



Printed Map Request Form

Name: _____ Company/Department _____

Address: _____

City: _____ State: _____ ZIP Code: _____

Telephone: _____ FAX: _____

E-Mail Address: _____

Signature (Required): _____

Fill out one form for each unique map (multiple copies at same or differing size okay).

Map Elements:

Check the data layers you request on the map and the geographic constraints you would like used. REGIS Staff will use the stated geographic constraint for all data layers checked below.

Standard Base Map:

Includes Parcels (labeled with Parcel No.), Streets, Hydrography, Railroads, and Government Unit Boundaries.

Line Map - without orthophoto (aerial image) **Composite Map** - with orthophoto (aerial image)

A-la-Carte Map (choose all layers requested):

Unless otherwise noted, features are labeled with their appropriate values, where applicable. For Parcels and Sections, please indicate in the checkbox provided if you would like those layers labeled on the map.

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Parcels (with label: <input type="checkbox"/>) | <input type="checkbox"/> Historic Orthophoto | <input type="checkbox"/> Land Use 1991 | <input type="checkbox"/> Sections (with label: <input type="checkbox"/>) |
| <input type="checkbox"/> Street Centerlines | <input type="checkbox"/> Government Units | <input type="checkbox"/> Planned Landuse | <input type="checkbox"/> Soils |
| <input type="checkbox"/> Contours | <input type="checkbox"/> Hydrography | <input type="checkbox"/> Railroads | <input type="checkbox"/> Subdivisions & Plats |
| <input type="checkbox"/> Digital Orthophoto | <input type="checkbox"/> Land Use 2003 | <input type="checkbox"/> School Districts | <input type="checkbox"/> Zoning |

Targeted Area:

Map by Section (enter as Township & Range and Section No.):

T__N, R__W, Sec__ T__N, R__W, Sec__ T__N, R__W, Sec__ T__N, R__W, Sec__

Defined Constraint and/or Scale - *provide your own boundaries, including the nearest intersection:*

Use attached map or description indicating geographic constraint. Please ensure the attached map or description **clearly** indicates the area desired!

Map Size (check all that apply) :

- | Choose all that apply | Quantity | Circle |
|--|----------|--------|
| <input type="checkbox"/> 8.5" x 11" (A Size) | _____ | L P |
| <input type="checkbox"/> 11" x 17" (B Size) | _____ | L P |
| <input type="checkbox"/> 22' x 34" (C Size) | _____ | L P |
| <input type="checkbox"/> 22" x 34" (D Size) | _____ | L P |
| <input type="checkbox"/> 34" x 44" (E Size) | _____ | L P |
| <input type="checkbox"/> 28" x 40" (F Size) | _____ | L P |

Custom Map:
Quantity: _____
Specify Dimensions: _____

KEY: L - Landscape P - Portrait

Delivery:

Hardcopy – Paper

Pick-up at GVMC Mailed by USPS – Flat Mailed by USPS – Tube* FedEx*

*Shipping charges **not** included on maps shipped via USPS – Tube or FedEx.

Electronic – PDF

E-Mail (<3.0 MB) FTP (from the **REGIS** FTP site) FTP to **your** Site (complete next line)

FTP to **your** Site: Address: _____

Username: _____ Password: _____

To Order

Send this completed form to the Help Desk at the REGIS Agency via either of the following means:

FAX: (616) 774-9292 attn. **Help Desk**

E-MAIL: regis@gvmc.org

Applicable Information

- **REGIS cartographers will work diligently to produce the product requested. However REGIS reserves the right to make/suggest changes to the map product in order to maintain cartographically sound standards.**
- There is a \$60.00 per hour charge for data analysis and custom mapping, with a minimum charge of \$45.00.
- Rush orders **can** be accommodated. Map products will be made available within 8 business hours and an additional charge of \$60 will apply.
- Changes requested within seven business days from the date the map product is delivered will be charged an hourly rate on the original data order. Any changes requested to the map product more than seven business days from the date map product is delivered will be considered a new request and given a new tracking number.
- Specific map scales can be requested; however mismatched map scale versus page size and/or geographic area will require additional time to rectify. (Example: 8½" x 11" map of entirety of Plainfield Charter Township at 1:100 scale.)
- Any REGIS map product does not represent a legal document. It is intended to serve as an aid in graphic representation only. Information shown on a map is not warranted for accuracy and should be verified through other means. Any duplication is restricted under copyright laws and the Enhanced Access to Public Records Act, PA 462 as if 1996m as amended.
- Any REGIS map product is subject to the conditions of the REGIS License Agreement, which is available on line at: http://www.gvmc-regis.org/data_agreement.html