

REGIS Advisory Committee

Wednesday April 20th, 2016

9:30 a.m.

GVMC Offices

1. Call To Order and Introductions, if needed

P. Gerndt called the meeting of the REGIS Advisory Committee to order at 9:34 a.m. Introductions were made.

Members Present:

Paul Gerndt, <i>Chair</i>	City of Wyoming
Rick Sprague, <i>Vice Chair</i>	Kent County Road Commission
Travie Mabry	City of Walker
Sue Becker	Alpine Township
Robin Rothley	Grand Rapids Charter Twp.
Brian Bigorowski	East Grand Rapids
Dan VanderHeide	City of Kentwood
Matthew Wolford	Kent County
Brody Hill	Kent County
Greg Carlino	GVMC
Jason Moore	GVMC
Jing Han	GVMC
Erin Haviland	GVMC
Laurel Joseph	GVMC
Margaret Chappetta	GVMC
John Weiss	GVMC

2. Approval of January 20th, 2016 REGIS Advisory Committee Meeting Minutes

With no questions Gerndt called for approval of the January 20th, 2016 REGIS Advisory Committee meeting minutes.

MOTION by D. VanderHeide, **SUPPORT** by R. Sprague, to approve the minutes of the Wednesday, January 20th, 2016 REGIS Advisory Committee meeting minutes.

3. Road Problem Reporter - Demo

R. Sprague gave a little back ground into this project. The Kent County Road Commission website has under gone some improvements, sparking the desire to create this new app. Currently there is an email notification system in place to submit any road problems. An app was developed to make this process easier for the public. J. Moore demonstrated this new Road Problem Reporter App to the committee. J. Moore also stated this is a work in progress, this application is not currently live. This will be on the agenda for discussion in the Public Works work session in June.

4. ArcGIS Online (Field Data Collection/Editing)

J. Moore stated that back in January ESRI did a presentation about the ArcGIS online. This project is for Wyoming, they have a street sign database in place but as things have gone more mobile, the workers have access to tablets and phones in the field. It became necessary to develop this collection/editing tool to streamline the process of REGIS has loaded street signs into the ArcGIS online. Edits can be made out in the field. Those edits will come right to the REGIS server. J. Moore demonstrated the new Field Data Collection/Editing tool to the committee.

5. Wireless & Fiber Optic Communication GIS Layer

S. Becker explained the purpose of the wireless & fiber optic communication GIS layer. Its purpose is to map out the towers throughout the communities. The blue triangles on the layer are Macro Towers, and the green dots are DAS Towers. This layer will help in locating existing towers within the communities.

6. Single Source GIS Project Summary

J. Weiss explained that part of the budget this year was a request for data that can be available that is a baseline for zoning. The goal is to have all the information in one place so that others can access it easily. The Board put money in the budget to fund this project. Combination project, can be used for REGIS, Environmental and Transportation departments. Metro Council used to have a planning department but not anymore. Currently 19 members have responded, REGIS is waiting on 7 to respond and 8 left to contact. Major tool for transportation planning.

7. Report on Service Area Work Sessions

A. Planners – Held on 02/20/2016

B. Engineers – Held on 03/30/2016

C. TBD, Public Works, Assessors, Clerks & Public Safety

8. Database conversion Oracle to SQL Server

P. Gerndt stated that he had a chance to sit in on the phone call that kicked off this project. The goal is to move from Oracle to SQL Server. SQL Server is more commonly used throughout the GIS communities. J. Moore added that InfoGeographics is headed up this project. One of their people was here last week getting to know the REGIS System. Went over all the data movement, it was noted that the current setup for moving data is outdated and soon will not be supported. Collaboration opportunities will be available due to using like systems with the other communities. The cost is more efficient. InfoGeographics will submit their report to REGIS by May 16, 2016. J. Moore stated at that point it would be reviewed and potentially implemented. Updates will be provided to the committee as things develop. J. Weiss stated that REGIS has an annual contract with Oracle for roughly \$36,000, this is due October 1st of each fiscal year. InfoGeographics was told that this project needed to be completed by September in order to be in-line with the annual budget. If this cannot be done, then this project will have to be put on hold until next fiscal year.

9. Pictometry Flights – Update from Matt Wolford – Kent County

M. Wolford stated that Kent County is planning to go to a three year cycle on their pictometry flights. Currently the cycle is five years. Planning on a spring of 2017 flight. Each community pays roughly 50% of the cost. So far no pushback from the locals has occurred. KCAA discussions have been done. M. Wolford went on to state that Kent County is a mature pictometry region. Local units will be informed of budget allocations soon, approx. \$5,000-\$15,000.

- P. Gerndt mentioned that the West Michigan GIS meeting was held on April 12, 2016. Good turnout, presentation done by Everett Root from the State of Michigan. Next meeting will be held in the fall. The schedule is every spring and fall. J. Moore stated that he would like to see more people in attendance, if anyone wants to be placed on the email list, please let REGIS know and they will be added. J. Weiss added that it is a great networking tool without the cost. Free to join the group.
- **Upcoming Statewide Meetings/Conferences**
 - **IMAGIN Conference, May 15-17 @ Great Wolf Lodge, Traverse City**
 - **State of Michigan, Even numbered months**

10. Committee Comments, Round Table

J. Weiss mentioned that the electric bill at the Data Center gone down considerably since the upgrade. The first quarter billing showed a 70% reduction in cost, while the second quarter billing has shown even more of a reduction in the electric cost. No downtime has occurred since the upgrade.

11. Adjournment

With no further items of discussion, the meeting was adjourned by Gerndt at 10:30 a.m. The next meeting will be held in June at 9:30 am at the GVMC Offices.