • BYRON TOWNSHIP • CALEDONIA TOWNSHIP • CANNON TOWNSHIP • CASCADE TOWNSHIP • CEDAR SPRINGS • COOPERSVILLE • COURTLAND TOWNSHIP • EAST GRAND RAPIDS • GAINES TOWNSHIP • GEORGETOWN TOWNSHIP • GRAND RAPIDS • GRAND RAPIDS TOWNSHIP • GRANDVILLE • GREENVILLE • HASTINGS • HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • MIDDLEVILLE • OTTAWA COUNTY • PLAINFIELD TOWNSHIP • ROCKFORD • SPARTA • SPARTA TOWNSHIP • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

July 10, 2010

Joan R. Konyndyk, Chair  
North Kent Transit Steering Committee  
Hope Network  
755 36<sup>th</sup> Street  
PO Box 141  
Grand Rapids, MI 49501-0141

Dear Ms. Konyndyk:

On behalf of the Grand Valley Metropolitan Council, I want to thank the members of the North Kent Transit Steering Committee for your letter and resolution. We have reviewed your request at the staff level and have also discussed it on two occasions with our Executive Committee. At our June 21, 2012 Executive Committee meeting we also invited Grand Rapids Township Supervisor Mike DeVries who as you know chaired the study committee.

Our agency assisted with obtaining funding in collaboration with ITP and the State of Michigan to conduct the study to determine the overall demand for transportation service areas in Kent County. Funding was obtained and the Kent County Transit Needs Assessment was developed through a RLS Associates, Inc. The consultant was required to present the findings of their study to the committee, the GVMC Board of Directors and Kent County Board of Commissioners and did so in June of 2011.

Your resolution requests that GVMC "examine the Kent County Transit Needs Assessment study and create a detailed plan and time-line that will result in a county-wide transit system plan for Kent County to be in place by December 31, 2014, and that the North Kent Transit System Steering Committee requests that Grand Valley Metro Council present the plan for a county-wide transit system to the Kent County Commission including request for a funding plan."

The County of Kent has a process in place for the placing property tax millage requests on the ballot for voter consideration (see attached). Should the North Kent Transit Steering Committee or public or municipal members within your organization, or any other transportation advocacy group, seek to further advance the findings of the transit study and seek a county-wide millage we encourage you to use the existing Kent County process to do so.

Also, if individual units of government within your service area seek public support to increase dedicated fiscal resources to fund enhance public transportation, the process for securing that revenue is available

within each jurisdiction. Like municipalities with dedicated voter approved taxation for parks, law enforcement or road maintenance, local communities have the ability to seek voter support to dedicate funds for transit.

After significant discussion of the issue, the Executive Committee of GVMC believes that our task was to assist in obtaining funding for the study which we were successful in completing. Any oversight or funding of the study was complete and ended with the required presentations by the consultant. GVMC has no further obligation in the matter. Furthermore, it is not within the duties or responsibilities of GVMC to promote additional funding or further implementation of the study's findings or to in anyway advocate for a county-wide millage or other funding plan.

Sincerely,

A handwritten signature in black ink, appearing to read 'John W. Weiss', with a large, stylized initial 'J' and 'W'.

John W. Weiss  
Executive Director

cc. GVMC Executive Committee