



GRAND VALLEY METROPOLITAN COUNCIL

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**TECHNICAL COMMITTEE MEETING**

**Wednesday, September 1, 2021**

**9:30 AM**

The Rapid Central Station Conference Room  
250 Grandville Ave SW  
Grand Rapids, MI 49504

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**AGENDA**

**I. ROLL CALL AND INTRODUCTIONS**

- II. APPROVAL OF MINUTES—ACTION: Tech Committee meeting minutes dated May 5, 2021.  
**Please refer to Item II: Attachment A****

**III. OPPORTUNITY FOR PUBLIC COMMENT**

- IV. TIP AMENDMENTS—ACTION: On behalf of MDOT and The Rapid amendments/modifications to the FY2020-2023 TIP are being requested.  
**Please refer to Item IV: Attachment A****

- V. FY2023-2026 TIP DEFICIENCIES MAP APPLICATION – INFORMATION: Staff will demonstrate the functionality of the application, which was developed for the FY2023-2026 TIP Call for Projects.  
**Please refer to Item V: Attachment A****

**VI. OTHER BUSINESS**

- Clean Air Action and safety commercial update and preview
- Update on Airport Access Study and TDM Plan RFPs

**VII. ADJOURNMENT**

**MINUTES**

**Grand Valley Metropolitan Council  
Transportation Division  
TECHNICAL COMMITTEE MEETING  
Wednesday, May 5, 2021  
Video Conference**

Laughlin, chair of the Technical Committee, called the meeting to order at 9:32 am. Joseph went through the Committee roster by agency for roll call. When the agency was called, the appointed Committee member or their proxy introduced themselves, the agency they were representing, and the location they were calling from, as instructed, and as required by the amendments to the Open Meetings Act.

**I. ROLL CALL AND INTRODUCTIONS**

**Voting Members Present**

Sue Becker		Alpine Township
Kristin Bennett		City of Grand Rapids
Tim Bradshaw ( <i>Vice Chair</i> )		Caledonia Twp.
Scott Conners		City of Walker
Dave Datema		Tallmadge Township
Rick DeVries		City of Grand Rapids
Jim Ferro		Ada Township
Jeff Franklin		MDOT
Shay Gallagher		Village of Sparta
Jerry Hale		Lowell Township
Wayne Harrall	<i>Proxy for Mike DeVries</i>	County of Kent
		Grand Rapids Township
Russ Henckel		City of Wyoming
Brian Hilbrands		Cascade Township
Nicole Hofert		City of Wyoming
Dennis Kent	<i>Proxy for Mike Burns</i>	MDOT
		City of Lowell
Doug LaFave		City of East Grand Rapids
Brett Laughlin, <i>Chair</i>		Ottawa County Road Commission
Matt McConnon		Courtland Township
Robert Miller		City of Hudsonville
Rick Sprague	<i>Proxy for Tim Haagsma</i>	KCRC
		Gaines Township
Charlie Sundblad		City of Grandville
Jeff Thornton		Village of Caledonia
Laurie VanHaitsma		Jamestown Township
Kevin Wisselink		ITP-The Rapid

**Staff and Non-Voting Guests Present**

Janet Arcuicci	MDOT
Andrea Faber	GVMC Staff
Laurel Joseph	GVMC Staff
Tyler Kent	MDOT

Terry Martin  
Katherine Parker  
George Yang

Carrier and Gable  
MDOT  
GVMC Staff

**Voting Members Not Present**

Terry Brod  
Mike Burns  
Mike DeVries  
Adam Elenbaas  
Rachel Gokey  
Kevin Green  
Tim Haagsma  
Jim Holtvluwer  
Jim Kirkwood  
Bill LaRose  
Clint Nemeth  
Tom Noreen  
Rick Solle  
Don Tillema  
Phil Vincent  
Steve Warren  
Rod Weersing

Cannon Township  
City of Lowell  
Grand Rapids Township  
Allendale Township  
Village of Sand Lake  
Algoma Township  
Gaines Charter Township  
Ottawa County  
City of Kentwood  
Cedar Springs  
GFIAA  
Nelson Township  
Plainfield Township  
Byron Township  
City of Rockford  
Kent County Road Commission  
Georgetown Township

**II. APPROVAL OF MINUTES**

Harrall noted that his name was misspelled on page 2 of the April 7, 2021 Technical Committee minutes.

