



GRAND VALLEY METROPOLITAN COUNCIL

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GVMC EXECUTIVE COMMITTEE

Noon, July 18, 2013

GVMC Offices

- 1. Approval of May 2013 Minutes – Attachment**

- 2. Addition of Ada Township / Withdrawal of Sparta and Sparta Township**

- 3. 2013/2014 GVMC Budget**

- 4. Discussion on Membership in LGROW, REGIS, etc. for Non-Members**

- 5. August Board Meeting Presentation – Sara Wycoff & Erika Rosebrook, Reinventing Regions**

- 6. Open Discussion with Executive Director**

**Grand Valley Metro Council
Executive Committee Meeting**

May 16, 2013

12:00 noon

Grand Valley Metro Council
678 Front Ave. NW, Suite 200
Grand Rapids, MI

Minutes

Present

Jim Buck	City of Grandville
Daryl Delabbio	Kent County
Mike DeVries	Grand Rapids Township
Brian Donovan	City of East Grand Rapids
George Heartwell	City of Grand Rapids
Don Hilton, Sr.	Gaines Township
Cindy Janes	Cascade Township
Cy Moore	Council Treasurer
Alan Vanderberg	Ottawa County
Michael Young	City of Rockford

Other

Chris Brown	Grand Valley Metro Council
Abed Itani	Grand Valley Metro Council
Dharmesh Jain	Grand Valley Metro Council / REGIS
Gayle McCrath	Grand Valley Metro Council
John Weiss	Grand Valley Metro Council

1. Call to Order

Chair Jim Buck called the meeting to order at 12:15 p.m.

2. Approval of Minutes

**MOTION – To Approve the April Executive Committee Minutes. MOVE – Delabbio.
SUPPORT – Janes. MOTION CARRIED.**

3. GVMC At-Large Member

John Weiss reported the swearing in of Rick Baker as new GVMC At-Large member will take place at the June 6 GVMC Board meeting.

4. TIP and Unified Planning Work Program Budget

- a. **TIP** – Abed Itani distributed a list of \$221 million of funding resources and reported on the development of the 2014-17 TIP. Per requirements, all the steps necessary for the Council and Federal Highway to approve have taken place including two public comment meetings and environmental justice work.

MOTION – To Approve the 2014-2017 TIP and Move it to the June GVMC Board Meeting Agenda. MOVE –Heartwell. SUPPORT – Delabbio. MOTION CARRIED.

- b. **Unified Planning Work Program Budget** – Abed Itani reviewed the UPWP budget which has been through the required process and committees. In the future, the feds will require performance based planning in the TIP here forward to monitor improvements and measure progress. Staffing in the proposed budget is now seven rather than eight, and includes a 1.5% cost of living adjustment. It is anticipated dues will go down according to formula.

MOTION – To Approve the MPO Budget and Move it to the June GVMC Board Meeting Agenda. MOVE – Delabbio. SUPPORT – Janes. MOTION CARRIED.

5. Cooperation / Collaboration Presentation

Jim Saalfeld and Rick Baker will present the findings from the Cooperation / Collaboration study.

Mike DeVries reported the study was a year-long effort and the findings show lots of collaborative and cooperative endeavors in the West Michigan area.

Daryl Delabbio stated GVMC is ideal to help in continuing these efforts to increase effective service delivery and make more efficient government.

6. Transportation Funding Resolution

John Weiss discussed the resolution in support of increased transportation funding which mirrors resolutions already passed by 7 or 8 member communities.

MOTION – To Move the Resolution on Transportation Funding to the Agenda of the June GVMC Board Meeting. MOVE – Janes. SUPPORT – Donovan. MOTION CARRIED.

7. Discussion on Finance Committee

John Weiss reviewed the history of the Finance Committee and discussed its relevancy at this time. He asked since most business items / decisions flow through the Executive Committee do we really need the current structure?

Several stated at one time it may have been relevant, but at the present time is not needed and adds more bureaucracy to the process of passing budgets.

Al Vanderberg suggested a future review of all GVMC committees to discuss their relevancy as form should follow function.

Brian Donovan, Mike DeVries and Al Vanderberg volunteered to be on the subcommittee. Al will serve as chairperson. They will look at all the committees and make a recommendation.

8. Directors' Reports

Gayle McCrath reported there will be no July Quarterly Luncheon as the Governor was unavailable to speak. We are trying to secure Carl Levin as the speaker for the fall luncheon. Since there will be no July Quarterly Luncheon, and the normally scheduled date for the GVMC Board meeting is on the 4th of July, discussion ensued regarding the need to hold a July Board meeting.

**MOTION – To Cancel the July 2013 GVMC Board Meeting. MOVE – Janes.
SUPPORT – Donovan. MOTION CARRIED.**

Abed Itani gave updates on the Pavement Management Van and the new staffing structure.

Dharmesh Jain reported the budget process has started and they are working on finalizing the fund balance policy.

Chris Brown reviewed the financials and reported everything is where it is expected to be and in good financial shape.

9. Open Discussion with Executive Director

10. Adjourn 1:25 p.m.

GRAND VALLEY METROPOLITAN COUNCIL

At a regular meeting of the Grand Valley Metropolitan Council, held on the 1st day of August 2013, at 8:30 a.m., in the City of Grand Rapids, Michigan.

