

**MINUTES**

**Grand Valley Metropolitan Council  
Transportation Division  
POLICY COMMITTEE  
WEDNESDAY, June 15, 2011  
Kent County Road Commission  
1500 Scribner NW      Grand Rapids, MI**

Koslosky, chair of the Policy Committee, called the meeting to order at 9:33 am.

**I. ROLL CALL AND INTRODUCTIONS****Voting Members Present**

Jim Koslosky ( <i>Chair</i> )	<i>Proxy for Peter Varga</i>	GRFIA ITP-The Rapid
Dan Carlton		Georgetown Township
Mark DeClercq	<i>Proxy for Eric DeLong</i>	City of Grand Rapids City of Grand Rapids
Don R. Hilton, Sr.		Gaines Township
Jim Holtrop	<i>Proxy for Don VanDoeselaar</i>	Ottawa County City of Hudsonville
Rich Houtteman		City of Kentwood
Ken Krombeen		City of Grandville
Brett Laughlin	<i>Proxy for Tim Grifhorst</i>	OCRC OCRC
David Pasquale		City of Lowell
Steve Redmond	<i>Proxy for Dal McBurrows</i>	MDOT MDOT
Darrel Schmalzel		City of Walker
Steve Warren	<i>Proxy for Jon Rice</i>	KCRC KCRC

**Staff and Non-Voting Guests Present**

Andrea Faber	GVMC Staff
Abed Itani	GVMC Staff
Erick Kind	MDOT
Darrell Robinson	GVMC Staff
Norm Sevensma	WMEAC-RWBC
Jim Snell	GVMC Staff
Don Stypula	GVMC Staff
Sarah VanBuren	FHWA
Conrad Venema	ITP-The Rapid
George Yang	GVMC Staff
Mike Zonyk	GVMC Staff

**Voting Members Not Present**

Jerry Alkema	Allendale Township
Alex Arends	Alpine Township
Dick Bulkowski	Kent County Commissioner

Christine Burns  
 Dick Davies  
 Eric DeLong  
 Mike DeVries  
 Jeff Dood  
 Ken Feldt  
 Tim Grifhorst  
 George Haga  
 Bryan Harrison  
 Dennis Hoemke  
 Bob Homan  
 Dal McBurrows  
 Jim Miedema  
 Audrey Nevins  
 Richard Pastoor  
 Steve Peterson  
 Jack Poll  
 Chuck Porter  
 Jon Rice  
 Martin Super  
 Don VanDoeselaar  
 Toby VanEss  
 Peter Varga

City of Cedar Springs  
 Cannon Township  
 City of Grand Rapids  
 Grand Rapids Township  
 City of Rockford  
 City of East Grand Rapids  
 OCRC  
 Ada Township  
 Caledonia Charter Township  
 Algoma Township  
 Plainfield Township  
 MDOT  
 Jamestown Township  
 Byron Township  
 City of Wyoming  
 Cascade Township  
 City of Wyoming  
 Courtland Township  
 KCRC  
 Village of Sparta  
 City of Hudsonville  
 Tallmadge Township  
 The Rapid

**II. APPROVAL OF MINUTES**

Koslosky entertained a motion to approve the April 20, 2011 minutes.

**MOTION by Holtrop, SUPPORT by Schmalzel, to approve of the April 20, 2011 Policy Committee meeting minutes. MOTION CARRIED UNANIMOUSLY.**

**III. OPPORTUNITY FOR PUBLIC COMMENT**

Sevensma mentioned that there was an article in Sunday's Grand Rapids Press written by the Director of Community Health at DeVos Children's Hospital about the diabetes epidemic. To help reverse this epidemic, this person recommended, among other things, access to bike lanes and walking paths in neighborhoods throughout the City. Hilton noted that diabetes doesn't always stem from obesity and that it can be inherited as well.

**IV. FY2011-2014 TIP AMENDMENTS/MODIFICATIONS**

Referring to **Item IV: Attachment A**, Robinson explained several requested TIP amendments to the Committee.

First, ITP-The Rapid requested to add more funds to two Activity Line Items for the 5307 program in FY2011.

Second, the City of Hudsonville requested an administrative modification of 32<sup>nd</sup> Avenue (an advance construction project in FY2011 with conversion in FY2012) to remove the advance construction designation and construct the project in FY2012.

