



GRAND VALLEY METROPOLITAN COUNCIL

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GREENVILLE • HASTINGS • HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • LOWELL TOWNSHIP • MIDDLEVILLE • NELSON TOWNSHIP  
OTTAWA COUNTY • PLAINFIELD TOWNSHIP • ROCKFORD • SAND LAKE • SPARTA • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

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**TECHNICAL COMMITTEE MEETING**

**Wednesday, September 7, 2022**

**9:30 AM**

**City of Walker**

**4243 Remembrance Road NW**

**Walker, 49534**

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**AGENDA**

**I. ROLL CALL AND INTRODUCTIONS**

- II. APPROVAL OF MINUTES—ACTION: Technical Committee minutes dated May 4, 2022 and Technical and Policy Committee minutes dated July 20, 2022.  
**Please refer to Item II: Attachments A and B****

**III. OPPORTUNITY FOR PUBLIC COMMENT**

- IV. TIP AMENDMENTS—ACTION: On behalf of MDOT, Grand Rapids, Ottawa County, and the City of Kentwood, amendments/modifications to the FY2020-2023/2023-2026 TIP are being requested.  
**Please refer to Item IV: Attachment A****

- V. COMMITTEE BYLAWS—ACTION: The Committee will be asked to review and recommend changes to the Committee Bylaws.  
**Please refer to Item V: Attachment A****

**VI. OTHER BUSINESS**

- 2050 Metropolitan Transportation Plan public survey and student drawing contest – GVMC  
(More information: [www.gvmc.org/mtp](http://www.gvmc.org/mtp))
- Airport Access Study: Phase Two Survey - GVMC  
(More information: [www.gvmc.org/airport-access-study](http://www.gvmc.org/airport-access-study))
- Nonmotorized Count Map – GVMC  
(View the map: <https://bit.ly/3B1zezX>)
- Reconnecting Communities Nonmotorized Planning Grant for US-131 – MDOT
- M-37 in Caledonia Township status update – MDOT
- US-131 PEL Study update – MDOT

**VII. ADJOURNMENT**

**MINUTES**

**Grand Valley Metropolitan Council  
Transportation Division  
TECHNICAL COMMITTEE MEETING  
Wednesday, May 4, 2022  
Rapid Central Station Conference Room  
250 Grandville Ave SW, Grand Rapids, MI 49503**

Bradshaw, Chair of the Technical Committee, called the May 4, 2022, meeting to order at 9:30 am. Those present introduced themselves to the Committee.

**I. ROLL CALL AND INTRODUCTIONS**

**Voting Members Present**

Sue Becker  
Kristin Bennett  
Mark Bennett  
Tim Bradshaw (*Chair*)  
Scott Conners (*Vice Chair*)  
Rick DeVries  
Tim Haagsma  
Wayne Harrall

*Proxy for  
Mike DeVries*

Russ Henckel  
Dennis Kent

*Proxy for  
Mike Burns*

Doug LaFave  
Brett Laughlin  
Clint Nemeth  
Jeff Oonk

*Proxy for  
Nicole Hofert*

Terry Schweitzer  
Rick Sprague

*Proxy for  
Steve Warren*

Charlie Sundblad  
Luke Walters  
Kevin Wisselink

Alpine Township  
City of Grand Rapids  
Tallmadge Charter Township  
Caledonia Charter Township  
City of Walker  
City of Grand Rapids  
Gaines Charter Township  
Kent County  
Grand Rapids Charter Township  
City of Wyoming  
MDOT  
City of Lowell  
City of East Grand Rapids  
Ottawa County Road Commission  
Gerald R. Ford Intl. Airport  
City of Wyoming  
City of Wyoming  
City of Kentwood  
Kent County Road Commission  
Kent County Road Commission  
City of Grandville  
MDOT  
ITP - The Rapid

**Staff and Non-Voting Guests Present**

Brad Doane  
Mara Gericke  
Art Green  
Laurel Joseph  
Tyler Kent  
Terry Martin  
George Yang  
Mike Zonyk

GVMC Staff  
GVMC Staff  
MDOT  
GVMC Staff  
MDOT  
Carrier and Gable  
GVMC Staff  
GVMC Staff

**Voting Members Not Present**

Terry Brod

Cannon Township

Mike Burns  
 Mike DeVries  
 Adam Elenbaas  
 Shay Gallagher  
 Kevin Green  
 Jerry Hale  
 Brian Hilbrands  
 Nicole Hofert  
 Jim Holtvluwer  
 Jim Kirkwood  
 Bill LaRose  
 Matt McConnon  
 Robert Miller  
 Tom Noreen  
 John Said  
 Rick Solle  
 Jeff Thornton  
 Don Tillema  
 Laurie Van Haitsma  
 Phil Vincent  
 Steve Warren  
 Rod Weersing

City of Lowell  
 Grand Rapids Charter Township  
 Allendale Charter Township  
 Village of Sparta  
 Algoma Township  
 Lowell Charter Township  
 Cascade Charter Township  
 City of Wyoming  
 Ottawa County  
 City of Kentwood  
 City of Cedar Springs  
 Courtland Township  
 City of Hudsonville  
 Nelson Township  
 Ada Township  
 Plainfield Charter Township  
 Village of Caledonia  
 Byron Township  
 Jamestown Charter Township  
 City of Rockford  
 Kent County Road Commission  
 Georgetown Charter Township

**II. APPROVAL OF MINUTES**

Referring to Item II: Attachment A, Bradshaw entertained the following motion:

**MOTION by Laughlin, SUPPORT by R. DeVries, to approve the March 2, 2022 Technical Committee Minutes. MOTION CARRIED UNANIMOUSLY.**

**III. OPPORTUNITY FOR PUBLIC COMMENT**

No public comments.

**IV. TIP AMENDMENTS**

Referring to Item IV: Attachment A, Joseph introduced the amendments to the FY2020-2023 TIP that were described in the agenda package. They are as follows:

**MDOT:**

Joseph noted that a couple of MDOT projects are being added into the TIP. There will be a request to pre-approve a budget increase which will be included in the Policy packet for full review.

D. Kent shared that the fiscal years on two projects will be switched. These projects are the M-6 rehabilitation project and M-21 rehabilitation project. The M-21 project was moved from 2025 to 2022 for obligation and M-6 in to 2025, removing it from the current TIP and adding it to the FY2023-2026 TIP. The remaining amendments are due to project manager changes.

In addition, MDOT is requesting an amendment to JN 210038, a bridge project on I-196 over the Grand River and Market Ave. There is both a scope change and a cost increase.

ITP - The Rapid:

Joseph announced that the final FY2022 apportionments were received. Four existing jobs required adjustments and in addition, The Rapid qualifies for some additional funding. With this, three new projects were added. This has contributed to a GPA threshold increase for the FY2022 Transit Capital GPA. Joseph noted that one of the three jobs being added to the TIP is completely state funded (by EGLE), meaning it is not required to be added to the TIP. Joseph asked the Committee whether or not they would like it to be added. The Committee agreed to not require the project to be added to the TIP.

Hope Network:

The budget for Hope Network's FY2022 project increased, which triggered a GPA threshold amendment for the FY2022 Transit Capital GPA.

Georgetown Seniors:

Georgetown Seniors was awarded a project in FY2022. Adding it triggered a GPA threshold amendment for the FY2022 Transit Capital GPA.

Grand Rapids:

The City of Grand Rapids added a project (Turner Ave NW: 4<sup>th</sup> to Ann bikeway project) to FY2023 as part of the development process for the FY2023-2026 TIP. Since FY2023 overlaps both TIPs, staff is requesting to amend it into the current TIP as well as include it as part of the action related to the FY2023-2026 TIP.