PRESENT:

ABSENT:

The following resolution was offered by _____ and seconded by _____:

RESOLUTION TO AMEND ARTICLES OF INCORPORATION SO AS TO ADD ADA TOWNSHIP; AND WITHDRAW THE VILLAGE OF SPARTA AND SPARTA TOWNSHIP AS PARTICIPATING LOCAL GOVERNMENTAL UNITS

A local governmental unit may join or withdraw from the Grand Valley Metropolitan Council (the “Metro Council”) upon satisfaction of certain requirements set forth in the Metropolitan Council Act, Act 292 of the Public Acts of Michigan of 1989, as amended (the “Act”); and

The legislative body of Ada Township, Kent County, Michigan, has adopted a motion stating it desires to join the Metro Council, pursuant to Article XX of the Articles of Incorporation. Additionally, the legislative bodies of the Village of Sparta and Sparta Township, Kent County, Michigan, have adopted motions stating they desire to withdraw from the Metro Council, pursuant to Article XX of the Articles of Incorporation.

THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. The first paragraph of the Articles of Incorporation of the Metro Council is hereby amended so as to add Ada Township; and remove the Village of Sparta and Sparta Township, Kent County, as participating local governmental units.
2. This resolution amends the Articles of Incorporation only as stated above. All other provisions of the Articles of Incorporation remain in full force and effect.

3. Upon adoption of this Resolution, the above-stated amendment in the Articles of Incorporation shall be published at least once in *The Advance*, a newspaper of general circulation within the participating counties, cities, villages, and townships of the Metro Council.

4. Upon the publication of the above-statement amendment, the amendment shall be submitted for a vote thereon by the members elected to and serving on the legislative body of each participating local governmental unit of the Metro Council.

5. Upon final adoption of the above-stated amendment, a printed copy of the amended Articles of Incorporation shall be filed with the Michigan Secretary of State, with the clerk of each county in which is located all or any part of a participating city, village, or township, and with the clerk of each participating city, village, and township, as required by Sections 9 and 11 of the Act.

Ayes: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Grand Valley Metropolitan Council at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Secretary



GRAND VALLEY METROPOLITAN COUNCIL

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TO: Grand Valley Metropolitan Council

FROM: John Weiss, Executive Director

DATE: July 15, 2013

RE: Draft GVMC FY 2013-2014 General Fund Budget

Attached for your review and consideration is the GVMC general fund budget for Fiscal Year 2013-2014. The budget utilizes revenues from GVMC general fund dues, transportation allocations, and project-specific grants to fund the activities of the Council's Strategic Initiatives, Transportation, LGROW and Administration Departments as well as REGIS through September 30, 2014. The Executive Committee met on July 18, 2013 and recommends your approval.

This year we are once again using a very transparent approach to our budget with many of our members actively involved in development process for the budget. We have also allowed more than a month for review and consideration by the Board of Directors.

The Budget Calendar is as follows:

- May 15- Transportation Policy Committee Reviewed the Budget and recommended approval by the GVMC Executive Committee and Board of Directors.
- May 16- The Draft Unified Work Program Budget was presented to the GVMC Executive Committee. The Executive Committee recommended to the Board to adopt.
- June 6 – The Unified Work Program Budget was adopted by the full GVMC Board
- June 26 – REGIS Board is presented and reviews the REGIS Budget.
- July 17- REGIS Board approves the REGIS Budget and Recommends Approval by GVMC Executive Committee and Board of Directors.
- July 18- Review of all the budgets by the GVMC Executive Committee and Recommendation to Approve.
- August 1-First Review of all GVMC Budgets by GVMC Board of Directors
- August 15-Final Review and Approval (or amendments) REGIS, LGROW, GVMC Budgets by GVMC Executive Committee
- September 5-Final Approval REGIS, LGROW and GVMC Budget by the Board
- October 1- Beginning of the new fiscal year
-

What is GVMC?

The Grand Valley Metro Council (GVMC) is a regional organization dedicated to promoting cooperation and coordination among local governments in the metropolitan Grand Rapids area. Created in 1990, its membership now includes 34 local governments, representing nearly 650,000 people. Its mission is to advance the current and future well-being of our metropolitan area by bringing together public and private sectors to cooperatively advocate, plan for, and coordinate the provision of services and investments which have environmental, economic and social impact.

Included within GVMC Administration and Operations and the area Transportation Metropolitan Planning Organization with operating expenses of \$1,861,002.49 and REGIS (Regional Geographic Information System) serving 19 governmental units with a budget of \$920,323 for operations, and includes \$50,000 for REGIS Capital Equipment. Finally, LGROW (Lower Grand River Organization of Watersheds) with a budget \$ 203,500.

What are the major components of GVMC?

TRANSPORTATION

The Transportation Department is responsible for managing the 20-25 year, **five billion dollar**, Long Range Transportation Plan (LRTP) and **sixty million dollar** each year in the Annual Transportation Improvement Program for our region. The Department is responsible for administering these programs using strict guidelines established by the Federal Highway Administration (FHWA), and the Michigan Department of Transportation (MDOT). Transportation programs are generally funded on an 80/20 basis with the 20% local match being utilized to leverage 80% state and federal dollars. There are seven employees in the Department with the elimination of one position at the beginning of the fiscal year..

In order to meet the requirements of the programs and provide the highest levels of coordination, there are six major focus areas for the Transportation Department. Also, I have provided the degree at which GVMC leverages local funding to obtain state and federal grants.

1. Database Management- Work tasks needed to monitor area travel characteristics and factors affecting travel such as socio-economic and land use data, transportation system data, and environmental issues and concerns. Priorities include data collection and analysis, and GIS development and updates.

LOCAL	TOTAL
40,476	217,755

2. Long Range Planning- Identifying transportation planning tasks related to long range transportation systems planning. Priorities include the development/update of the LRTP, identification of long range needs, and updating and maintaining of the travel demand model.