Laughlin entertained the following motion:

**MOTION by Harrall, SUPPORT by Bradshaw, to approve the April 7, 2021 Technical Committee minutes with Harrall’s correction. MOTION CARRIED UNANIMOUSLY.**

**III. OPPORTUNITY FOR PUBLIC COMMENT**

Joseph noted that there were two members of the public attending the meeting—an unidentified caller and Terry Martin of Carrier and Gable. Joseph asked if either would like to make a comment. No comments were received.

**IV. TIP AMENDMENTS**

Referring to Item IV: Attachment A, Joseph introduced the amendments to the FY2020-2023 TIP that were described in the agenda package. They are as follows:

- MDOT requested amendments/modifications to the TIP project list in the pending projects summary included in the agenda packet. MDOT also requested

committee review of the S/TIP exempt project list. Many of the projects on this S/TIP exempt list have been reviewed by the Committees in the past.

- Staff with the City of Kentwood is requesting additional Committee review and approval of the movement of \$70,000 in TAP funding from their 52<sup>nd</sup> Street Trail project to the FY2022 Burton Street mill and fill project from Forest Hill to Patterson and NM pathway project that was recently approved for programming by Committees in April. This action will help fund the replacement of the 5ft sidewalk with a 10ft separated nonmotorized path along the length of this roadway segment. The Committee was asked to review and further endorse the movement of TAP funding to this project so that it can move forward with programming. Justification to support this project was included in the agenda packet.

D. Kent reviewed MDOT's proposed TIP amendments/modifications included in the agenda packet and highlighted S/TIP exempt projects of note during the meeting, providing additional details about projects as necessary. Discussion ensued.

Laughlin entertained the following motion:

**MOTION by Conners, SUPPORT by Wisselink, to recommend approval of the TIP amendments requested by MDOT and the City of Kentwood to the Policy Committee. MOTION CARRIED UNANIMOUSLY by roll call vote.**

## V. **POLICIES AND PRACTICES UPDATE**

Referring to **Item V: Attachment A**, Joseph explained that the Policies and Practices document was being brought back to the Technical Committee for approval today.

The purpose of the Policies and Practices (P&P) document is to promote performance-based planning and programming as required by federal law. The document ensures a transparent and clearly defined process is identified for the development and maintenance of the Metropolitan Transportation Plan, Transportation Improvement Program, and related activities at the MPO. The Policies and Practices document is for the use of local jurisdictions and MPO, MDOT, FHWA, and FTA staff. The update of this document is one of the preparatory steps for beginning the development process for the FY2023-2026 TIP, which will begin this summer/fall. Staff reviewed the document and made updates related to formatting/flow and consistency with current state/federal guidance, the 2045 MTP, and GVMC's CMP. Staff provided this updated document to the Technical Committee at their April meeting, and action was taken to send it to the TPSG Subcommittee for additional review prior to a Technical Committee recommendation to approve. At the TPSG meeting, the Subcommittee completed a detailed review and discussion regarding the P&P updates and recommended the document, with a few changes, move forward for review and action by the Technical

Committee. Staff has reviewed and incorporated Subcommittee recommendations in the most recent version of the updated document.

Joseph shared her screen and reviewed the changes the TPSG Committee made to the document.

T. Kent noted that MDOT staff had submitted explanatory language for congestion thresholds and suggested adding a disclaimer.

Joseph stated that she will incorporate these changes into the document before the Policy Committee meeting.

Harrall added that the TPSG Committee went through the document page by page at their meeting.

D. Kent also asked that staff consider revising language stating that projects must come from illustrative lists/deficiency lists because MDOT has not abided by this policy in the past and that staff include text to address amendments on an emergency basis in both this document and the Public Participation Plan.

Laughlin entertained the following motion:

**MOTION by Harrall, SUPPORT by Bradshaw, to recommend to the Policy Committee approval of the revised Policies and Practices document, with the caveat that staff make the final determination about revising the policy that all projects must come from the illustrative/deficiency list. MOTION CARRIED UNANIMOUSLY by roll call vote.**

**VI. DRAFT PUBLIC PARTICIPATION PLAN**

Referring to **Item VI: Attachment A**, Faber explained that MPOs are federally required to have a transparent public participation process that is explicitly set forth and maintained. GVMC’s Public Participation Plan (PPP) explains our public participation tools and strategies, including key milestones when the public is engaged during the development of our major planning documents.

