

REGIS Board of Directors Meeting  
 Wednesday May 27th, 2015  
 9:30 a.m.

Wyoming City Hall,  
 1155 28<sup>th</sup> St SW  
 Wyoming, MI

## 1. Call To Order

Rich Houtteman called the meeting of the Board of Directors to order at 9:31 a.m. Introductions were made.

### Members Present:

Rich Houtteman, *Chair*  
 Steve Warren  
 Matthew Butts  
 Dan Strikwerda  
 Alex Arends  
 George Haga  
 Joel Hondorp  
 Julius Suchy  
 Frank Wash  
 Thad Taylor  
 Brian Donovan  
 Curtis Holt  
 Cameron Van Wyngarden  
 Mark Howe  
 Michael DeVries  
 Jamie Davies

City of Kentwood  
 Kent County Road Commission  
 City of Grandville  
 City of Hudsonville  
 Alpine Township  
 Ada Township  
 Byron Township  
 Village of Sparta  
 City of Walker  
 City of Cedar Springs  
 City of East Grand Rapids  
 City Of Wyoming  
 Plainfield Charter Township  
 City of Lowell  
 Grand Rapids Charter Township  
 City of Rockford

### Others Present:

John Weiss  
 Erin Haviland  
 Jason Moore  
 Chris Brown  
 Jing Han  
 Ken Zimmer  
 Jim Voltman

GVMC  
 REGIS/GVMC  
 REGIS/GVMC  
 GVMC  
 REGIS/GVMC  
 Trivalent  
 Service Express

### Members Absent:

Nick Monoyios  
 Michael Young  
 Steve Peterson  
 Don Hilton

Interurban Transit Partnership  
 City of Rockford  
 Cascade Charter Township  
 Gaines Charter Township

## 2. Approval of Minutes

Houtteman asked for questions or comments on the February 25<sup>th</sup>, 2015 REGIS Board Meeting Minutes. With no questions or changes, Houtteman called for approval of the February 25<sup>th</sup>, 2015 REGIS Board Meeting Minutes.

**MOTION** by Hondorp **SUPPORT** by Butts, to approve the minutes of the Wednesday, February 25<sup>th</sup>, 2015 REGIS Board of Directors Meeting.

**MOTION CARRIED.**

Y – 16

N – 0

**DISCUSSION:** No further discussion.

## 3. Monthly Finance Report

### *Income-Expense Report*

The monthly financial report is from April 2015. Bottom line \$262,000 over expenses due to second half of the member billing. Everything is falling in line. Expenses as of the end of May went from \$262,000 to roughly \$151,000, draw down. Still projecting a loss at the end of the fiscal year.

### *Balance Sheet*

The Balance Sheet is standard.

### *Capital Expense Report*

REGIS capital is not being utilized. Nothing to report.

**MOTION** by Howe **SUPPORT** by Arends to approve the monthly finance report for April, 2015.

**MOTION CARRIED.**

Y – 16

N – 0

**DISCUSSION:** No further discussion.

## 4. REGIS Organizational Structure

Houtteman stated that reorganization is taking place. The Executive Committee for both GVMC and REGIS had a lot of communication take place concerning the reorganization of REGIS. A reorganizational chart was passed out to the Board and discussed. Weiss stated that collaboration is vital and that Moore would be attending the IMAGIN conference this year and has been nominated to sit on the IMAGIN Board. Moore went on to state that he is working on a West Michigan GIS Group on Linkdin. They would meet a couple times a year. Weiss stated the goal is collabora-

tion and partnerships. The REGIS Technical Committee will remain but will have a much larger influence on hardware decisions. Heavy IT users on Committee. The Advisory Committee will have more influence at the meetings, they will meet monthly at one location (GVMC Offices). Weiss appointed Paul Gerndt to Chair the Advisory Committee. Weiss went on to explain that he and Moore have already booked two presentations with the Kent County Clerks Association and the Kent County Assessors Association. Another collaborative effort is when developing projects for one community, see if it is something another community could benefit from. Weiss stated that the Technical and Advisory Committee will be crucial in building REGIS back up. Weiss asked the Board to appoint a Liaison or Representative from each community to sit on the Advisory Committee.

## 5. Data Center Health Check-Up

Weiss explain that a complete Data Center evaluation and audit was conducted. Trivalent Group and Service Express were asked to do the audit on the Data Center. The final report is not complete at this time, but will be available soon. According to Ken Zimmer with Trivalent Group, the preliminary report shows that the environment has gone largely unmanaged or improperly managed for some time. Zimmer went on to explain that most of their history with the Data Center has been mostly reactive. Trivalent was not involved in the set-up of the system, nor were many of the recommendations taken that Trivalent offered. Trivalent was not given an opportunity to access the entire core of the Data Center until now. Zimmer stated that the Data Center was over-equipped with physical hardware and under-powered. The complete report is being completed; certain findings are still being processed. The completed report will show the full plan plus the budget for addressing the issues, the report will show the fundamentals for building the system back up. Discussion Ensued.

## 6. Committee Reports

- **Executive Committee**  
Meeting activity has been concerning the reorganizational structure of REGIS, will be discussing the budget very soon.
- **Advisory Committee**  
Met on the 20<sup>th</sup> of May at GVMC Offices

## 7. Other Items of Business

A tour of the Data Center was given to the Board. Weiss again asked for the Board to appoint a Liaison to sit on the Advisory Committee from each community.

## 8. Adjournment

With no further items of discussion, Houtteman adjourned the meeting of the REGIS Board of Directors at 10:35 a.m.