LOCAL	TOTAL
36,123	193,493

3. Short Range Planning- Identifying transportation system planning tasks related to short range transportation needs. Priorities include the development/update of the TIP (Transportation Improvement Plan), providing technical assistance to MPO members, Intelligent Transportation System (ITS) planning, Safety planning, non-motorized planning, and managing the Clean Air Action Program.

LOCAL	TOTAL
78,396	518,257

4. Transportation Management Systems- Priorities include collecting transportation system data and analysis, coordination with MDOT and local transportation providers, development of

congestion and pavement investment plans, and implementation and monitoring of ITS solutions. GVMC is also involved in a statewide effort to develop, collect data, and implement Michigan's Asset Management System.

LOCAL	TOTAL
63,123	367,768

5. Program Coordination-Work necessary to manage the transportation planning process on a continual basis, including program administration, development, review, and reporting. Priorities include the UPWP, public involvement, environmental justice, timely submittal of documents, MPO scheduled meetings, and coordination with all MPO member units.

LOCAL	TOTAL
59,018	318,670

6. Land Use and Transportation Coordination –The scope of this activity is limited to the MPO boundary area. Priorities include Committee meetings in public sessions to review the progress being made, emphasis on successful efforts and encouragement of local government's participation, generating reports to Metro Council, development of socio-economic data, and public education and information. Leadership in public participation and development of the Long Range Transportation Plan will be a priority for 2013-2014.

LOCAL	TOTAL
19,548	105,000

REGIS

Regional Geographic Information System (REGIS) – For the past 15 years, REGIS has been a single centralized GIS department for over 19 local governments. REGIS operates on an annual budget of \$920,323 with six full time and one part time employees. In addition, REGIS has a Capital Fund with a reserve of \$232,000 for future equipment needs. REGIS is one point of service to local governments, the private sector, the education community and our citizens. REGIS member dues pay for approximately 75% of the total annual expenses.

Through REGIS, local decision makers and their staff can view and analyze relevant information at once rather than having to go to several different locations or systems. A full-service provider of Geographic Information Services, REGIS is an integral component of its members' operations. One of REGIS' current strategic goals is to expand its service boundary.

In addition, REGIS offers a cost-effective way to utilize GIS technology to enhance the growth and success of the region's private and non-profit organization without investing in and maintaining an in-house GIS function. REGIS has also successfully started offering practical GIS education and training programs to local educational institutions. REGIS' service delivery mechanism is similar to cloud computing; users can access REGIS from anywhere with a high speed Internet connection. Citizens may also access REGIS information on its public mapping website at <http://ims.gvmc-regis.org/website/public>. For REGIS membership questions and

comments, please contact Regional GIS Director, Dharmesh Jain, Ph.D., at 616-776-7617 or jaind@gvmc.org.

LGROW

The Lower Grand River Organization of Watersheds is an agency of GVMC dedicated to the preservation, improvement and monitoring of the Grand River. LGROW is an excellent example of cooperation and collaboration in our area. LGROW is a broad stakeholder organization dedicated to the ongoing health, use and enjoyment of the Grand River. The organization has 48 public, private and environmental members. It involves over 1.8 million acres of property, 2900 square miles and all or portions of 10 counties. LGROW is also the coordinating agency for 23 communities working together to obtain their storm-water discharge permits (NPDES) required by the U.S. Environmental Protection Agency and the Michigan Department of Natural Resources. Funding for LGROW comes from public member and municipal dues and grants. The total budget for LGROW is \$203,500. The overwhelming majority of those funds are associated with highly successful the NPDES collaboration effort which is a model for intergovernmental cooperation. This program is also supported by grants from the Frey, Wege and Grand Rapids Foundations.

In addition, we are evaluating all contracts and consulting agreements for all GVMC agencies. Currently, LGROW has a contract with a private firm to provide consulting services associated with the NPDES program. Those costs are paid in full by the members of the NPDES Consortium. The current 3 year contract expires in January 2014 and we are evaluating the costs/benefits associated with the contract and the potential for increased services or lowering member costs by creating a position to administer LGROW and the NPDES Program within GVMC. This analysis is currently underway. The proposed budget does not include additional staffing and the budget will be adjusted if the results of our analysis guide us in that direction.

STRATEGIC INITIATIVES

The Board of Directors and Executive Committee adopted five Strategic Initiatives in which to focus our efforts in collaboration and cooperation. Those initiatives are:

1. Managing Emerging Issues
2. Encouraging Collaborative Service Sharing
3. Coordinating a Region-Wide Training Exchange
4. Nurturing a Regional Economic Development Partnership
5. Planning for Sustainable Communities

Along with Transportation, LGROW and REGIS, these five strategic initiatives are the focus of our efforts. We have made dramatic improvements to our communications, involvement, transparency, member participation and influence in these five critical areas. We also conducted training programs this year for our members including sessions on Asset Management, Crisis and Strategic Communications and our Street Summit for Legislators. In addition, Lt. Governor Brian Calley, Attorney General Bill Schuette, and Congressman Bill Huizenga spoke to our membership at our Quarterly Luncheons. Continued reorganization of some GVMC functions to focus more directly on these items, as well as, further member participation will enhance our success in the future.

GENERAL FUND BUDGET AT A GLANCE

Net Revenue \$1,928,186.00 to expenses of \$1,861,002.49 equals net income of \$67,183,51.

We have only factored into our budget funds with a high degree of assurance and did not include grant funding that is competitive, unknown or unlikely. This budget is conservative in nature and no contingent funding is included in the 2013-2014 budget.

During Fiscal Year 2013- 2014 we will continue to use privatize finance resulting in a dramatic decrease in cost for financial administration. We will continue to share the services of our finance director with the Macatawa Area Coordinating Council which is the MPO in Holland. This has resulted in a reduction in costs for GVMC/REGIS and even more for MDOT and Federal Highway Administration (FHA).