Our last PPP was approved in November of 2018. The PPP states that it will be updated prior to the beginning of the Metropolitan Transportation Plan (MTP) development cycle and must also be reviewed for updates before the development of the Transportation Improvement Program (TIP). Staff has reviewed the PPP and determined it is necessary to update the document before the beginning of the FY2023-2026 TIP development process, mainly to reflect changes in the Policies and Practices document and to address virtual public meetings and virtual public outreach. Updating the PPP now will also allow us to set the groundwork for the development of the next MTP, which is on the horizon. Staff included a redlined version of the document in the agenda packet to indicate changes. In addition to a

new format, Faber highlighted several other additions and revisions to the document.

Faber explained that, per federal guidelines, the PPP is required to undergo a 45-day public comment period, which is expected to begin following the Policy Committee meeting on May 19. Staff is requesting that the Technical Committee recommend approval of the draft Public Participation Plan to the Policy Committee so that the document can move forward. She stated that the Committee would see the document again when final approval is requested, likely in July.

D. Kent asked that “amendments” be included in the paragraph below from page 27 of the document, along with administrative modifications and MPO adjustments, to cover emergency action:

*If an administrative modification or MPO adjustment must be considered immediately, staff will have the authority to implement that adjustment; and for MPO adjustments, with permission from the Chairpersons of the Technical and Policy Committees and the requesting agency impacted by the adjustment. If the Chairperson from either committee is not available, permission for the Vice-Chairperson will be sought. The modification will be included in the next TIP list of projects.*

D. Kent also asked staff to consider changing wording for the policy that projects must come from illustrative/deficiency lists if it is referred to in this document.

Ferro noted that there is a new KDL branch in Ada Township that can be added to the list of libraries and jurisdictions in Appendix E.

Laughlin entertained the following motion:

**MOTION by Sprague, SUPPORT by LaFave, to recommend approval of the draft Public Participation Plan to the Policy Committee with the addition of the noted changes requested by Kent and Ferro. MOTION CARRIED UNANIMOUSLY by roll call vote.**

**VII. OTHER BUSINESS**

Joseph asked Committee members with unobligated projects to provide status updates on these projects. There are currently 13.

T. Kent provided an MDOT update, noting that MDOT staff will be working from home if they can through July 12 and consequently can only attend virtual meetings. MDOT is working on the development of their next 5-year transportation program, which will coordinate with the development of MPO FY2023-2026 TIPs and the STIP. T. Kent also provided updates on several current projects across the region, including work on I-196 downtown between the Grand River east to Maryland, eastbound I-196 over the Grand

River bridge is closed through early July, a passing relief lane is being built on M-57, and resurfacing work on M-37 is starting as well.

Harrall asked for clarification on the timeline for the work being completed on I-196 eastbound over the Grand River project. Tyler Kent replied that traffic restrictions should be completed by July 4. Discussion ensued.

#### VIII. **ADJOURNMENT**

Laughlin entertained a motion to adjourn the May 5, 2021 Technical Committee meeting.

**MOTION by Bradshaw, SUPPORT by Conners, to adjourn the May 5, 2021 Technical Committee meeting at 10:16 am. MOTION CARRIED UNANIMOUSLY.**



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**MEMORANDUM**

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**DATE:** August 25, 2021

**TO:** Technical Committee

**FROM:** Laurel Joseph, Director of Transportation Planning

**RE:** **FY2020-2023 Transportation Improvement Program**

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On behalf of MDOT and The Rapid the following amendments/modifications to the FY2020-2023 TIP are being requested. Here are the specific requests:

- MDOT is requesting the amendments/modifications to the TIP project list in the attached pending projects and GPAs summary. One of these additions has triggered a GPA threshold increase for the FY2022 Trunkline Traffic Operations and Safety GPA (shown in the summary attachment). MDOT is also requesting committee review of the S/TIP exempt project list, which has been modified to only show the projects that have undergone changes since the last Committee meeting. MDOT staff may highlight a few of note during the meeting (please see attachments).
- The Rapid is requesting Committee review and acknowledgment of the FY2020 and FY2021 federal recovery and rescue act funds they received associated with the COVID-19 pandemic. While these projects do not have to be added to the TIP, they have been/will be programmed in JobNet and will show up on the S/TIP Exempt list for our region (please see attachments).