Kent County Road Commission:

Kent County Road Commission added a project to FY2023 from the illustrative project list (100<sup>th</sup> St: East Paris to Patterson reconstruction project) as part of the development process for the FY2023-2026 TIP. Since FY2023 overlaps both TIPs, staff is requesting to amend it into the current TIP as well as include it as part of the action related to the FY2023-2026 TIP.

Harrall inquired about a project (28<sup>th</sup> St: Kraft to Cascade resurfacing project) in the illustrative list that the Kent County Road Commission would like to move to FY2023. Harrall asked about the TIP development and amendment timeline, and whether or not the project would best be added to the current FY2020-2023 TIP or the FY2023-2026 TIP. Because FY2023 is the overlap year, Joseph noted that there will be an amendment freeze that runs through October 2022. Walters noted that May is the last month for changes or amendments ahead of the freeze. Local approval can happen ahead of time, but federal approval can not take place ahead of October 2022.

Joseph recommended programming the project into an existing GPA, as it would only require an Administrative Modification. Harrall asked that the project go through the Policy Committee in May, rather than wait until October. Further details will be

provided ahead of the May 18<sup>th</sup> Policy Committee meeting and the project added to the FY2023-2026 TIP if approved by the Policy Committee.

**MOTION by Laughlin, SUPPORT by LaFave, to recommend approval of the TIP amendments requested by Georgetown Seniors, Grand Rapids, Hope Network, Kent County Road Commission, MDOT, and The Rapid, and to add the Kent County Road Commission project presented at the meeting to the FY2023-2026 TIP. MOTION CARRIED UNANIMOUSLY.**

**V. OPPORTUNITY FOR PUBLIC COMMENT (FY2023-2026 TIP)**

No public comments.

**VI. APPROVAL OF THE DRAFT FY2023-2026 TIP**

**Referring to Item VI: Attachment A,** Joseph thanked the GVMC staff and Committee members for the work that was put in to the FY2023-2026 TIP development effort. The full TIP document can be found on the GVMC website, meets all requirements, and is fiscally constrained. Joseph noted that the program includes a good list of projects that will improve the regional transportation system and work toward local, state, and federal goals.

On behalf of the Technical Committee, Bradshaw thanked the Metropolitan Council and GVMC staff members for guiding the Committee through the TIP development process, acknowledging there was more change during the development than ever before.

**MOTION by Haagsma, SUPPORT by Conners, to approve the draft FY2023-2026 TIP. MOTION CARRIED UNANIMOUSLY.**

**VII. OTHER BUSINESS**

Joseph reported that a component of the TIP development includes an Air Quality Conformity Report. This report is currently on the GVMC website and in the FY2023-2026 TIP document appendix for public review and comment.

**VIII. ADJOURNMENT**

Bradshaw adjourned the meeting at 9:54 a.m.

**MINUTES**

**Grand Valley Metropolitan Council  
Transportation Division  
JOINT TECHNICAL/POLICY COMMITTEE MEETING  
Wednesday, July 20, 2022  
Rapid Central Station Conference Room  
250 Grandville Ave SW, Grand Rapids, MI 49503**

Bradshaw, Chair of the Technical Committee, called the July 20, 2022 joint Technical/Policy Committee meeting to order at 9:32 a.m. Those present introduced themselves to the Committee.

**I. ROLL CALL AND INTRODUCTIONS**

**Voting Members Present**

Sue Becker  
Kristin Bennett  
Mark Bennett  
Tim Bradshaw  
Terry Brod  
Scott Conners  
Rick DeVries  
Wayne Harrall

*Proxy for  
Mike DeVries*

Brian Hilbrands  
Nicole Hofert  
Dennis Kent

*Proxy for  
Mike Burns  
Proxy for  
Brett Laughlin*

Jack Klein

Greg Madura  
Jim Miedema  
Clint Nemeth  
Darrel Schmalzel  
Terry Schweitzer  
Rick Sprague

*Proxy for  
Tim Haagsma*

Luke Walters  
Rod Weersing  
Kevin Wisselink

Alpine Township  
City of Grand Rapids  
Tallmadge Charter Township  
Caledonia Charter Township  
Cannon Township  
City of Walker  
City of Grand Rapids  
Kent County  
Grand Rapids Charter Township  
Cascade Charter Township  
City of Wyoming  
MDOT  
City of Lowell  
OCRC  
OCRC  
Alpine Township  
OCRC  
GFIAA  
City of Walker  
City of Kentwood  
KCRC  
Gaines Charter Township  
MDOT  
Georgetown Charter Township  
The Rapid

**Staff and Non-Voting Guests Present**

Clover Brown  
Andrea Faber  
Mara Gericke  
Laurel Joseph  
Tyler Kent  
Terry Martin  
Kalib Perry  
Jeromie Windsor  
George Yang  
Mike Zonyk

GVMC  
GVMC  
GVMC  
GVMC  
MDOT  
Carrier and Gable  
MDOT  
AECOM  
GVMC  
GVMC

**Voting Members Not Present**

Mike Burns  
 Dan Burrill  
 Jamie Davies  
 Michael DeVries  
 Adam Elenbaas  
 Karyn Ferrick  
 Jeff Franklin  
 Shay Gallagher  
 Kevin Green  
 Tim Haagsma  
 Jerry Hale  
 Bryan Harrison  
 Russ Henckel  
 Jim Holtvluwer  
 Jim Kirkwood  
 Ken Krombeen  
 Doug LaFave  
 Melissa LaGrand  
 Bill LaRose  
 Brett Laughlin  
 Matt McConnon  
 Robert Miller  
 Josh Naramore  
 Tom Noreen  
 Rob Postema  
 Casey Ries  
 John Said  
 Jonathan Seyferth  
 Rick Solle  
 Dan Strikwerda  
 Julius Suchy  
 Charlie Sundblad  
 Ben Swayze  
 Jeff Thornton  
 Don Tillema  
 Laurie Van Haitsma  
 Cameron Van Wyngarden  
 Phil Vincent  
 Steve Warren  
 Mike Womack

City of Lowell  
 City of Wyoming  
 City of Rockford  
 Grand Rapids Charter Township  
 Allendale Charter Township  
 City of Grand Rapids  
 MDOT  
 Village of Sparta  
 Algoma Township  
 Gaines Charter Township  
 Lowell Charter Township  
 Caledonia Charter Township  
 City of Wyoming  
 Ottawa County  
 City of Kentwood  
 City of Grandville  
 City of East Grand Rapids  
 Kent County  
 City of Cedar Springs  
 OCRC  
 Courtland Township  
 City of Hudsonville  
 City of Grand Rapids  
 Nelson Township  
 City of Wyoming  
 GRFIA  
 Ada Township  
 Gaines Charter Township  
 Plainfield Charter Township  
 City of Hudsonville  
 Ada Township  
 City of Grandville  
 Cascade Charter Township  
 Village of Caledonia  
 Byron Township  
 Jamestown Charter Township  
 Plainfield Charter Township  
 City of Rockford  
 Kent County Road Commission  
 City of Cedar Springs

**II. APPROVAL OF MINUTES**

Action will be deferred until the Technical and Policy Committees meet individually.

**III. OPPORTUNITY FOR PUBLIC COMMENT**

No public comments.

**IV. TIP AMENDMENTS**

**Referring to Item IV: Attachment A**, Joseph presented the TIP Amendments to the FY2020-2023 and FY2023-2026 TIPs:

### **City of Kentwood**

The City of Kentwood is requesting to abandon their FY2022 CMAQ project (East Paris Ave at 28<sup>th</sup> St). The work was rolled into a corresponding STP-Urban project.