In addition, we are restructuring our Strategic Initiatives efforts in order to insure that our staffing skills and levels meet the requirements and needs of our members. The budget includes funds for staffing and/or consultants to assist us with our Strategic Initiatives as well as the development of the Long Range Transportation Plan. The Long Range Plan is a critical component necessary to assure continued federal and state funding of our region's most critical transportation needs.

We have incorporated into the budget a 1.8% Cost of Living increase for the employees. For our Transportation and Administration staff over 81 percent of this increase will be paid by our MDOT and Federal Highway Grants and is an allowable expense. The COLA increase is also included in the budget for REGIS and has been factored into their budget as well and approved by the REGIS Board of Directors.

BUDGET ALIGNS WITH GVMC'S STRATEGIC OBJECTIVES

This budget includes sufficient resources to support GVMC's strategic goals, objectives and initiatives for the entire fiscal year and all Transportation, LGROW and REGIS needs. During the past fiscal year one staff person left GVMC and this position was not replaced. Since January of 2012 we have reduced the staff by 4. While we currently do not have some positions filled, I have allocated funding for 1 FTE professionals or consultants to assist our members with our Strategic Initiatives. Once reorganized, our staff in addition to helping to develop The Long Range Transportation Plan will be available to assist communities in developing multi-jurisdictional cost-sharing and cooperation/collaboration agreements, as well as, monitoring and analyzing emerging issues, legislation and trends. They will also assist member municipalities to understand and manage those issues, further enhance our communications opportunities and develop a training exchange. Our goal in this budget is to continue to advance the resources, staff skills of GVMC and to align our resources with the needs of our members while bringing increased value. This effort will involve further reorganization of GVMC and the Executive Director and Executive Committee are currently involved in that process.

The budget also supports our on-going collaborative initiatives with the other agencies, state government, Members of Congress, federal agencies, the Grand Rapids Area Chamber (I serve on the Board of Directors and several committees and their President now serves on our Board) and other metro area Chambers, and other private sector partners to promote regional economic development. We are also working closely with many of our member governments on a wide variety of issues involving legislation, taxation and discussions on enhanced cooperation and collaboration.

Not reflected in this budget, but a critical component of our ability to achieve our strategic objectives, is a twenty hour per week GVSU Graduate Assistant from the GVSU School of Public, Non-Profit and Health Care Administration. This individual's stipend and tuition are paid in-full by Grand Valley State University. This person is tasked with assisting GVMC professional staff in achieving all of the Metro Council's strategic goals in the future will be most focused on our LGROW Initiative.

MONITORING COSTS AND CUTTING EXPENDITURES

Employee health care costs are projected to rise ten (10) percent. Estimates for our dental insurance coverage will not be available until mid-August, but an increase has been factored in to our budget. Due to the nature of our policies and coverage's available our increase is not anticipated beyond ten percent. While GVMC is principally funded through federal dollars and not eligible for EVIP funding and is not mandated to meet the requirements of PA 152, we voluntarily do so, by adjusting our healthcare benefits so our costs remain below the required threshold.

To ensure that we maintain financial health long into the future, we continually work at a staff-wide level to limit expenditures and reduce costs, while we aggressively pursue new sources of grants revenues for projects that benefit GVMC-member counties and communities. As in the past, we have been very diligent in working with our staff and insurance consultants to hold down employee health care costs. Historically, GVMC's health insurance costs have been held to a minimum because each year, as we prepare the next fiscal year budget, we take steps to modify GVMC's employee health insurance plan to control costs.

FUND RAISING AND OTHER INCOME

We will continue to pursue all avenues for funding for both foundation grants and special projects. We meet regularly with representatives of local, state and regional foundations, representatives of the Governor's office and our state legislators, institutions of higher education, and other groups to seek funding for on-going regional activities that support our strategic goals and initiatives. We are continually searching out, identifying and pursuing grants, gifts, work contracts and other sources of funding. As an example, for the first time, not only have our revenues from our Quarterly Lunches dramatically increased, but we received sponsorships in the amount of \$4,000 last year to sponsor of the event and covered the costs of the room rentals and Board Meeting. This revenue also allowed us to provide free educational opportunities for our members. LGROW will continue into our next fiscal year with grants from the Wege, Grand Rapids and Frey Foundations and we pursuing other funding opportunities for all areas of GVMC including REGIS.

I hope this information is helpful and informative as you review the GVMC Budget for the 2013-2014.

If you have any thoughts, comments, questions or suggestions, or if I can be of further assistance, you can reach me anytime on my cell phone at 616-340-9603, in the office at 776-7604, at home at 878-1227 or via email at john.weiss@gvmc.org.