If you have any questions, please do not hesitate to contact me at (616) 776-7610.



FY 2020-2023 Transportation Improvement Program  
September 2021 Amendments/Modifications

Fiscal Year	Job#	GPA Type	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Fed Amount	State Amount	Local Amount	Total Amount	Federal Amendment Type
2022	205235	S/TIP Line items	MDOT	I-96	I-96, I-196, and US-131 in Ottawa and Allegan counties	34.885	ITS Applications	Rural Freeway Traffic Management systems	EPE	\$48,106	\$10,667	\$0	\$58,773	Phase Abandoned
2022	205235	S/TIP Line items	MDOT	I-96	I-96 in Ottawa and Kent	34.885	ITS Applications	Rural Freeway Traffic Management systems	PE	\$80,774	\$17,911	\$0	\$98,685	Phase Budget equal or over 24%
2022	210038	S/TIP Line items	MDOT	I-196	I-196 over the Grand River and Market Avenue	0.310	Bridge Replacement	Bridge Replacement	CON	\$100,000	\$63,164,134	\$0	\$63,264,134	Phase Budget equal or over 24%
2022	212645	Trunkline Traffic Operations And Safety	MDOT	Statewide	Various Routes - Grand & Southwest Regions	0.122	ITS Applications	ITS Device Modernization	CON	\$813,003	\$180,282	\$0	\$993,284	GPA over or over 25%

**September 2021 - Pending GPAs**

Fiscal Year	MPO	Job Type	GPA Name	GPA Status	Threshold Amount	Total Usage Amount	Total Proposed Amount
2022	GVMC	Trunkline	Trunkline Traffic Operations And Safety	Proposed	\$3,778,588	\$5,054,954	\$993,285

STIP Exempt Projects Report  
September 2021 (Changes since last meeting)

Fiscal Year	Job#	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Phase Status	S/TIP Cycle	S/TIP Status	Fed Estimate d Amount	State Estimated Amount	Local Estimate d Amount	Total Estimated Amount	Cost To Date	Fund Source	CR Approved
2021	200585	MDOT	M-11	From Church Street east to US-131	4.203	Road Rehabilitation	Two Course Asphalt Resurfacing	ROW	Active	20-23	Approved	\$0	\$32,069	\$2,931	\$35,000	\$1,061	M	08/24/2021
2021	210833	MDOT	I-96 E	E of Bristol east to West River Drive	2.659	Road Capital Preventive Maintenance	Single Course Asphalt Resurfacing	PE	Active	20-23	Approved	\$0	\$50,000	\$0	\$50,000	\$47,423	M	08/18/2021
2021	212569	MDOT	Regionwide - Grand Region	Regionwide - Grand Region	0.000	Contracts	Warranty Administration for Road CPM, Road R&R and Bridge Projects	CON	Active	20-23	Approved	\$0	\$150,000	\$0	\$150,000	\$1,442	M	08/13/2021
2021	213268	MDOT	M-6 W	M-6 WB over Miller Drain	0.000	Bridge Rehabilitation	High Load Hit Repairs	PES	Active	20-23	Approved	\$0	\$90,010	\$0	\$90,010	\$0	MER	08/03/2021
2022	213268	MDOT	M-6 W	M-6 WB over Miller Drain	0.000	Bridge Rehabilitation	High Load Hit Repairs	CON	Programmed	20-23	Approved	\$0	\$669,785	\$0	\$669,785	\$0	MER	08/03/2021
2023	212929	MDOT	US-131 NB	US-131 NB over Grandville Ave	0.000	Bridge CPM	Epoxy Overlay	PE	Programmed	20-23	Approved	\$0	\$53,607	\$0	\$53,607	\$0	M	07/30/2021
2023	212929	MDOT	US-131 NB	US-131 NB over Grandville Ave	0.000	Bridge CPM	Epoxy Overlay	PES	Programmed	20-23	Approved	\$0	\$330,942	\$0	\$330,942	\$0	M	07/30/2021
2023	211694	MDOT	US-131	From I-96 north to Post Drive	6.185	Active Traffic Management	Active Traffic Management Systems	EPE	Programmed	20-23	Approved	\$0	\$1,900,000	\$0	\$1,900,000	\$0	M	07/27/2021
2021	200816	MDOT	I-96	From Cascade Road east to M-11	3.025	Road Rehabilitation	Two Course Asphalt Resurfacing	PE	Active	20-23	Approved	\$0	\$100,000	\$0	\$100,000	\$729	M	07/21/2021
2021	212538	MDOT	Regionwide	Various Locations - Grand Region	0.000	Bridge CSM	Bridge Scaling	CON	Active	20-23	Approved	\$0	\$1,862,700	\$0	\$1,862,700	\$0	M	07/13/2021
2021	212538	MDOT	Regionwide	Various Locations - Grand Region	0.000	Bridge CSM	Bridge Scaling	PE	Active	20-23	Approved	\$0	\$287,600	\$0	\$287,600	\$14,125	M	07/13/2021



