

MINUTES

**Grand Valley Metropolitan Council
Transportation Division
POLICY COMMITTEE
Wednesday, May 15, 2019
Kent County Road Commission
1500 Scribner NW, Grands Rapids, MI**

Schweitzer is replacing Schmalzel as, Vice Chair of the Policy Committee, called the meeting to order at 9:30 am. Kent introduced the new MDOT intern Sean Brechenser.

I. ROLL CALL AND INTRODUCTIONS

Voting Members Present

Terry Schweitzer, <i>Vice Chair</i>		City of Kentwood
Dan Burrill		City of Wyoming
Ryan Cotton		Village of Caledonia
Jim Holtrop		City of Hudsonville
Tom Hooker		Byron Township
Andrew Johnson		The Rapid
Dennis Kent		MDOT
Doug LaFave		City of East Grand Rapids
Greg Madura		Alpine Township
Jim Miedema		OCRC
Josh Naramore		City of Grand Rapids
Rick Sprague	<i>Proxy for Wayne Harrall</i>	KCRC
		Kent County
Julius Suchy		Village of Sparta
Steve Warren		KCRC
Frank Wash	<i>Proxy for Darrell Schmalzel</i>	City of Walker
		City of Walker
Stephen Wooden		Kent County Commission

Staff and Non-Voting Guests Present

Sean Brechenser	MDOT
Amanda Chatel	Guest
Andrea Dewey	FHWA
Tom Doyle	MDOT Lansing
Andrea Faber	GVMC
Karyn Ferrick	City of Grand Rapids
Art Green	GRTSG, MDOT
Abed Itani	GVMC
Laurel Joseph	GVMC
Terry Martin	Carrier & Gable
Kerri Smit	GVMC
Dan Strikwerda	City of Hudsonville
George Yang	GVMC
Mike Zonyk	GVMC

Voting Members Not Present

Gail Altman
 Tim Bradshaw
 Terry Brod
 Mike Burns
 Jamie Davies
 Michael DeVries
 Robert DeWard
 Adam Elenbaas
 Karyn Ferrick
 Betty Gajewski
 Rachel Gokey
 Kevin Green
 Tim Grifhorst
 George Haga
 Jerry Hale
 Bryan Harrison
 Jim Holtvluwer
 Ken Krombeen
 Brett Laughlin
 Eric Mullen
 Tom Noreen
 Rob Postema
 Casey Ries
 Darrell Schmalzel
 Ben Swayze
 Toby VanEss
 Cameron Van Wyngarden
 Rod Weersing
 Mike Womack
 Member awaiting appointment

Jamestown Township
 City of Kentwood
 Cannon Township
 City of Lowell
 City of Rockford
 Grand Rapids Charter Township
 Gaines Charter Township
 Allendale Township
 City of Grand Rapids
 OCRC
 Village of Sand Lake
 Algoma Township
 Tallmadge Township
 Ada Township
 Lowell Township
 Caledonia Charter Township
 Ottawa County
 City of Grandville
 OCRC
 MDOT
 Nelson Township
 City of Wyoming
 GFIAA
 City of Walker
 Cascade Charter Township
 Tallmadge Township
 Plainfield Township
 Georgetown Township
 City of Cedar Springs
 Courtland Township

II. APPROVAL OF MINUTES

Schweitzer entertained a motion to approve the March 20, 2019 Policy Committee minutes.

MOTION by Suchy, SUPPORT by Madura, to approve the March 20, 2019 Policy Committee Meeting Minutes. MOTION CARRIED UNANIMOUSLY.

III. OPPORTUNITY FOR PUBLIC COMMENT

None

IV. FY2017 – 2020 AND FY2020-2023 TIP AMENDMENTS/MODIFICATIONS

Referring to **Item IV: Attachment A**, Joseph explained the requests.

MDOT, ITP-The Rapid, and staff on behalf of Kent County Community Action, Senior Neighbors, and United Methodist Community House are requesting to amend/modify the FY2017-2020 TIP. Here are the specific requests:

- MDOT is requesting the amendments/modifications to the TIP project list and GPA projects in the attached memo and JobNet summaries. MDOT is also requesting the

review and approval of the 2019 Trunkline Road GPA threshold and associated projects (please see below).