GRAND VALLEY METRO COUNCIL
2013-2014 Budget

GENERAL FUND ONLY

	2013-2014	2012-2013	Difference
	Budget	Budget	
INCOME			
43001 - PL 112 Income	890,093.00	873,978.00	16,115.00
43002 - Section 5303 Income	203,414.00	207,012.00	(3,598.00)
43004 - STP Congestion Mgt. Income	57,295.00	57,295.00	-
43005 - SPR Income US131 Corridor Study	50,000.00	-	50,000.00
43006 - STP MPO GIS Maintenance	35,400.00	35,400.00	-
43007 - Pavement Management Income	57,295.00	57,295.00	-
43008 - Asset Management Income	19,983.00	20,366.00	(383.00)
43009 - SPR Michigan Street Study	50,000.00	-	50,000.00
43010 - Clean Air Action	60,778.00	100,639.00	(39,861.00)
43012 - Member Dues GVMC	260,102.00	260,939.00	(837.00)
43013 - Member Dues Transportation	204,101.00	190,716.00	13,385.00
43020 - Miscellaneous	100.00	100.00	-
43025 - Interest Income	5,125.00	1,850.00	3,275.00
43026 - Contributions	500.00	2,500.00	(2,000.00)
43030 - Contributions - Clean Air	1,000.00	3,000.00	(2,000.00)
43100 - Fee for Services	15,000.00	-	15,000.00
43200 - GVMC Meetings and Conferences	10,000.00	6,000.00	4,000.00
43300 - Local Participation Fee	-	12,400.00	(12,400.00)
43320 - Regls Overhead allocation from Audt	8,000.00	6,000.00	2,000.00
Total 43000 - General Fund Income	1,928,186.00	1,835,490.00	92,696.00
	1,928,186.00	1,835,490.00	92,696.00
Expenses			
50000 - Program Expenses			
50010 - Wages	591,645.00	667,260.32	(75,615.32)
50011 - Payroll Taxes	49,224.24	57,718.02	(8,493.78)
50012 - Employer Retirement	53,248.05	60,053.43	(6,805.38)
50013 - Health/dental/life/disability Insurance	74,035.35	152,754.00	(78,718.65)
50050 - PL 112 Expenses	25,000.00	-	25,000.00
50100 - Tech Assistance 131/96 Study	50,000.00	-	50,000.00
50110 - SPR Michigan Street Study	150,000.00	-	150,000.00
50120 - Clear Air Action	25,000.00	30,000.00	(5,000.00)
50140 - Congestion Management System	70,000.00	70,000.00	-
50145 - MPO GIS Expense	43,250.00	43,250.00	-
50160 - STP Pavement Management System	70,000.00	48,800.00	21,200.00
52000 - Asset Management	1,500.00	6,000.00	(4,500.00)
57500 - Computer and Software Expense	25,000.00	-	25,000.00
60000 - Program Expenses - Other	124,900.00	135,000.00	(10,100.00)
Total 50000 - Program Expenses	1,352,802.64	1,270,835.77	81,966.88
60000 - Administrative and Indirect			
60001 - Wages	190,373.29	185,000.00	5,373.29
60002 - Payroll Taxes	15,695.96	16,002.50	(306.54)
60004 - Employer Retirement	17,133.60	16,650.00	483.60
60009 - Health/dental/life/disability Insurance	17,245.00	30,150.50	(12,905.50)
60040 - Office Supplies	7,500.00	13,500.00	(6,000.00)
60045 - Postage, Mailing	1,500.00	-	1,500.00
60050 - Advertisements/Legal Notices	7,000.00	6,950.00	50.00
60055 - Meeting Expenses	21,000.00	16,500.00	4,500.00
60060 - Insurance	17,250.00	9,100.00	8,150.00
60065 - Dues and Subscriptions	3,500.00	4,250.00	(750.00)
60070 - Professional Development	8,000.00	8,000.00	-
60075 - Mileage Reimbursement	8,000.00	27,330.00	(19,330.00)
60080 - Printing	4,500.00	1,900.00	2,600.00
60085 - Utilities	4,150.00	4,150.00	-
60090 - Telephone, Telecommunications	12,800.00	12,800.00	-
60095 - Repairs & Maintenance	6,500.00	4,350.00	2,150.00
60100 - Equipment Rental/Lease	7,000.00	6,000.00	1,000.00
60150 - Rent	64,052.00	61,200.00	2,852.00
60300 - Accounting Fees	38,500.00	34,000.00	4,500.00
60305 - Legal Fees	12,000.00	9,000.00	3,000.00
60310 - Other Professional Services	4,500.00	3,500.00	1,000.00
60315 - Contractual Services	10,000.00	57,512.00	(47,512.00)
60400 - Miscellaneous	5,000.00	7,500.00	(2,500.00)
60450 - Office Equip & Furniture	25,000.00	25,000.00	-
Total 60000 - Administrative and Indirect	508,199.84	560,345.00	(52,145.16)
Total 100 - General Fund Expenses	1,861,002.49	1,831,180.77	29,821.72
Net Income	67,183.61	4,309.23	62,874.28

GRAND VALLEY METRO COUNCIL

2013-2014 Budget

	LGROW		
	2013-2014	2012-2013	
	Budget	Budget	Difference
L43800 · LGROW Income			
L43803 NPDES Income	185,000.00	165,261.00	19,739.00
L43801 · Membership Dues - LGROW	8,000.00	7,755.00	245.00
L43805 · LGrow Contributions	10,000.00	25,000.00	(15,000.00)
L43806 Interest Income	600.00	-	600.00
Total L43800 · LGROW Income	203,600.00	198,016.00	5,584.00
			-
115 · LGROW Expenses			
L66015 · LGrow Printing	1,000.00	1,000.00	-
L66010 · LGrow Meeting Expenses	600.00	600.00	-
L66020 Contractural Services	5,700.00	25,160.00	(19,460.00)
L66001 · LGrow Wages	-	13,959.51	(13,959.51)
L66002 · LGrow Payroll Taxes	-	-	-
L66003 · LGrow Employer Retirement	-	-	-
L66020 Professional Fees	195,000.00	165,261.00	29,739.00
L66 Rouge River Watershed	700.00	-	700.00
L66025 Miscellaneous	500.00	1,000.00	(500.00)
Total 115 · LGROW Expenses	203,500.00	206,980.51	(3,480.51)
Net Income	100.00	(8,964.51)	9,064.51
			-
Estimated Fund Balance	45,400.00		
Estimated Remaining Fund Balance	45,500.00		