## Interurban Transit Partnership

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300 Ellsworth Avenue SW Grand Rapids, MI 49503-4005 616.456.7514

August 25, 2021

Ms. Laurel Joseph  
Grand Valley Metro Council  
678 Front Ave, N.W., Suite 200  
Grand Rapids MI 49504-5319

Dear Laurel,

The Rapid is requesting to modify the FY 2020 and 2021 Transportation Improvement Program (TIP). Attached are the requested new line items by TIP scope code and requested amount.

If you have any questions or require additional information, please call me at 774-1164.

Sincerely,  
Liz Schelling  
Grants Officer

**FY 2020**

SP Code	Project	Source	Federal Amount	Total Amount
3000	Operating	5307 CARES	\$23,909,064	\$23,909,064
1104	40 foot and greater replacement bus	5307 CARES	\$2,875,000	\$2,875,000
1401	bus equipment	5307 CARES	\$300,000	\$300,000
1402	fare collection	5307 CARES	\$500,000	\$500,000
1403	office equipment (copier, office furniture, etc.)	5307 CARES	\$50,000	\$50,000
1404	computers (hardware and software)	5307 CARES	\$325,000	\$325,000
1203	admin/maintenance facility improvements	5307 CARES	\$200,000	\$200,000
1406	security equipment - facilities	5307 CARES	\$150,000	\$150,000
1408	maintenance equipment (hoists, tools, etc.)	5307 CARES	\$50,000	\$50,000
	<b>Total</b>		\$28,359,064	\$28,359,064

**FY 2021**

SP Code	Project	Source	Federal Amount	Total Amount
3000	Operating	5307 CRRSAA	\$6,246,871	\$6,246,871
	<b>Total</b>		\$6,246,871	\$6,246,871

**FY 2021**

SP Code	Project	Source	Federal Amount	Total Amount
3000	Operating	5307 ARP	\$26,377,113	\$26,377,113
	<b>Total</b>		\$26,377,113	\$26,377,113



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**MEMORANDUM**

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**DATE:** September 01, 2021  
**TO:** Technical Committee  
**FROM:** Michael Zonyk, Transportation Planner  
**RE:** **FY2023-2026 TIP Deficiencies Map Application**

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In preparation for programming of the FY2023-2026 TIP GVMC staff has completed the deficiencies analysis and compiled all the information in an online application. It allows the user to view the deficiencies on a map, filter by jurisdiction, deficiency type, etc.; and download the list for your area as a table or as a GIS layer.

Staff will demonstrate the use of the application and answer any questions regarding its functionality.

Follow the link below to open the application.

<https://regis-gvmc.maps.arcgis.com/apps/webappviewer/index.html?id=ed52418168fc49e89063e57b9938ea7c>

We are requesting that you return your proposed list of projects to staff by **Friday, September 24** so we can compile all submittals prior to the first TPSG Subcommittee meeting later this fall.

If you have any questions, please do not hesitate to contact me at (616) 776-7669 or [zonymk@gvmc.org](mailto:zonymk@gvmc.org).