Kent added that there were a couple changes that happened after the chart below was sent out. The two projects highlighted in red below will no longer be occurring this year.

FY 2018/19/20 – Trunkline Project Changes

FY	JN	Route	Location	Work Description	Phase	Total Cost Est. (\$000)	Change
19	207934	M-46	M-37 to US-131 in northern Kent County	Resurface	PE & Const.	\$2,500	New CPM project
19	207943	M-37 (East Beltline)	Lake Eastbrook Blvd to I-96	Concrete pavement repairs	Const.	\$100	New CPM project
19	207944	M-21	The Grand River to Bennett Street	Concrete Pavement repairs	Const.	\$100	New CPM project
19	N/A	Areawide	Trunkline Road GPA Threshold Budget	Increase Threshold	N/A	\$2,700	Modify GPA Budget
19	202669	US-131	100 th Street Interchange (From west of S. Kent Drive to Division Avenue)	Bridge replacement, ramp reconstruction, turning lanes and non-motorized facilities and related work	Const.	\$10,200	Modify limits, work description and budget
19 & 20	200652	M-37	From N.O. the Patterson Avenue north segment to 60 th Street, on SB	Minor widening and lane extensions	PE-'19 Const - '20	\$223-PE \$1,854-CON	New Project

- ITP-The Rapid is requesting to amend/modify line items in their FY19 5307 and 5339 projects resulting from revisions to their federal apportionment (see attached memo. Staff on behalf of ITP-The Rapid is also requesting to amend/modify FY19 and FY20 CMAQ jobs in the TIP resulting from technical corrections to the way these projects were programmed in JobNet (see attached pending projects report). Some of these technical corrections have also triggered GPA threshold issues, which should be reviewed for approval (see attached GPA threshold report).

Source Federal Request	Project	Original Federal Budget	Modified
5307	Replacement CNG Buses	2,896,000	2,934,722
5307	Passenger Shelters	8,000	0
5339	Replacement CNG Buses	1,200,000	1,100,200

- Staff, on behalf of Kent County Community Action, Senior Neighbors, and United Methodist Community House, is requesting to add FY19 5310 projects to the TIP that were recently selected by MDOT to receive funding (see JobNet pending projects report attached). These projects will be included in the FY19 Transit Capital GPA, the threshold for which also needs to be reviewed for approval (see attached

GPA threshold report) Joseph also noted that this information was received after the Technical Committee Meeting.

MOTION by Hooker, SUPPORT by Warren, to accept the FY2017-2020 AND FY2020-2023 TIP AMENDMENTS/MODIFICATIONS. MOTION CARRIED UNANIMOUSLY

V. OPPORTUNITY FOR PUBLIC COMMENT ON THE DRAFT FY2020-2023 TIP

None

VI. APPROVAL OF DRAFT FY2020-2023 TIP

Referring to **Item VI: Attachment A** Joseph explained that on behalf of all jurisdictions with projects programmed in the FY2020-2023 TIP, staff is requesting the recommendation for approval of the FY2020-2023 Transportation Improvement Program (TIP) document by the Policy Committee in order to move forward with all necessary approvals by the GVMC Board, the Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). The Technical Committee recommended approval at their May 1 meeting. The document is located on GVMC's website.

Joseph also advised that the illustrative list included in the Technical Committee packet was not the most up to date, so that has been fixed for this meeting as well as on the website.

Itani followed up by explaining the process of putting the TIP together and what staff members did what in the process.

MOTION by Johnson, SUPPORT by Naramore, to approve the draft FY2020-2023 TIP before it is presented to the Board for final approval in June. MOTION CARRIED UNANIMOUSLY

VII. ADDITIONS TO THE NON-MOTORISED PLAN LIST

Referring to **Item VII: Attachment A** Zonyk discussed that the City of Grandville is requesting to add four projects to the NM Plan List.