GRAND VALLEY METRO COUNCIL

2013-2014 Budget

	REGIS		
	2013-2014	2012-2013	
	Budget	Budget	Difference
Income			
R47010 · Regis Member Dues	687,753.00	656,285.00	31,468.00
R47020 · Regis Member Recovery Costs	21,400.00	21,400.00	-
R47030 · Regis Data Reimbursements	15,000.00	18,000.00	(3,000.00)
R47025 · Regis Pay As You Go Services	25,000.00	48,000.00	(23,000.00)
R47060 · Regis Interest Income	4,050.00	5,997.00	(1,947.00)
Total Income	753,203.00	749,682.00	3,521.00
Expense			
R66000 · Regis Wages	382,846.00	345,205.00	37,641.00
R66001 · Regis Administration Wages	18,750.00	16,925.00	1,825.00
R66002 · Regis Payroll Taxes	31,832.00	29,943.00	1,889.00
R66003 · Regis Admin Payroll Taxes	1,435.00	10,871.00	(9,436.00)
R66004 · Regis Health Insurance	49,439.00	69,920.00	(20,481.00)
R66005 · Regis Administration Health Ins	3,214.00	-	3,214.00
R66007 · Regis Life, Dental, Disability	5,472.00	6,804.00	(1,332.00)
R66008 · Regis Admin Life, Dental, Disab	5,014.00	-	5,014.00
R66009 · Regis Employer Retirement	32,736.00	30,351.00	2,385.00
R66010 · Regis Admin Employer Retirement	1,689.00	-	1,689.00
R65040 · Regis Office Supplies	8,768.00	8,768.00	-
R65045 · Regis Postage	500.00	500.00	-
R65050 · Regis Audit	3,500.00	3,500.00	-
R65055 · Regis Legal Fees	5,000.00	5,000.00	-
R65060 · Regis Professional Services	22,500.00	17,500.00	5,000.00
R65065 · Regis Contractural Services	2,500.00	3,090.00	(590.00)
R65070 · Regis Software Licenses	15,500.00	12,500.00	3,000.00
R65075 · Regis Software Maintenance Agre	125,000.00	125,000.00	-
R65080 · Regis Other Contracts-Netwk/Dat	45,000.00	32,000.00	13,000.00
R65085 · Regis Adverstiments and Notices	2,000.00	1,688.00	312.00
R65090 · Regis Meeting Expenses	3,000.00	4,000.00	(1,000.00)
R65095 · Regis Insurance	5,500.00	5,500.00	-
R65100 · Regis Dues and Subscriptions	3,000.00	2,000.00	1,000.00
R65105 · Regis Professional Development	8,000.00	5,000.00	3,000.00
R65110 · Regis Mileage Reimbursement	3,500.00	5,685.00	(2,185.00)
R65115 · Regis Admin Mileage Reimburse	-	-	-
R65120 · Regis Printing	2,500.00	1,545.00	955.00
R65125 · Regis Electricity	12,500.00	3,200.00	9,300.00
R65130 · Regis Telecommunications	9,000.00	10,098.00	(1,098.00)
R65135 · Regis Rent	42,000.00	42,000.00	-
R65140 · Regis Eqpt Rental	2,500.00	2,500.00	-
R65143 · Regis Repair & Maintenance	3,478.00	3,478.00	-
R65145 · Regis Miscellaneous	8,000.00	8,000.00	-
R65150 · Regis Equipment Software	2,400.00	2,319.00	81.00
R65155 · Regis Office Equipment & Furn	2,250.00	2,184.00	66.00
R65190 · Regis Tfer Acct to Capital/Capital exp	50,000.00	28,500.00	21,500.00
TOTAL 105 Regis Expense	920,323.00	845,554.00	74,769.00
Net Income/(loss)	(167,120.00)	(95,872.00)	(71,248.00)
Estimated Fund Balance	875,000.00		
Estimated Remaining Fund Balance	707,880.00		

GRAND VALLEY METRO COUNCIL

2013-2014 Budget

	REGIS CAPITAL		
	2013-2014	2012-2013	
	Budget	Budget	Difference
Income			
RC43600 Regis Capital Income			
RC43605 Interest Income	1,000.00	1,000.00	-
RC43610 Regis Operations Transfer	-	28,500.00	(28,500.00)
TOTAL RC43600 Regis Capital Income	<u>1,000.00</u>	<u>29,500.00</u>	<u>(28,500.00)</u>
Expense			
110 Regis Capital Expenses			
RC65005 Regis Professional Fees	-	8,000.00	-
RC65010 Regis Capital Miscellaneous	-	2,000.00	-
RC 65015 Regis Capital Purchases	-	32,000.00	(32,000.00)
TOTAL 110 Regis Capital Expenses	<u>-</u>	<u>42,000.00</u>	<u>(42,000.00)</u>
Net Income/(loss)	<u>1,000.00</u>	<u>(12,500.00)</u>	<u>13,500.00</u>
Transfer to Regis (keep Fund balance at amount per policy)	(1,000.00)		
Estimated Fund Balance	<u>232,000.00</u>		
Estimated Remaining Fund Balance	<u>232,000.00</u>		

Grand Rapids Business Journal

Metro Council crosses a key bridge

June 21, 2013

| By [David Czurak](#) |



Grand Valley Metro Council and Ada Township officials are looking forward to their partnership now that the township has decided to become a member of the board. Courtesy Mind-Share Media

The news most likely came either as a surprise or a sigh of relief to those who have followed the Grand Valley Metro Council since its inception in 1990.

The coalition of local governments in Kent, Ottawa, Montcalm, Barry, Allegan and Ionia counties had tried to lure Ada Township into its fold on a full-time basis since its first meeting by expressing the importance of having it as a member.