### **GVMC**

To utilize the surplus CMAQ funds left from the abandoned Kentwood project, GVMC is proposing to program the FY2023 Clean Air Action (CAA) funding in FY2022. The associated work will still be completed in FY2023, but the funds will be obligated in FY2022. If approved, staff will abandon the CAA project in FY2023 when the new TIP is approved. This will open up \$131,654 in FY2023 CMAQ funds for the Committee to program at a future date.

### **City of Walker**

The City of Walker is requesting to suspend/abandon their FY2023 STP-Urban project (Alpine Ave from Ann St to Hillside Dr) in order to utilize those federal funds in their Bristol Ave (Under Railroad Bridge) project, which has increased significantly in cost since the original estimate. The Bristol Ave cost increase will also require an amendment.

### **MDOT**

MDOT is requesting the addition of a small traffic safety project to FY2022 (I-196 from Fuller Ave to I-96). This was originally programmed as a S/TIP line item, which is why it requires an amendment. It has since been shifted into the Trunkline Traffic Operations and Safety GPA. MDOT is also requesting Committee review of the S/TIP exempt project list.

### **The Rapid**

Joseph stated that The Rapid has received an earmark project for FY2022 to purchase 4-6 replacement under 30 ft electric buses and charging stations/Infrastructure costs, which will trigger a GPA threshold increase amendment for the FY2022 Transit Capital GPA.

**MOTION by Madura, SUPPORT by Bennett to approve the TIP amendments requested by the City of Kentwood, City of Walker, GVMC, MDOT, and The Rapid. MOTION CARRIED UNANIMOUSLY.**

## **V. TRANSPORTATION COMMITTEE BYLAWS.**

**Referring to Item V: Attachment A**, Joseph introduced a discussion regarding a



review and potential update to the Committee bylaws. With the release of the Census population numbers, Georgetown Township and the City of Kentwood will now be allowed two votes on the GVMC Technical and Policy Committees due to their populations exceeding 50,000. To make that change, the bylaws must be amended. With that, Joseph proposed that it may be a convenient time to review the bylaws, with final decisions on any amendments taking place at the next Policy Committee meeting.

Discussion ensued on the topics of quorum requirements, attendance, officer terms, and proxy designations. Joseph recommended that the quorum requirement is changed to one over half of the member organizations and requested that the Committee members designate a proxy when unable to attend meetings to ensure that quorum is met. The Committee agreed, and it will be brought to the next Policy Committee meeting for finalization.

In addition, the bylaws list Chair terms as a one-year term, but have been operating on two-year terms. Joseph asked the Committee whether they would like to change the Chair term limits to two years to align with this. The Committee agreed, and it will be brought to the next Policy Committee meeting for finalization.

Additional suggestions from the Committee were as follows:

- Member communities update their proxies on a yearly basis
- TPSG vote allowances are reviewed and amended if needed
- The Vice Chair for the Technical Committee be the TPSG Subcommittee Chair
- Prior to each TIP development cycle, the Committees will determine the TPSG representative for Kent and Ottawa Counties
- Language referring to a "Secretary" is removed and replaced by "GVMC Staff"
- Language referring to the "TIP Committee" is replaced with "TPSG Subcommittee"
- Any additional ad-hoc Committees are added as Subcommittees, if necessary
- Update language to reflect the current structure of ad-hoc Committees, which typically function for longer than a year

Joseph noted that a new copy of these notes and bylaws will be brought to the September Committee meetings for review.

## **VI. AIRPORT ACCESS STUDY UPDATE**

Joseph introduced Jeromie Windsor from the consulting group AECOM who is leading the Airport Access Study. Windsor presented an overview of the study, including the study area, schedule, and findings to date. At present, the team is

about halfway through the schedule, working on identifying conceptual alternatives and gearing up for Phase 2 of public engagement.

In the Spring of 2022, Phase 1 of public engagement began and a survey was launched with over 7,000 responses received. The airport added a survey link to the landing page for the airport wifi, which contributed to the high number of survey responses. Windsor presented the results of the survey. Once Phase 1 was completed, purpose and needs statements were created and work began on determining conceptual alternatives. This information can be found here: [Airport Access Study — Grand Valley Metro Council \(gvmc.org\)](https://www.gvmc.org/airport-access-study)

Phase 2 of public engagement will focus on developing practical alternatives and another survey to receive feedback on these alternatives. A story map will be launched in July and run through August. It will be hosted on the GVMC website, in addition to paper flyers, mailing lists and social media, and announced at future meetings. The study team will look into meeting with airport staff to ensure their feedback with the second round of public engagement.

## **VII. OTHER BUSINESS**

### **Safe Streets and Roads for All (SS4A) Grants Discussion**

Joseph presented the SS4A Grant information to the Committee. Of the two grant funding options available, the Action Plan Grant is most applicable to the MPO, as the current regional Safety Plan (2018) does not meet all of the federal Action Plan requirements.

Discussion ensued, and the Committee concurred that they are interested in pursuing an Action Plan Grant as a region, with GVMC taking the lead on the grant application process.

If the grant is to be awarded to the MPO, it would then be determined whether this plan be completed in-house or through a consultant. In the coming months, a Safety Committee will be formed, which will serve as the guiding Committee on plan development. Joseph noted that applications are due September 15<sup>th</sup>, with grants awarded in winter of FY2023.

### **Federal Aid Buyout Program and Regionally Significant Projects Discussion**

Joseph presented to the Committee information on the Federal Aid Buyout Program. In this first round of buyout, three MPO TIP projects were submitted by local jurisdictions. If awarded these projects would be removed from the TIP. Joseph asked the Committees whether they would like to designate projects that participate in this program as regionally significant to keep them in the TIP or if they are comfortable with them coming out. Discussion ensued.

R. DeVries suggested that the MPO is added to any correspondence between the jurisdictions and MDOT to help with the tracking of progress on these projects. Joseph suggested that a general update be added to the agenda for updates regarding these projects.

**MDOT M-37 Discussion**

D. Kent updated the Committees on the MDOT M-37 project in Caledonia, which has been delayed for additional environmental assessment. MDOT is working through some options that may allow them to move in to project design alongside environmental assessment. More information will be provided in the future as it becomes available.

**VIII. ADJOURNMENT**

Bradshaw adjourned the July 20, 2022 joint Technical / Policy Committee meeting at 10:49 a.m.

DRAFT



**GRAND VALLEY METROPOLITAN COUNCIL**

ADA TOWNSHIP • ALGOMA TOWNSHIP • ALLENDALE TOWNSHIP • ALPINE TOWNSHIP • BELDING • BYRON TOWNSHIP • CALEDONIA • CALEDONIA TOWNSHIP • CANNON TOWNSHIP • CASCADE TOWNSHIP  
 CEDAR SPRINGS • COOPERSVILLE • COURTLAND TOWNSHIP • EAST GRAND RAPIDS • GAINES TOWNSHIP • GEORGETOWN TOWNSHIP • GRAND RAPIDS • GRAND RAPIDS TOWNSHIP • GRANDVILLE  
 GREENVILLE • HASTINGS • HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • LOWELL TOWNSHIP • MIDDLEVILLE • NELSON TOWNSHIP  
 OTTAWA COUNTY • PLAINFIELD TOWNSHIP • ROCKFORD • SAND LAKE • SPARTA • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

**MEMORANDUM**

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**DATE:** August 31, 2022

**TO:** Technical Committee

**FROM:** Mike Zonyk, Transportation Planner

**RE:** **FY2020-2023/2023-2026 Transportation Improvement Program**

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On behalf of MichiVan, MDOT, Grand Rapids, Ottawa County, and Kentwood the following amendments/modifications to the FY2020-2023/2023-2026 TIP are being requested. Here are the specific requests:

- MDOT Office of Passenger Transport is requesting to add the FY2023 MichiVan program to the TIP (utilizing FY2022 funds). This has triggered a GPA amendment for the FY2022 Local Livability and Sustainability (please see attachments).
- MDOT is also requesting committee review of the S/TIP exempt project list. MDOT staff may highlight a few of note during the meeting (please see attachments).
- Grand Rapids is requesting to move a reconstruction project for State Street from FY2022 to FY2023. Additionally, they are requesting to transfer federal funds from one project to another in FY2023 due to time constraints pertaining to water main replacement (please see attachments).
- Ottawa County is requesting that a project in FY2023 on Leonard Street be removed from the TIP because it was approved to participate in the federal buyout program (please see attachments).
- The City of Kentwood is asking to add \$131,654 in FY2023 CMAQ to their FY2023 52<sup>nd</sup> street rehabilitation project. This was recommended by the TPSPG committee on 8/30/2022 (please see attachment).

