

REGIS Users Group Meeting

Wednesday, October 15, 2014

9:30 a.m.

Walker City Hall

1. Call To Order and Introductions, if needed

Sprague called the combined meeting of the REGIS User Group (RUG) to order at 9:37 a.m.

Members Present:

Rick Sprague, <i>RTAG Chair</i>	City of Walker
Pete Elam	Plainfield Charter Township
Sue Becker	Alpine Township
Paul Gerndt	City of Wyoming
Tom Engelsma	City of Wyoming
Rachell Nagorsen	City of Walker
Rick Solle	Plainfield Charter Township
Travis Mabry	City of Wyoming
Teri Schut	City of Hudsonville
Jeff Gritter	Gaines Charter Township
Kelly Smith	City of Walker
Dharmesh Jain	REGIS
Jing Han	REGIS
Erin Haviland	REGIS
Greg Carlino	REGIS

2. Approval of August 27, 2014 REGIS Users Group Meeting Minutes

With no questions or changes, Sprague called for approval of the August 27, 2014 RUG meeting minutes. Introductions were made; Jain introduced Carlino as the newest REGIS staff member.

MOTION by Schut, **SUPPORT** by Gerndt, to approve the minutes of the Wednesday, August 27, 2014 REGIS Users Group meeting.

MOTION CARRIED.

Y - 11

N - 0

DISCUSSION: None

3. Follow-Up Items

Jain mentioned private easements to the Users Group. The information is limited, but is gained through contacting the county. If information is missing let REGIS now, they will contact the county on behalf of the community.

4. Mobile Applications Development Project Update

Jain explained that REGIS outsourced the mobile apps project; this is because there is no programmer in the staffing model budget. REGIS obtained proposals, GISbiz was picked, their price was \$30,000, and the other quotes were \$46,000 and \$60,000. Jain went on to explain that REGIS had a meeting with GISbiz last week and the development will start

October 20, 2014. The project should be finished by the end of January. The contract is for the development of 2 mobile applications. Parcel Finder and Utilities Finder, these will be able to run on all devices. The goal is to recycle the source code for future projects. Jain stated that Jing Han had good programming skills and so does Greg Carlino. There will be four billing phases, four invoices to be paid as the goals are completed. Solle asked if the apps will be like the web when completed. Jain responded by stating the functionality of the apps will be the same. Mabry asked how the new app will replace the old Silverlight. Jain stated that the users will not have to go through the Citrix Receiver and that will make it easier to access. Jain welcomes any user feedback as the project progresses.

5. **Best Practices/Reminders**

- **Password Reset Manager-** Carlino explained that the user no longer has to call the help desk to reset their password. If a password is forgotten there is a new link that the user can click on to reset their password. The new link will take the user through a set of three security questions then give the option of resetting the password. Mabry asked if the security questions could be changed to only asking one instead of three. Carlino stated they could look into that, but that the user is still welcome to call the helpdesk for assistance.
- **Metadata-** Already built in Theme Manager. Brownsfield layer is new, log into Theme Manager to get Metadata. This is available for most layers.
- **Training Calendar-** Jain reminded the users of the training calendar, and asked them to check the website. Mabry mentioned offering a refresher training course. Nothing formal, but like a planner's workshop or public safety type of class. Jain agreed and stated he encouraged repeat training as things are updated and changed. Schut suggested having a mobile applications training once the mobile application is completed.
- **REGIS Online Help-** REGIS added an online help tab to the website. Technical questions the user can access help through the support center page.

6. **Oblique Imagery and Orthophoto Data Updates**

Oblique pictometry has already been delivered and uploaded into the REGIS system; the old imagery is still available. It will default to the new imagery; this will be available to users in a week. There has not been a date set for the delivery of the Orthophotos; however, Hudsonville's orthophotos are available. Mabry asked about the new contour date, Jain responded stating end of October or November. Ladar data to make a new contour.

7. **REGIS User Survey Report**

Jain explained that a new survey was completed after the technology upgrade was completed. The results were presented to the Board at the last Board meeting last month. This survey had low participation. Haviland passed out this survey results packet to the users. Jain stated that overall the survey was good, would appreciate more participation and always welcome feedback.

8. **Project Discussions and Demonstrations**

- **Planning Application-**This application was developed from planners feedback. There are four map applications, double click the tabs. Mabry suggested that some of the applications be combined into a few or even one application. Might

be a good idea to put together a working group to discuss the layers and what the options might be to consolidate them.

- **Crime Incident Mapping-** This is in the works. It would be for internal use. Jain encouraged the users to let their public safety groups know this will be available soon. A great tool to use for analysis. You can also save your search on your desktop for future use.
- **Student Safety Zone-** This is available through the Parcel Finder. This layer is available, need updated data from the counties. Schut asked what the buffer was, Jain responded stating 1,000 feet. Gerndt followed up by stating it was 1,000 feet from the property line. The pink area indicates the safety zone.
- **Brownsfield Finder-** This is a rolling database. Carlino mentioned this was created from feedback from a previous Users Group Meeting. Layer available in the Theme Manager, only for REGIS member communities. Currently does not specify nature of Brownsfield but does give the location. Please give data to REGIS to add the layer. This is under the Environmental folder.
- **Other Enhancements and Additions-** Dynamic Labeling- Old labels came from cache, the cache is run weekly, and is usually a week behind, the old layer sees multiple labels, the new Dynamic layer does not do this.

9. Miscellaneous

- **New Application Server and Routine Replacements-** Due to the time this will be presented at the next Users Group Meeting.

10. Other Items of Business

None

11. Adjournment

With no further items of discussion, the meeting was adjourned by Sprague at 11:10 a.m.