GVMC can stop chasing Ada now because the township recently agreed to join its counterparts at the table.

“We are very pleased with Ada’s decision to join GVMC. We look forward to working closely with them as full participants of our collaborative efforts,” said GVMC Chairman Jim Buck, also Grandville mayor.

Metro Council Executive Director John Weiss and Grand Rapids Township Supervisor Michael DeVries made a presentation recently to Ada’s board members and stressed the benefits the township would receive as a member and how much the council wanted Ada to join.

Township officials then unanimously agreed to do that.

“Being a part of the GVMC board will provide Ada Township as a partner in the decision-making process instead of only participating in several of the agencies. Ada is looking forward to working with GVMC to make West Michigan the best it can be,” said George Haga, supervisor of Ada Township.

Weiss pointed out the good things that are happening throughout the township, which was founded in 1821. At the top of his list is the redevelopment plan that Amway Corp. is putting together for the 35 acres of land the company recently purchased in Ada Village.

Amway, which has its global headquarters in Ada, is working with township officials and the Downtown Development Association on revitalizing those acres.

“This provides a tremendous opportunity for a significant public-private partnership in our region,” said Weiss.

An official from Ada Township will likely be sworn in as a member at the council’s August meeting. The board isn’t meeting in July because its scheduled meeting date was July 4. Ada will become the 34th full-time GVMC member.

“I am totally committed to the reality that Ada’s membership is an absolute necessity,” said Township Clerk Susan Burton, “and am very pleased that our board agrees

Grand Rapids fireworks: City will try to limit use, but not before July 4



By [Matt Vande Bunte](#) | mvandebu@mlive.com

on June 20, 2013 at 2:20 PM, updated June 20, 2013 at 2:23 PM

GRAND RAPIDS, MI – With passage of state legislation that permits local bans on late-night fireworks during national holidays, the city plans to act. But not in time for any restrictions to take effect by the Fourth of July.

A **“common-sense” bill** enabling local governments around Michigan to prohibit overnight use of consumer-grade fireworks on and around holidays was signed into law this week. Grand Rapids City Manager Greg Sundstrom said elected leaders want to enact a ban.

But since the City Commission is not scheduled to meet again until July 9, the current law will remain in effect: no restrictions on high-powered, aerial fireworks at any time July 3-5. “I have ascertained that the City Commission is interested in considering changes in city ordinance to further limit use of fireworks as recently permitted by state law,” Sundstrom wrote to MLive. But due to the meeting schedule, the commission “unfortunately” will not be able to consider a change before the holiday, he said.

“I don’t think that I could get a quorum (of commissioners for a meeting before then).”

Michigan fireworks law changed last year and now permits the use of bigger, louder, airborne fireworks that previously were illegal. The law also stated that there can be no local restrictions on those fireworks during certain national holidays, including the day before and the day after.

The state law signed this week allows cities, villages and townships to silence late-night fireworks during holidays: from midnight to 8 a.m. for communities like Grand Rapids that have a population of at least 50,000 or are in a county with at least 750,000 people, and from 1-8 a.m. for smaller communities. (New Year's fireworks could be restricted from 1-8 a.m. regardless of community size.)

Kent County has a little more than 600,000 people, so Grand Rapids and Wyoming are the only area cities that could enact restrictions starting at midnight. Violators could be punished by a **civil fine of up to \$500**.

"I would expect local governments to look at this new amendment and, if problems develop this year, amend their ordinances to restrict usage during the overnight hours," said John Weiss, executive director of the Grand Valley Metropolitan Council.

"In the end, it's probably more a matter of common sense and being a good neighbor, rather than strict enforcement of the law, that will solve the majority of the problems associated with the use of fireworks."

Grand Rapids Police Sgt. Mike Maycroft this week told the City Commission's public safety committee that GRPD has fielded 104 fireworks complaints this year, with 71 of them coming since June 1. Local governments can prohibit the louder, more powerful consumer-grade fireworks **during non-holiday periods**, but "the sound of fireworks is a low-priority call and by the time the officer gets there" there's usually nothing going on, Maycroft said.

Sundstrom said Grand Rapids could consider a late-night ban during holidays in time Labor Day weekend.

GVMC LGROW News

LGROW is an agency of the Grand Valley Metropolitan Council

LGROW Updates

New Website

LGROW has been working on the implementation of a new website that should be up and running soon. The website will be solely dedicated to LGROW and its subwatersheds and will have information on news and events in the

LGROW community.

You can access this new website at:
www.lgrow.org.

If you have watershed related events or news that you would like to have put on the website please send it to Katherine.Collen@gvmc.org.

New Board Members

LGROW had several new board members joining their group in June.

They include:

James Wilson – Irwin Seating, Dennis Cole – Consulting Engineer, Elaine Sterett Isley – WMEAC, Rick Chapla – The Right Place.



Mike Lunn presents at the Spring Forum

Spring Forum was a Success!

The 2013 Spring Forum was held on April 25th at East Grand Rapids Community Center. More than 60 people were in attendance at the event which included presentations by speakers, Mike Lunn from the City of Grand Rapids, Dr. Alan Steinman from the

Annis Water Institute, Chip Richards and Chris Muller from the Grand River Restoration Project and Rodney Stokes from the Governor's Office.

The Forum also included a tour of Founder's Brewing Company which many attendees enjoyed.

This tour included an explanation of how water quality affects Beer Making in Grand Rapids.

Overall, the event was a success with great feedback from attendees and great presentations. We are looking forward to the 2014 Spring Forum.