If you have any questions, please do not hesitate to contact me at (616) 776-7669.

## About GVMC

The Grand Valley Metropolitan Council (GVMC) is the Metropolitan Planning Organization (MPO) for Kent and eastern Ottawa Counties. MPOs provide a comprehensive transportation planning and decision making process for their region which encompasses all modes of transportation and includes both short and long-range transportation planning.

## What is the TIP?

The Transportation Improvement Program (TIP) identifies and lists all proposed transportation projects occurring in the MPO area that will be using federal funding over the course of four years. The planning process includes local jurisdictions, transit agencies, and state and federal transportation officials. More information about the development process can be found below, and the full document, including the list of projects for FY2020-2023, can be found on the GVMC website at:

[www.gvmc.org/tip](http://www.gvmc.org/tip)

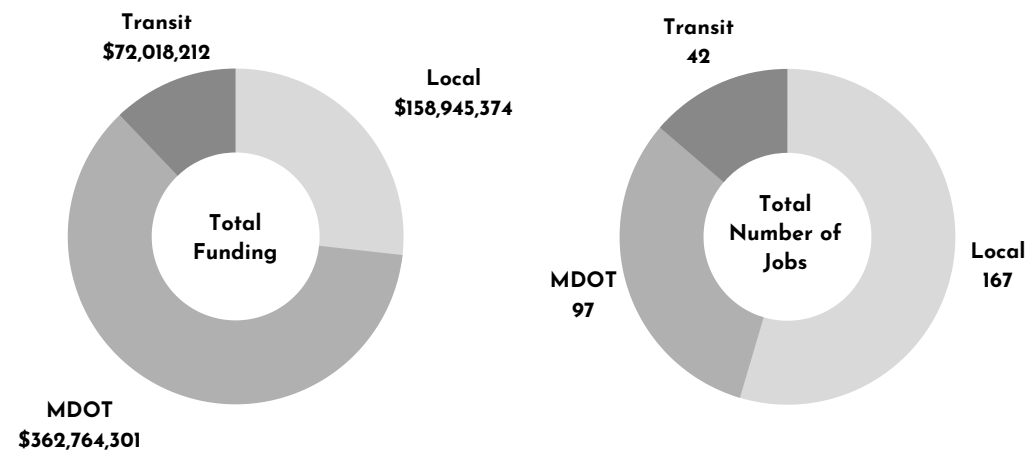
## TIP Development Process



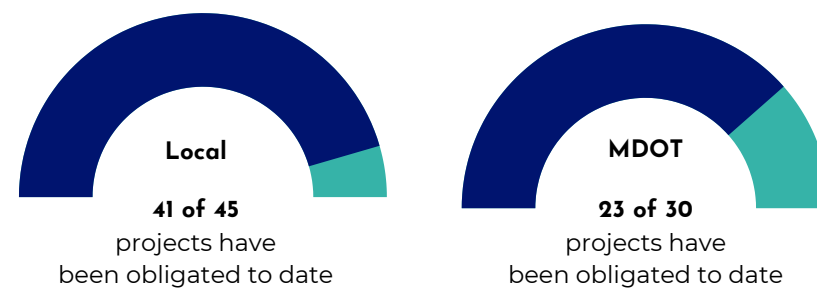
## The FY2020-2023 TIP Includes

306 Projects totaling \$593,727,887

This Includes:



## FY2022 Obligation Update



All transit jobs will be obligated on 9/30/2022

## TIP Amendment Process

GVMC regularly amends the TIP to reflect changes to the list of projects. These changes include modifications to the cost of projects, scope, description, and fiscal years. Projects may also be added and deleted. While some changes are able to be made by GVMC staff, others require a formal amendment, which includes approval by the GVMC Technical and Policy Committees, MDOT, and by the Federal Transit Administration (FTA) and Federal Highway Administration (FHWA).

An amendment to the TIP is required if:

- A project is added or deleted from the list
- The cost of a project increases by 25% or more
- Project scope changes significantly

## September 2022 TIP Amendment Summary

Additions	Deletions
1	1
Cost Changes	Fiscal Year Changes
1	1

The complete list of amendments, including project information such as jurisdiction, cost, and project year, can be found on the following page.

FY 2020-2023 Transportation Improvement Program  
September 2022 Amendment/Modifications

Fiscal Year	Job Type	Job#	GPA Type	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Phase Status	S/TIP Cycle	Fed Amount	State Amount	Local Amount	Total Amount	Fund Source	Federal Amendment Type
2022	Local	217097	Local Livability and Sustainability	Grand Valley Metropolitan Council	Areawide	GVMC Areawide	0.000	Operation Improvements	FY2023 MichVan GVMC	NI	Programmed	20-23	\$115,867	\$0	\$0	\$115,867	CMG	Phase Added in GPA; GPA Approval needed
2023	Local	214969	S/TIP Line items	Grand Rapids	State Street SE	Lafayette Avenue to Madison Avenue, Grand Rapids	0.143	Reconstruction	Reconstruction	CON	Programmed	23-26	\$499,915	\$0	\$765,966	\$1,265,881	EMRP	Move from FY2022 to FY2023
2023	Local	207042	Local Road	Ottawa County	Leonard St	Leonard St from 88th Ave to 68th Ave	2.814	Road Capital Preventive Maintenance	Asphalt overlay 1-1.5 inches, will include HMA resurfacing with the constru	CON	Programmed	23-26	\$0	\$73,179	\$0	\$73,179	EDD	Removed from TIP
2023	Local	207042	Local Road	Ottawa County	Leonard St	Leonard St from 88th Ave to 68th Ave	2.814	Road Capital Preventive Maintenance	Asphalt overlay 1-1.5 inches, will include HMA resurfacing with the constru	CON	Programmed	23-26	\$718,000	\$0	\$488,821	\$1,206,821	STL	Removed from TIP
2023	Local	205689	Local Road	Kentwood	52nd Street	Kalamazoo to Breton	1.502	Road Rehabilitation	Milling and Resurface with 8 ft path from Stauffer to Breton	CON	Programmed	23-26	\$1,514,225		\$335,775	\$1,850,000	STU	Request to Add \$131,654 in CMAQ funds for the sidepath

**September 2022 - Pending GPA's**

Fiscal Year	MPO	Job Type	GPA Name	GPA Status	Current Threshold Amount	Total Usage Amount	Total Proposed Amount	Comment
2022	GVMC	Local	Local Livability and Sustainability	Proposed	\$1,356,124	\$1,450,995	\$115,867	Last Federally Approved GPA Threshold is \$1,170,560