- 28th St - Wilson Ave to Sanford Ave – Sidewalk, .8 Miles, \$165K
- 28th St - Chicago Dr Overpass to Ivanrest Ave – Sidewalk, .22 Miles, \$50K
- Chicago Dr - Ivanrest Ave to Porter St – Sidewalk, .44 Miles, \$90K
- Rivertown Dr - Canal Ave to Wilson Ave – Sidepath, .53 Miles, \$125K

These projects have no funding associated with them, but in order for them to become candidates for future funding they need to be approved through the committees to be on our NM Plan Project List. Technical Committee has approved.

MOTION by Burrill, SUPPORT by Suchy, to approve the City of Grandville's requests to add the four projects to the Non-Motorized Plan project list. MOTION CARRIED UNANIMOUSLY

VIII. OPPORTUNITY FOR PUBLIC COMMENT ON THE PROPOSED FY2020 UPWP

None

IX. PROPOSED FY2020 UNIFIED PLANNING WORK PROGRAM (UPWP) ACTIVITIES AND BUDGET

Referring to **Item IX: Attachment A** Faber discussed the FY2020 Unified Planning Work Program (UPWP) for the Grand Valley Metropolitan Council (GVMC) includes the budget for all federally assisted transportation planning activities that the GVMC Transportation Division, the Interurban Transit Partnership (ITP) and the Michigan Department of Transportation (MDOT), will undertake. The GVMC must submit the UPWP annually to the sponsoring federal agencies, Federal Highway Administration and Federal Transit Administration, prior to October 1st. It functions as the coordinated budget for the Metropolitan Planning Organization (MPO).

The document is updated annually and includes work tasks, staff hours and budget for all federally assisted transportation planning activities that GVMC, the Rapid, and MDOT will undertake. The draft UPWP is designed to meet the federal regulations and requirements.

During the next fiscal year there will be continued pavement and asset management, collecting traffic counts, maintaining the new TIP and the travel demand model, safety planning, congestion management, running the Clean Air Action program, land use coordination, transit planning, public involvement, consultation, and EJ continuing to integrate performance measures into the planning process.

The staff level and dues are expected to remain the same.

A handout of the dues was given to the Committee. Itani followed up with additional information.

MOTION by Naramore, SUPPORT by Wooden, to approve the staff’s request that the Committee approve the proposed FY2020 UPWP activities and budget before it is presented to the Board for final approval in June. MOTION CARRIED UNANIMOUSLY

X. AIR QUALITY CONFORMITY RESOLUTION OF SUPPORT

Referring to **Item X: Attachment A** Faber discussed that in March of 2019, MDOT conducted an air quality conformity analysis for the Grand Rapids Conformity Area which consists of Kent and Ottawa Counties for the new FY2020-2023 TIPs. The results demonstrate that the forecasted volatile organic compound (VOC) and nitrogen oxide (NOx) emissions for all analysis years are below the State Implementation Plan. The public comment period for the document was from March 25 - May 8, 2019. No comments were received. Therefore, we are requesting formal approval of the attached resolution of support for the results of the air quality conformity analysis.

MOTION by Naramore, SUPPORT by Holtrop, to approve the staff’s request the approval of resolution for the results of the air quality conformity analysis for the new FY2020-2023 TIPs. MOTION CARRIED UNANIMOUSLY

XI. PRESENTATION ON RESULTS OF GVMC'S CERTIFICATION REVIEW

Andrea Dewey delivered a presentation on the FHWA with the results of the GVMC certification review that took place last summer. Every 4 years the FTA and FHWA jointly review the metropolitan transportation planning process for areas with other 200,000 in population. The Grand Rapids area review was conducted in June 2018. They found that the transportation planning process in the Grand Rapids area is certified with 4 commendations and 8 recommendations which was explained in the presentation. The next certification review will be June 2022.

XII. OTHER BUSINESS

None

XIII. ADJOURNMENT

Schweitzer adjourned the May 15, 2019 Policy Committee meeting at 10:16 am.