Best Management Practice— Street Sweeping

Street and Parking Lot Sweeping

Taken from "Street and Parking Lot Sweeping" Fact Sheet

www.semco.org/water

The Problem

Chemicals from automobiles, debris, leaves, and sediment in streets and on parking lots have the potential to pollute our waterways. If these materials are washed into storm drains, they flow directly into our lakes, rivers, and streams. In addition, large debris can block storm drains and cause flooding during heavy rains.

Pollutants, including sediment, debris, trash, road salt, chemicals, and trace metals can be minimized by street sweeping. When done regularly, street sweeping can remove 50-90% of street

pollutants that potentially can enter surface water through storm sewers.

Benefits of Street Sweeping

Street sweeping is a relatively cost-effective practice in urban areas in reducing storm water pollution. Effective street sweeping programs consisting of updated sweeper designs that are much more efficient at picking up accumulated contaminants, and best management practices on sweeping schedules, can remove several tons of debris a year from streets and parking lots. In colder climates, street sweeping can be used during the spring snowmelt to reduce pollutants in storm water runoff from road salt, sand, and grit.

Best Practices for Street Sweeping:

At least 3 sweeps per year (spring, summer and fall)

Instituting a parking policy will make street sweeping easier

Make sure to dispose of sweepings correctly which likely means taking them to a local landfill

Maintain accurate logs of street sweeping efforts and how much is collected so that you can accurately assess the effectiveness of your sweeping

For more in depth information you can access the full fact sheet on our website at: www.lgrow.org.

The Importance of Catch Basin Cleaning as a Best Management Practice

Information taken from Michigan Department of Environmental Quality

Catch Basin Cleaning Activities Guidance Document

The full version is available

at: <http://www.michigan.gov/deq>

Catch basins are a component of storm sewer systems, designed to remove solids and organic material carried by storm water. Catch basins tend to contain elevated concentrations of metals. To maintain their effectiveness, catch basins need to be cleaned on a periodic basis.

A reminder it is not proper procedure to discharge the waste back into the storm sewer. This practice is now illegal.

The following are options recommended by MDEQ to properly deal with the waste stream generated from catch basin cleaning activities:

1. Have the waste transported to drying beds to separate the solid/liquid waste. This is usually performed at a publicly owned treatment plant or at a privately owned permitted facility where the liquid portion of the waste stream is sepa-

rated from the solids and treated.

2. Request permission from the local wastewater treatment plant operator to discharge the combined solid/liquid waste into the sanitary system. Most treatment plants will require pre-treatment prior to the discharge. All applicable local ordinance provisions must be followed.

3. When conducting catch basin maintenance activities where the above options are not available, the following method can be used as long as there are no discharges to surface waters during dry weather conditions.

- Conduct visual inspection to ensure the water in the sump has not been contaminated. If necessary, collect a grab sample of the water and look for signs of contamination such as visible sheen, discoloration, obvious odor, etc. See the EPA Visual Inspection guidance for more tips. If there is any doubt of the quality of the water, it should be collected into the Vactor truck and treated as waste under Part 121 or Part 115 Solid Waste Management (Part 115) of NREPA.

- Using a sump pump, or any other pumping mechanism, remove the majority of water in the sump of the basin without disturbing the solid material below. Do not use pumps connected to the Vactor truck's holding tank.

- The clear water may then be directly discharged to one of the following:

- o Sanitary system (with prior approval from local sewer authority)
- o Curb and gutter
- o Back into the storm sewer system as long as it is contained within the system during dry weather condition to ensure no discharge into surface water
- o Applied to the ground adjacent to the catch basin (evenly distributed at a maximum rate of 250 gallons/acre/year)

- The remaining liquid/solid in the sump should be collected with a Vactor truck and disposed of off-site in accordance with Parts 115 or 121.

For more information on catch basin cleaning you can find a link to the Catch Basin Cleaning fact sheet on our website at: www.lgrow.org.



GVMC



Grand Valley Metropolitan Council
Lower Grand River Organization of Watersheds
678 Front St NW, Suite 200
Grand Rapids, MI 49504
616-776-7601
www.lgrow.org

Gayle Mccrath

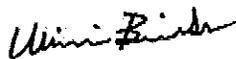
From: Rep. Winnie Brinks (District 76) <WinnieBrinks@house.mi.gov>
Sent: Thursday, June 27, 2013 4:55 PM
To: Gayle Mccrath
Subject: RE: GVMC Letter In Support of Increased Transportation Funding

Good afternoon,

Thank you for contacting my office regarding the need to increase transportation funding in Michigan. Investment in our roads is clearly a good idea in order to have a first-class transportation and infrastructure system. I'm currently working to bring funding to Kent County and Grand Rapids to improve our road and bridges using funds from the Priority Roads Investment Program in the state's 2013-2014 FY general budget. I would be happy to include your letter/resolution in the funding request for consideration.

Again, thank you for contacting my office. If I can be of service to you in the future, please do not hesitate to contact me.

Sincerely,



Winnie Brinks
State Representative
76th House District

Want to learn more about my work in Lansing?
Go to my website at www.RepBrinks.com to sign-up for my E-Newsletters

From: Gayle Mccrath [<mailto:mccrathg@gvmc.org>]
Sent: Thursday, June 13, 2013 3:10 PM
To: Rep. Winnie Brinks (District 76)
Subject: FW: GVMC Letter In Support of Increased Transportation Funding

Attached you will find a letter and resolutions from the Grand Valley Metropolitan Council in support of increased Transportation Funding.

If you have questions or need additional information, please contact GVMC Executive Director, John Weiss, at john.weiss@gvmc.org or 616.776.7604.

Thank You,

Gayle L. McCrath
Director of Human Resources & Administration
Grand Valley Metropolitan Council
678 Front Ave. NW Ste. 200