## S/TIP EXEMPT - REVERSIBLE JOBS

Fiscal Year(s) : 2022, 2023

Date: 08/31/2022

Page: 1 of 3

Fiscal Year	Job Type	Job #	MPO	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	AC/ACC	ACC Year(s)	Phase	Phase Status	S/TIP Cycle	S/TIP Status	Fed Authorized Amount	Total Authorized Amount	Fed Estimated Amount	Total Estimated Amount	Cost To Date	Fund Source	Schedule Obligation Date	Actual Obligation Date	Schedule Let Date	Actual Let Date	CR Approved Date	Comments
2022	Trunkline	204378	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	US-131	over West River Drive	0.000	Bridge Rehabilitation	Deep Overlay			PES	Active	20-23	A	\$0	\$463,006	\$0	\$463,006	\$8,892	M	10/14/2021	02/02/2022	10/02/2026		03/14/2022	
2022	Trunkline	204378	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	US-131	over West River Drive	0.000	Bridge Rehabilitation	Deep Overlay			PE	Active	20-23	A	\$0	\$65,971	\$0	\$65,971	\$1,855	M	10/14/2021	02/02/2022	10/02/2026		03/14/2022	
2022	Trunkline	207873	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	Grand Rapids TSC Areawide	Grand Rapids TSC Areawide	0.000	Road Capital Preventive Maintenance	FPVS HMA Crack Treatment			PE	Active	20-23	A	\$0	\$10,000	\$0	\$10,000	\$17,602	M	11/01/2021	01/31/2022	11/09/2022		10/02/2021	
2022	Trunkline	208525	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	I-296/US-131 NB	From Bridge Street north to Richmond Street	1.343	Road Rehabilitation	Concrete Inlay			PE	Programmed	20-23	A	\$0	\$0	\$0	\$1,315,000	\$0	M	08/01/2022		11/07/2025		01/26/2022	
2022	Trunkline	210038	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	I-196	I-196 over the Grand River and Market Avenue	1.115	Bridge Replacement	Bridge Replacement			ROW	Active	20-23	A	\$0	\$20,000	\$0	\$20,000	\$1,536	M	06/06/2022	06/24/2022	09/16/2022		08/18/2022	
2022	Trunkline	210063	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	M-37	From 92nd Street north to 76th Street	3.324	Major Widening	Reconstruction and Widening for a Boulevard			PE	Active	20-23	A	\$0	\$4,000,000	\$0	\$4,000,000	\$0	M	09/01/2022	07/11/2022	08/02/2024		06/30/2022	
2022	Trunkline	210185	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	M-6 and US-131	2 Locations on M-6 and US-131 in Kent County	0.000	Bridge CSM	Silane treatment of barrier and substructure.			CON	Abandoned	20-23	A	\$0	\$0	\$0	\$246,158	\$0	M	10/08/2021		12/03/2021		02/01/2022	
2022	Trunkline	210818	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	I-96	Whitneyville Avenue east to the Kent/Ionia County Line	8.346	Road Capital Preventive Maintenance	Full Depth Concrete Pavement Repair			PE	Active	20-23	A	\$0	\$75,000	\$0	\$75,000	\$73,203	M	01/07/2022	01/20/2022	01/06/2023		06/13/2022	
2022	Trunkline	211211	Grand Valley Metropolitan Council (GVMC)	Ottawa	MDOT	M-45	The Grand River east to the Ottawa/Kent County Line	4.628	Road Capital Preventive Maintenance	Hot Mix Asphalt Cold Milling and Resurfacing			PE	Active	20-23	A	\$0	\$50,000	\$0	\$50,000	\$40,032	M	01/03/2022	03/03/2022	09/06/2024		04/22/2022	
2022	Trunkline	211212	Grand Valley Metropolitan Council (GVMC)	Ottawa	MDOT	M-45	West of 68th Avenue east to The Sand Creek	6.123	Road Capital Preventive Maintenance	Milling and One Course Asphalt Overlay			PE	Active	20-23	A	\$0	\$50,000	\$0	\$50,000	\$37,508	M	11/01/2021	03/03/2022	11/04/2022		08/30/2022	
2022	Trunkline	212534	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	I-196 E	44th Street over I-196, M-37 over Nash Creek	0.000	Bridge Rehabilitation	Bearing Realignment, Joint Replacement, Pavement Relief Joints			CON	Active	20-23	A	\$0	\$972,540	\$0	\$727,513	\$22,925	M	01/07/2022	01/20/2022	03/04/2022	03/04/2022	02/01/2022	
2022	Trunkline	213211	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	I-96	M-37/M-44 (East Beltline) over I-96 from GRE Railroad to Bradford Street	0.335	Bridge Replacement	Bridge Replacement of S10-41025 & Road Reconstruction of bridge approaches			PES	Active	20-23	A	\$0	\$700,000	\$0	\$700,000	\$173	M	06/13/2022	07/05/2022	12/06/2024		06/13/2022	
2022	Trunkline	213268	Grand Valley Metropolitan Council (GVMC)	Ottawa	MDOT	M-6 W	M-6 WB over Miller Drain	0.000	Bridge Rehabilitation	High Load Hit Repairs			CON	Active	20-23	A	\$0	\$1,129,724	\$0	\$817,363	\$266,977	MER	12/27/2021	12/28/2021	02/04/2022	02/04/2022	02/01/2022	
2022	Trunkline	214094	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	US-131	From Wealthy Street north to Pearl Street	0.911	Operation Improvements	Remove and Replace Existing Freeway Lighting			PE	Active	20-23	A	\$0	\$787,000	\$0	\$787,000	\$0	M	02/01/2022	08/03/2022	12/06/2024		12/10/2021	
2022	Trunkline	214294	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	US-131 N	36th Street over US-131	0.000	Bridge Rehabilitation	MSE wall repair from high load hit			PES	Completed	20-23	A	\$0	\$19,600	\$0	\$19,600	\$24,980	MER	12/06/2021	12/08/2021	06/03/2022		04/19/2022	
2022	Trunkline	214294	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	US-131 N	36th Street over US-131	0.000	Bridge Rehabilitation	MSE wall repair from high load hit			CON	Active	20-23	A	\$0	\$170,574	\$0	\$198,048	\$1,575	MER	04/25/2022	04/28/2022	06/03/2022	06/03/2022	04/19/2022	