Third, the KCRC requested to add several awarded FY2012 Safety projects as well as

one FY2011 Enhancement project to the TIP.

Fourth, MDOT requested several administrative modifications as well as amendments to the FY2011-2014 TIP. Redmond provided additional information about these amendments and modifications.

Fifth, Staff requested the approval of amending the FY2011-2014 TIP to add the FHWA/MDOT approved FY2011 CMAQ projects proposed earlier this year as the result of several changes (including the delay of one project to FY2012) to the FY2011 program. Staff also requested to possibly add several awarded Safety, Enhancement and Bridge projects provided that the sponsoring jurisdiction is prepared to add those projects to the TIP (projects could be added at a later time). No objections were voiced so those projects were added to the TIP .

Koslosky entertained a motion to amend the FY2011-2014 TIP.

**MOTION by Hilton, SUPPORT by Pasquale, to recommend to the Metro Council Board approval of the amendment requests identified by ITP-The Rapid, the City of Hudsonville, the KCRC, MDOT, and Staff. MOTION CARRIED UNANIMOUSLY.**

**V. FY2011-2012 UNIFIED PLANNING WORK PROGRAM (UPWP)**

Speaking on **Item V: Attachment A**, Itani brought GVMC's FY2012 Unified Planning Work Program (UPWP) to the Committee for approval. The UPWP includes the budget for all federally assisted transportation planning activities that the GVMC Transportation Division, the Interurban Transit Partnership (ITP), and the Michigan Department of Transportation (MDOT) will undertake. The GVMC must submit the UPWP annually to the sponsoring federal agencies, Federal Highway Administration, and the Federal Transit Administration, prior to October 1<sup>st</sup>. It functions as the coordinated budget for the Metropolitan Planning Organization (MPO).

Itani noted that the UPWP includes mostly the same activities that GVMC undertook this fiscal year, with some minor modifications. For instance, GVMC will need to migrate from Mobile 6 to MOVES 2010 for air quality. Additionally, Itani noted several items that FHWA would like the MPO to complete, including developing a unified financial plan statewide so that each MPO and the state can have the same requirements and methodologies for cost estimates for TIPs and Plans, planning linkages (linking data to the NEPA process), and increasing emphasis on freight planning. Lastly, Itani described several upcoming activities, including developing the TIP towards the end of the next fiscal year, the pavement management system, traffic counts, travel time studies, and trying to hire a consultant in partnership with the City of Grand Rapids to do a Michigan Street Study.

Regarding the budget, Itani explained that the budget is similar to last year's and added that the staffing structure will remain the same. However, dues may go up or down, depending on the 2010 census.

Itani also thanked the Finance Policy Subcommittee for meeting to discuss the UPWP ahead of time.

Koslosky entertained a motion to approve the FY2012 UPWP.

**MOTION by Warren, SUPPORT by Krombeen, to recommend to the Metro Council Board approval of the FY2012 UPWP, budget, and dues structure, as presented. MOTION CARRIED UNANIMOUSLY.**

**VI. OTHER BUSINESS**

Koslosky noted that the Committee members should have received an updated Committee membership list and 2011 meeting schedule with their agenda packets. He asked the Committee members to inform Staff of any changes to the membership list.

Koslosky congratulated Pasquale on his impending retirement and thanked him on behalf of the Policy Committee for his many years of service.

Stypula informed the Committee regarding the latest news from Lansing, including Senate Bill 351, which proposes putting \$128 million into Act 51 to match federal funding and provide additional funding. This could potentially yield \$50 million for MDOT, \$50 million for county road commissions, and \$28 million for cities and villages. This bill is not expected to move forward until after the Governor's message to the legislature on infrastructure in October.

Representing the Asset Management Council, Warren noted that he has also been working with House Representatives Olson and Schmidt, as well as MDOT, to determine what it is going to take in terms of dollars and cents to improve the road network. Koslosky recommended that the solution that the group arrives at be something that is sustainable. Discussion ensued.

**VII. ADJOURNMENT**

Koslosky entertained a motion to adjourn the June 15, 2011 Policy Committee meeting.

**MOTION by Houtteman, SUPPORT by Pasquale, to adjourn the June 15, 2011 Policy Committee meeting at 10:03 am. MOTION CARRIED UNANIMOUSLY.**