## S/TIP EXEMPT - REVERSIBLE JOBS

Fiscal Year(s) : 2022, 2023

Date: 08/31/2022

Page: 2 of 3

Fiscal Year	Job Type	Job #	MPO	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	AC/ACC	ACC Year(s)	Phase	Phase Status	S/TIP Cycle	S/TIP Status	Fed Authorized Amount	Total Authorized Amount	Fed Estimated Amount	Total Estimated Amount	Cost To Date	Fund Source	Schedule Obligation Date	Actual Obligation Date	Schedule Let Date	Actual Let Date	CR Approved Date	Comments
2022	Trunkline	214302	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	I-196 E	I-196 EB over 36th Street	0.000	Bridge Rehabilitation	Concrete beam repairs from high load hit			PES	Completed	20-23	A	\$0	\$8,300	\$0	\$8,300	\$8,324	MER	12/06/2021	12/08/2021	06/03/2022		04/19/2022	
2022	Trunkline	214302	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	I-196 E	I-196 EB over 36th Street	0.000	Bridge Rehabilitation	Concrete beam repairs from high load hit			CON	Active	20-23	A	\$0	\$68,915	\$0	\$95,560	\$0	MER	04/08/2022	04/28/2022	06/03/2022	06/03/2022	04/19/2022	
2022	Trunkline	214788	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	Regionwide	US-131/54th Street	0.000	Bridge Rehabilitation	Regionwide High Load Hit Repairs			PES	Active	20-23	A	\$0	\$82,978	\$0	\$82,978	\$0	M	03/01/2022	08/12/2022	11/01/2024		02/24/2022	
2022	Trunkline	214788	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	Regionwide	US-131/54th Street	0.000	Bridge Rehabilitation	Regionwide High Load Hit Repairs			PE	Active	20-23	A	\$0	\$98,842	\$0	\$98,842	\$0	M	03/01/2022	08/12/2022	11/01/2024		02/24/2022	
2022	Trunkline	214816	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	M-44	M-37 over Grand Rapids Eastern Railroad	0.000	Bridge CPM	Substructure Patching			PES	Programmed	20-23	A	\$0	\$0	\$0	\$17,647	\$0	M	06/13/2022		12/06/2024		05/20/2022	
2022	Trunkline	214816	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	M-44	M-37 over Grand Rapids Eastern Railroad	0.000	Bridge CPM	Substructure Patching			PE	Programmed	20-23	A	\$0	\$0	\$0	\$28,071	\$0	M	06/13/2022		12/06/2024		05/20/2022	
2022	Trunkline	216771	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	M-57	M57 (14 MILE) @ NORTHLAND DR (OLD US131)	0.000	Traffic Safety	Install FYA signals for the eastbound and westbound M-57 approaches.			CON	Active	20-23	A	\$0	\$50,068	\$0	\$50,068	\$0	M	06/08/2022	05/31/2022			05/26/2022	
2022	Trunkline	216871	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	M-45	M45 @ HOLY SPIRIT CHURCH, NORDBERG AVE	0.000	Traffic Safety	Replace School Flashers via TWA to City of Grand Rapids.			CON	Active	20-23	A	\$0	\$19,193	\$0	\$19,193	\$0	M	07/21/2022	07/11/2022			07/01/2022	
2023	Trunkline	204773	Grand Valley Metropolitan Council (GVMC)	Ottawa	MDOT	I-196	at the 32nd Avenue Interchange	0.000	New Facilities	Construct new carpool lot.			ROW	Abandoned	20-23	A	\$0	\$0	\$0	\$48,000	\$0	M	10/10/2022		11/01/2024		10/03/2021	
2023	Trunkline	204773	Grand Valley Metropolitan Council (GVMC)	Ottawa	MDOT	I-196	at the 32nd Avenue Interchange	0.000	New Facilities	Construct new carpool lot.			PE	Abandoned	20-23	A	\$0	\$0	\$0	\$20,000	\$0	M	10/10/2022		11/01/2024		10/03/2021	
2023	Trunkline	208902	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	I-296/US-131 NB	7 Bridges along US-131/I-296 NB Corridor	0.000	Bridge Rehabilitation	Deep overlay, Epoxy overlay, Railing Replacement			PE	Programmed	23-26	A	\$0	\$0	\$0	\$240,850	\$0	M	10/03/2022		11/07/2025		06/13/2022	
2023	Trunkline	212524	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	US-131	2 structures located along US-131	0.000	Bridge CPM	Pin and Hanger Replacement, Joint Replacement, Zone Painting, Spot Paint			CON	Programmed	23-26	A	\$0	\$0	\$0	\$1,101,148	\$0	M	09/01/2023		11/03/2023		08/01/2022	
2023	Trunkline	212533	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	M-11	2 structures located on M-11 & I-96 EB	0.000	Bridge CPM	Scour Repair			CON	Programmed	23-26	A	\$0	\$0	\$0	\$666,000	\$0	M	10/07/2022		12/02/2022		07/13/2022	
2023	Trunkline	212929	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	US-131 NB	US-131 NB over Cesar E. Chavez Ave	0.000	Bridge CPM	Epoxy Overlay			PES	Programmed	23-26	A	\$0	\$0	\$0	\$330,942	\$0	M	10/07/2022		11/07/2025		06/13/2022	
2023	Trunkline	212929	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	US-131 NB	US-131 NB over Cesar E. Chavez Ave	0.000	Bridge CPM	Epoxy Overlay			PE	Programmed	23-26	A	\$0	\$0	\$0	\$53,607	\$0	M	10/07/2022		11/07/2025		06/13/2022	
2023	Trunkline	213068	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	US-131 S	US-131 SB over Grandville Ave	0.000	Bridge CPM	Epoxy Overlay			PES	Programmed	23-26	A	\$0	\$0	\$0	\$249,085	\$0	M	03/01/2023		12/04/2026		06/13/2022	
2023	Trunkline	213068	Grand Valley Metropolitan Council (GVMC)	Kent	MDOT	US-131 S	US-131 SB over Grandville Ave	0.000	Bridge CPM	Epoxy Overlay			PE	Programmed	23-26	A	\$0	\$0	\$0	\$40,127	\$0	M	03/01/2023		12/04/2026		06/13/2022	



**S/TIP EXEMPT - REVERSIBLE JOBS**

Fiscal Year(s) : 2022, 2023

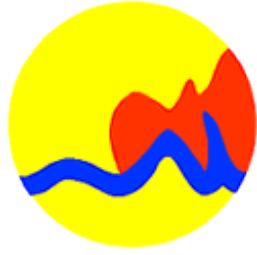
Fiscal Year	Job Type	Job #	MPO	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	AC/ACC	ACC Year(s)	Phase	Phase Status	S/TIP Cycle	S/TIP Status	Fed Authorized Amount	Total Authorized Amount	Fed Estimated Amount	Total Estimated Amount	Cost To Date	Fund Source	Schedule Obligation Date	Actual Obligation Date	Schedule Let Date	Actual Let Date	CR Approved Date	Comments				
Grand Total:																	\$0	\$8,841,712	\$0	\$12,695,077	\$505,582											

Total Job Phases Reported: 33

**Preferences:**

- Report Format:** Standard
- FISCAL Year(s):** 2022, 2023
- MPO/Non-MPO:** Grand Valley Metropolitan Council (Grand Rapids)
- County:** ALL
- Prosperity Region:** ALL
- MDOT Region:** ALL
- STIP Cycle:** Fiscal Year 2020 - Fiscal Year 2023, Fiscal Year 2023 -
- STIP Status:** Approved, Pending  
(A - Approved, P - Pending)
- Job Type:** Trunkline
- Phase Type:** ALL
- Phase Status:** ALL  
(AP - Programmed, AC - Active, CP - Completed)
- Amendment Type:** ALL
- Templates:** Trunkline - ALL
- Finance System:** Trunkline - ALL

OFFICE OF  
CITY  
ENGINEER



# CITY OF GRAND RAPIDS

August 30, 2022

Dear Mr. Zonyk,

The City is requesting to fund a FY2023 Surface Transportation Program – Urban (STPU) project, Wealthy Street – Ethel Avenue to East City Limits, with local funds and move the available Federal funding for that project to another FY2023 STPU project, Ball Avenue – Leonard Street to Knapp Street.

The City of Grand Rapids is scheduled to receive STPU funding in FY2023 for Wealthy Street – Ethel Avenue to East City Limits. The project includes water main replacement. With recent projects we are learning from contractors that delivery for “off-the-shelf” water main is now taking in excess of a year. With the requirements related to bidding and funding restrictions, the City is concerned about our ability to meet Federal/MDOT grant construction requirements if this delivery situation remains the same.

We have another project which is scheduled to receive STPU funding in FY2023, Ball Avenue – Leonard Street to Knapp Street which does not include water main replacement and currently has a Federal funding share of 21.7%.

We request that the Federal share of Wealthy Street be added to the Federal share of Ball Avenue which would increase the Ball Avenue Federal funding share to 71.7%. If you have any questions or need additional information, please let us know.

FY2023 STPU

**CURRENTLY PROGRAMMED**

	<b><u>Project Description</u></b>	<b><u>Length</u></b>	<b><u>Federal</u></b>	<b><u>Local</u></b>	<b><u>Total Cost</u></b>
Wealthy Street SE – Ethel Avenue to East City Limit	Reconstruction	0.159	\$786,672	\$2,180,000	\$2,966,672
Ball Avenue NE - Leonard Street to Knapp Street	Road Capital	1.002	\$427,753	\$1,537,833	\$1,965,586
	Preventative Maintenance				

FY2023 STPU

**REQUESTED PROGRAM CHANGE**

	<b><u>Project Description</u></b>	<b><u>Length</u></b>	<b><u>Federal</u></b>	<b><u>Local</u></b>	<b><u>Total Cost</u></b>
Wealthy Street SE – Ethel Avenue to East City Limit	Reconstruction	0.159	\$0	\$2,966,672	\$2,966,672
Ball Avenue NE - Leonard Street to Knapp Street	Road Capital	1.002	\$1,214,425	\$ 479,654	\$1,694,079
	Preventative Maintenance				

Participating	\$ 1,214,425
Local Participating	\$ 479,654
Non-Participating	\$ 179,745

Please let us know if you have any questions. Thank you for your assistance.

Sincerely,

Rick DeVries, P.E.  
Assistant City Engineer

cc: Laurel Joseph   Kate Berens   Karyn Ferrick   Josh Naramore   Kristin Bennett  
Tim Burkman   Cindy Irving   Breese Stam



GRAND VALLEY METROPOLITAN COUNCIL

ADA TOWNSHIP • ALGOMA TOWNSHIP • ALLENDALE TOWNSHIP • ALPINE TOWNSHIP • BELDING • BYRON TOWNSHIP • CALEDONIA • CALEDONIA TOWNSHIP • CANNON TOWNSHIP • CASCADE TOWNSHIP  
CEDAR SPRINGS • COOPERSVILLE • COURTLAND TOWNSHIP • EAST GRAND RAPIDS • GAINES TOWNSHIP • GEORGETOWN TOWNSHIP • GRAND RAPIDS • GRAND RAPIDS TOWNSHIP • GRANDVILLE  
GREENVILLE • HASTINGS • HUDSONVILLE • IONIA • JAMESTOWN TOWNSHIP • KENT COUNTY • KENTWOOD • LOWELL • LOWELL TOWNSHIP • MIDDLEVILLE • NELSON TOWNSHIP  
OTTAWA COUNTY • PLAINFIELD TOWNSHIP • ROCKFORD • SAND LAKE • SPARTA • TALLMADGE TOWNSHIP • WALKER • WAYLAND • WYOMING

**MEMORANDUM**

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**DATE:** August 31, 2022

**TO:** Technical Committee

**FROM:** Laurel Joseph, Director of Transportation Planning

**RE:** **Committee Bylaws Update**

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At the combined Technical and Policy Committee meeting in July, staff introduced some changes that needed to be made to the Committee bylaws and opened up the rest of the bylaws document for Committee review and discussion regarding other updates that may be desired. Staff took those recommendations and developed a draft updated bylaws document. The tracked changes copy is attached for committee review, discussion, and action. Recommendations from the Technical Committee will be taken to Policy for their action in September.

If you have any questions, please do not hesitate to contact me at (616) 776-7610.

**GRAND VALLEY METRO COUNCIL  
TRANSPORTATION PLANNING DIVISION  
COMMITTEE BYLAWS  
As of December 1, 2013**

**ARTICLE I - OFFICERS**

**1.1 - Composition & Election**

The officers of the Grand Valley Metro Council (GVMC) transportation planning committees shall consist of a Chairperson, ~~and~~ Vice Chairperson ~~and Secretary~~. These officers shall be elected by the officially designated Committee members at the last regular meeting of a calendar year and take office at the first regular meeting of the next year.

**1.2 - Chairperson**

The Chairperson shall preside at all meetings and assure that the transaction of business shall be in accordance with these bylaws. The Chairperson may appoint special committees as ~~he/she/they~~ deems necessary and shall serve as an ex-officio member of these committees.

**1.3 - Vice Chairperson**

The Vice Chairperson shall execute the powers and duties of the Chairperson during the absence or incapacity of the Chairperson. In the absence of the Chairperson and Vice Chairperson, the Committee shall designate a temporary Chairperson who shall perform the duties and have the powers of the Chairperson.

**1.4 - Term of Officers**

Officers shall be elected for ~~a one one~~two-year term. A member may not serve ~~more than two~~ consecutive terms in the same office. A member, after serving ~~two consecutive~~one terms in the ~~same~~ office, shall not be elected to ~~an the same~~ office for an interim period of ~~one two~~ years.

**1.5 - Officer Replacements**

The Committee shall elect a member to any vacancy or unexpired term of an officer at which time they deem necessary. The newly elected officer shall serve in this capacity until the next regular election.

## **ARTICLE II - MEETINGS**

### **2.1 - Location**

All meetings shall be held in Kent or Ottawa Counties.

### **2.2 - Order of Business**

The order of business to be conducted shall be in the following sequence: Roll Call, Minutes of Previous Meeting, Petitions and Communications, Reports of Staff; Reports of Committees, Old or Unfinished Business, New Business, Committee Members Discussion Period, and Adjournment.

### **2.3 - Agenda**

The agenda for any given meeting shall be determined prior to that meeting by the Transportation Planning ~~Division~~ Department staff. All officially recognized Committee members may submit pertinent items for inclusion in the agenda. Staff shall have the responsibility for notifying all Committee members, sufficiently in advance, of an impending meeting.

### **2.4 - Special Meetings**

Special meetings shall be held whenever necessary, if, in the opinion of the Chairperson, proposed topics of discussion are of regional concern or merit full committee consideration.

### **2.5 - Recording Duties**

Secretarial and recording duties shall be performed by staff.

## **ARTICLE III - COMMITTEE MEMBERSHIP**

### **3.1 - Membership**

#### **Policy Advisory Committee**

The Policy Committee shall address all transportation matters related to transportation planning. The Grand Valley Metropolitan Council authorizes the Committee to do the following; develop and recommend to the Council Board, the Metropolitan Transportation Plan, Transportation Improvement Program, and the Unified Planning Work Program. The Committee is delegated the authority to amend the Metropolitan Transportation Plan and the Transportation Improvement Program. The Committee is responsible for developing policies for compliance with the federal rules and procedures. In particular, this committee shall have responsibility for assuring that GVMC transportation plans and programs

comply with ~~the 1990 Clean Air Act and Amendments, and Moving Ahead for Progress in the 21st Century (MAP-21)~~ applicable federal and state laws.

Membership on the GVMC Policy Advisory Committee shall be composed of duly elected or appointed representatives of the legally constituted political units or publicly owned transportation providers contained within the Metropolitan Area Boundary (MAB), provided that none of the representatives of political units of government may be employees of the Michigan Department of Transportation, ~~Grand Rapids Area Transit Authority~~ Interurban Transit Partnership, Kent County Road Commission or Ottawa County Road Commission. As of this date, membership includes the following:

City of Cedar Springs	1
City of East Grand Rapids	1
City of Grandville	<u>1</u>
City of Grand Rapids	<u>4</u>
City of Hudsonville	<u>1</u>
City of Kentwood	<u>12</u>
City of Lowell	1
City of Rockford	<u>1</u>
City of Walker	<u>1</u>
City of Wyoming	<u>2</u>
Ada Township	<u>1</u>
Algoma Township	<u>1</u>
Allendale Township	<u>1</u>
Alpine Township	<u>1</u>
Byron Township	<u>1</u>
Caledonia Township	<u>1</u>
Cannon Township	<u>1</u>
Cascade Township	<u>1</u>
Courtland Township	<u>1</u>
Gaines Township	<u>1</u>
Georgetown Township	<u>12</u>
Grand Rapids Township	1
Jamestown Township	1
Nelson Township	1
Plainfield Township	<u>1</u>
Tallmadge Township	<u>1</u>
Village of Sand Lake	1
Village of Sparta	1
Kent County Board of Commissioners	3
Kent County Road Commission	1
Ottawa County Board of Commission	1
Ottawa County Road Commission	1
Interurban Transit Partnership	1
Kent County Aeronautics Board	<u>1</u>
Michigan Department of Transportation	1

Commented [LJ1]: Something to discuss perhaps, since Dennis is listed as the alternate for Lowell on Policy.

Total Votes 4143  
Votes Required for Quorum = 4922  
Or 44-18 Member Units Represented.

**Technical Committee**

The Technical Committee is an advisory/recommending body to the Policy Committee. The Committee is authorized to address all technical matters relating to the multi-modal transportation planning process, as well as the development of the Metropolitan Transportation Plan and the Transportation Improvement Program. Membership on the GVMC Technical Committee shall be comprised of representatives of the agencies that are members of the Policy Advisory Committee. These representatives shall have the same voting powers as representatives on the Policy Advisory Committee. Other agencies or groups having a regional focus related to transportation shall be allowed membership. The voting status of these agencies shall be of an advisory nature; however, members shall be allowed to bring issues to the GVMC Technical Committee. Membership will be reviewed on a case-by-case basis by the GVMC Policy Advisory Committee, which will make a recommendation to the GVMC Board based on reference to the public information guidelines of [Moving Ahead for Progress in the 21st Century \(MAP-21\)current federal legislation.](#)

**VOTING Members**

- City of Cedar Springs
- City of East Grand Rapids
- City of Grand Rapids
- City of Grandville
- City of Hudsonville
- City of Kentwood
- City Of Lowell
- City of Rockford
- City of Walker
- City of Wyoming
- Ada Township
- Algoma Township
- Allendale Township
- Alpine Township
- Byron Township
- Caledonia Township
- Cannon Township
- Cascade Township
- Courtland Township
- Gaines Township
- Georgetown Township
- Grand Rapids Township
- Jamestown Township
- Nelson Township
- Plainfield Township



Tallmadge Township  
Village of Sand Lake  
Village of Sparta  
Kent County Board of Commissioners  
Kent County Road Commission  
Ottawa County Board of Commissioners  
Ottawa County Road Commission  
Interurban Transit Partnership  
Michigan Department of Transportation  
Kent County Department of Aeronautics

**ADVISORY Members**

Grand Rapids Area Chamber of Commerce  
West Michigan Environmental Action Council

Commented [LJ2]: Are there others that are proposed to be listed as advisory Tech Committee members?

Voting structure and quorum requirements are the same as of the Policy Advisory Committee.

**3.2 - Delegates**

Each of the member units shall designate a delegate. Each delegate shall name an official alternate to represent him/her in the event of the delegate's absence from committee meetings. If neither designated representative can be present, a substitute delegate may attend and have full voting privileges. Any substitute delegate not from the same community shall have a signed proxy or have phoned in his/her proxy prior to meeting.

**3.3 - Meeting Attendance**

A delegate, alternate, or proxy from each member unit should be present at all meetings. If a member unit fails to have a representative present for three consecutive meetings, the said unit will be notified in writing by GVMC staff in consultation with the Chairperson.

**3.4 - Admission of New Agencies or Organizations**

Committees may, upon request, permit additional agencies or organizations to sit on the Committee. Such organizations or agencies will be admitted as non-voting members. Admission of a new agency or organization shall require a recommendation from the Policy Advisory Committee and approval from the GVMC Board. The bylaws will be amended based on the recommendation from the Policy Advisory Committee.

**ARTICLE IV - VOTING**

**4.1 - Voting Structure**

Each member political unit shall be assigned one vote. Cities and townships shall have one additional vote for each 50,000 population based on the last certified census.

#### 4.2 - Quorum

A quorum shall be required before any resolution, motion, or any other official action can be formally acted upon. A quorum shall consist of designated representatives from ~~fourteen-eighteen~~ (1418) or more units comprising the Committees or ~~nineteen-twenty-two~~ (1922) total votes represented. A simple majority of those present shall be required to pass a decision.

Revision of bylaws shall require two-thirds of the votes present of the Policy Advisory Committee Members.

### ARTICLE V - SUBCOMMITTEES

#### 5.1 - ~~Standing Committees~~ Subcommittees

One permanent subcommittee shall be established: the Transportation Programming Study Group (TPSG). This subcommittee will provide in-depth review for and recommendations to the Technical and Policy Committees. Items addressed by this subcommittee shall be at the direction of either the Technical or Policy Committee Chairperson. Meetings will be called by the subcommittee ~~chairperson~~ Chairperson whenever necessary to accomplish its appointed tasks. The Vice-chairperson of the Technical Committee shall serve as the TPSG Chairperson.

**Commented [LJ3]:** At the July meeting it was mentioned that the Nonmotorized Committee should maybe be added here. However, it is staff's interpretation that this article is referring to subcommittees of the Tech and Policy committees, not topic-area committees in general. The Nonmotorized Committee has representation from outside GVMC membership like other topic-based committees existing and upcoming (Freight, Safety, etc.). It is staff's position that these committees can operate independently in their advisory/working group forms without needing to be listed individually in these bylaws.

#### 5.2 - Transportation Programming Study Group

This subcommittee shall address matters related to project selection and evaluation for the Transportation Improvement Program and ~~Long Range Metropolitan~~ Transportation Plan. This is a working subcommittee which prepares draft materials for the Technical Committee. This subcommittee is responsible for developing local guidelines for compliance with the federal rules and procedures. ~~In particular, this committee shall have responsibility for assuring that GVMC Transportation plans and programs comply with the 1990 Clean Air Act and Amendments and Moving Ahead for Progress in the 21st Century (MAP-21).~~

The ~~Composition composition~~ of the Transportation ~~Improvement Program~~ Committee Programming Study Group shall include the following:

City of Cedar Springs	_____	1
City of East Grand Rapids	_____	1
City of Grandville	_____	1
City of Grand Rapids	_____	2
City of Hudsonville	_____	1

City of Kentwood	_____	1
City of Lowell		1
City of Rockford	_____	1
City of Walker	_____	1
City of Wyoming	_____	2
Village of Caledonia		1
Village of Sand Lake		1
Village of Sparta		1
Kent County Road Commission		2
<b>Kent County Township Representative</b>		<b>1</b>
Ottawa County Road Commission		1
<b>Ottawa County Township Representative</b>		<b>1</b>
Interurban Transit Partnership		1
Kent County Aeronautics Board	_____	1
Michigan Department of Transportation	_____	1
Total Votes:	_____	23
<u>No quorum requirement</u>		

**Voting**

Each member shall have one vote, except the Cities of Grand Rapids and Wyoming, and the Kent County Road Commission. A simple majority of those present is required to establish a position or recommendation. All position/recommendations shall be submitted to and subject to Technical Committee acceptance and confirmation.

**5.3 - Ad-hoc Committees**

An ad-hoc committee may be appointed at any time by the ~~Chairman~~Chairperson of the Technical Committee to address a specific matter. Ad-hoc committees shall function for not more than (1) year. At the end of one (1) year, all responsibilities and remaining duties will be carried out by a standing ~~sub~~committee.